

Library Management Team Meeting

Information and Action Items

Tuesday, November 14, 2023

In Attendance

Deb Ward
Jeannette Pierce
Chris Pryor
Kathy Peters

Shannon Cary
Ernest Shaw
Steven Pryor

Jennifer Thompson
Anselm Huelsbergen
Guest: Megan Ballengee
Support: Jacqueline Eiben

Megan Ballengee report on Exhibits Guide and Exhibits Policy

- Megan refreshed a Lib Guide: Exhibits at University of Missouri Libraries: About
- <https://libraryguides.missouri.edu/mulibraryexhibits/about>
 - The focus is for people interested in displaying exhibits in the libraries.
 - The tabs include Current Exhibits, Permanent Art Exhibits, Annual Exhibits, Bookmark Café Exhibits, Special Collections and Archives, Past Exhibits.
- Megan is working to revise the exhibits policy. She is reviewing it in the context of a response plan if any of our exhibits were challenged. Deb offered Megan a list of resources from an ARL workshop that she will review and incorporate into the exhibits policy.
- Additionally, Megan would like to incorporate the values we have identified as well as to promote diversity and underrepresented groups in each exhibit.

Action: Megan will show this Lib Guide to the Connections Team.

Vice Provost Announcements

- We have good Thanksgiving coverage as Kathy will be here through Wednesday.
 - Deb will be off next Tuesday and Wednesday but will be contactable by cell.
- Deb sent LMT members the slides from the IFC meeting.
 - Jenny Thompson, Cindy Thompson, Rodger Weaver and Deb Ward were in attendance.
 - Cindy Thompson gave the presentation since she is the UM Library Council (UMLC) Chair.
 - It was a great conversation with the four campus faculty Cabinet.
 - Many questions were answered about four campus funding.
 - It is hopeful that this will be a continued conversation.
- Deb attended a Dean's meeting with Dr. Choi.
 - Dr. Choi suggested some goals he has for the University.

Action: Deb will forward some slides presented by Candace Kuby on faculty success.

- AAU metrics were also reviewed, and the University is working on increasing our AAU status. Dr. Choi said that we are improving in this endeavor.
- Deb, Kathy and Matt Martens will be reviewing the proposal from the IDEA Committee this week.
- SAG meeting on Thursday will have an adjusted agenda with the program first, followed by Deb's Administrative Report.

Visioning Group and Charge

- Deb sent a proposal for a Visioning Group to LMT members in which a group will be appointed to review national studies and begin discussions regarding planning and strategizing for the next three to five years for University Libraries.
- Deb wants this group to include members from LMT, MULAC and Library Committee.
- Discussion ensued as to the size of the group.

Decision: 7-10 people were thought to be a good size.

- The Assessment Team has collected all of the reports the Visioning Team will reference.
 - User Engagement Survey department responses to survey results will be available by Thanksgiving. The base services survey has been completed. This data is being compiled, which will also equip the Visioning Team.
 - SAG or Connections Team meetings may be good places to collect more information or have small break-out group discussions.
- Deb may want LMT input on what the milestones should be and to encourage the group to set the timeline.
 - It was suggested that a final deadline be established for a report before Deb leaves. This would be a beneficial idea for the proposal so that members would know expectations and a broad structure of the commitment.
- It was suggested that the definition of a vision statement as opposed to a planning document be included to provide scope.
- It was suggested we ask someone from the business department to come to University Libraries to discuss the creation of a good vision statement etc.

Decision: LMT would like to put the committee together including the group's charge before Winter Break so that the work can begin in the new semester.

System Migration Research Group Update

- Jeannette met with RAIS Department Heads to discuss this research proposal.
 - It was desired that our staff don't feel obligated to participate in the study if they don't want to.
 - There is a consent form for staff to fill out to participate.
- Discussion ensued as to if the researcher should present the research idea at SAG.
- It was suggested that after the research is complete, she present her research at SAG.
- It was suggested that we propose she also contact the other system participants since it was a system migration.

Decision: Deb will e-mail this researcher to put her in touch with Steven Pryor to coordinate recruitment of potential participants. Jeannette will be available to do an IRB contact as needed.

All-Staff Meeting Agenda Development

- This item will be carried forward to the next LMT meeting.
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Designing Libraries Conference Update

- This item will be carried forward to the next LMT meeting.
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Staff Desktop Printing Charges

- Changes will be made to staff printing practices at the University.
- Printing software will be implemented, and a pop-up will engage to require staff to login before they are able to print.
- Ernest asked LMT what a good time would be to implement this change between now and the end of December.

Decision: The consensus from LMT would be Dec. 18, 2023.

Next Meetings

Tuesday, Nov. 28 @ 2-3:30p
Tuesday, Dec. 12 @ 2-3:30p
Tuesday, Dec. 26 @ 2-3:30p CANCELED
Tuesday, Jan. 09 @ 2-3:30p