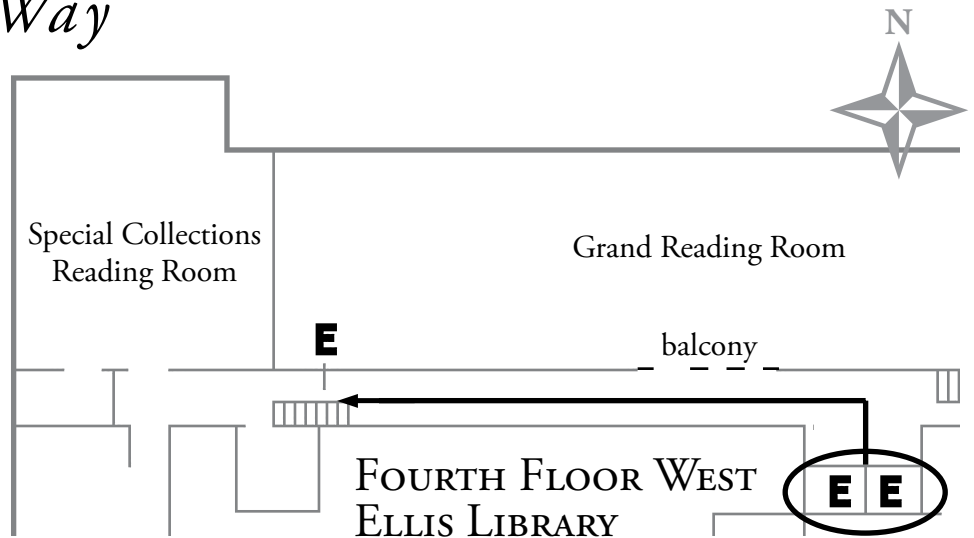


Preparing for Your Visit to
SPECIAL COLLECTIONS AND RARE BOOKS

Finding Your Way

On the elevator, push the button for 3 (not 3R). From 3 East, turn left and walk until you see another flight of stairs going up. Take the stairs or lift to get to 4 West.



Remember!



HOURS

The reading room is open Monday-Friday, 9:00-5:00. Microfilm collections are open all library hours.



USING BOOKS

Handle books with the utmost care. Please leave items in the book cradles when you are in Special Collections as part of a large group; you are welcome to turn pages. Please review the Book Use Policies on the Special Collections website (<http://mulibraries.missouri.edu/specialcollections/use.htm>).



FOOD and BEVERAGES

Food is not allowed in Ellis Library, except in the Bookmark Café area. Beverages are not allowed in Special Collections. Please leave any food or beverages in the lockers outside the reading room.



PERSONAL BELONGINGS

Please put your belongings on the shelves or coat rack next to the reference desk, located to your left as you enter the reading room. Backpacks, coats, umbrellas, laptop cases, folders, notebooks, and any other bulky materials are not allowed at the reading room tables.



TAKING NOTES

You are welcome to take notes with pencil, loose-leaf paper, and/or a laptop computer. Ink pens, binders, folders, and notebooks are not permitted. Paper and pencils are available on request.



CELL PHONES

Out of courtesy for your classmates and fellow researchers, please silence all mobile devices.

Contact Us

401 Ellis Library • 882-0076 • SpecialCollections@missouri.edu
<http://mulibraries.missouri.edu/specialcollections/>