

Library Management Team Meeting

Information and Action Items

Tuesday, February 6th, 2024

In Attendance

Deb Ward
Jeannette Pierce
Chris Pryor
Jennifer Thompson

Kathy Peters
Shannon Cary
Ernest Shaw

Steven Pryor
Anselm Huelsbergen
Support: Jacqueline Eiben

NTT Hiring Update

- Deb referred to the hire list for Spring document, distributed to LMT. She asked LMT to think about budget reductions and how that impacts our hiring goals.
- Deb would consider our current proposal for HSL, RAIS Science, and Digital Scholarship Librarian as mission critical.
- The Digital Curator position with School of Journalism, Special Collections temporary position and Digital Archivist positions are more vulnerable.
- Kathy discussed current budget allocations for recent hires and upcoming positions.
- Members discussed adjustments needed to current job descriptions to fit needs of the library as well as priorities of the Provost's office.

Outreach and Engagement Committee Membership

- Shannon provided the list of volunteers for the Outreach and Engagement Committee.
- It was asked how many total members are desired on the committee and how many are needed from each division. Shannon provided the details from the proposal document, and she stated that this committee should be larger than most of our other committees.
- It was noted that Jill Kline will be the Ex Officio Student Success Librarian.

Action: Jacqueline will send out Committee letters on behalf of Deb Ward.

Budget impacts for FY25

- The Libraries annual budget meeting with the Provost's office is Feb. 21st.
 - Kathy mentioned some changes with how leave accruals are being charged.

- The minimum wage increased, and we will plan on initiating that increase in the fall.
- Kathy mentioned that we could discuss increasing level 2 student worker wages.

Next Meetings

Tuesday, Feb. 20 @ 2-3:30p

Tuesday, March 5 @ 2-3:30p

~~Tuesday, March 19 @ 2-3:30p~~ Rescheduled to 3.20.24 @ 1-2:30pm

Tuesday, April 2 @ 2-3:30p

Tuesday, April 16 @ 2-3:30p