

Library Management Team Meeting

Information and Action Items

Tuesday, May 16, 2023

In Attendance

Deb Ward
Jeannette Pierce
Kathy Peters

Kelli Hansen
Chris Pryor
Shannon Cary

Ernest Shaw
Support: Jacqueline Eiben
Guest: Steven Pryor

Announcements from Vice Provost Deb Ward

- Celebration of Service is next week.
 - Will announce promotions at MULAC and All Staff.
 - EAP survey follow-up - Extended LMT feedback deadline Fri. May 19
 - Fostering a culture of connection suggestion from SAG Officers
 - In light of multiple new employees, we may want to think about ideas to ensure a culture of connection throughout University Libraries.
 - LMT reports requested for SAG
 - Connections Team meeting June 7 - conversations about new librarians, culture of connection
 - Deb mentioned vacation dates this summer.
-

FOLIO update

- Steven Pryor presented a FOLIO report to LMT.
 - FOLIO is going pretty well.
 - There is a fix needed for bulk edits for barcodes.
 - Seth is working on data import errors.
 - We do have Orcid testing June 12-16th
 - Upgrade date is July 10th
 - Panorama data has been updated and it looks optimistic.
-

Place of Refuge

- You are the Help until Help Arrives seminar was attended by staff and questions were brought up to Kathy Peters.

- There are multiple potential places of refuge in Ellis.
 - There are places of refuge behind fire doors and doors with warning stickers with “don’t block this door” labels.
 - To identify a fire door there is a sticker on the inside of the frame.
 - It was suggested that staff become aware of their closest place of refuge.
 - Our office of Accessibility recommends that since most people carry cell phones we can let dispatch know where we are in the building in the event of an emergency.
 - Our primary evacuation meeting place is the fountain on Lowry Mall, our secondary meeting place is Speaker Circle.
 - It was suggested that we might want a different secondary meeting place that is away from an emergency vehicle entrance.
 - The Emergency Action Plan also lists the ground floor hallway in Ellis.
-

Searches Update

- **Systems Librarian** search will have two virtual interviews on Friday, 5/19 and Wednesday 5/24
 - **AUL ACTS** has completed the virtual interviews and will bring in a candidate for the third round.
 - **Community Engagement Coordinator** search is conducting first round screening interviews with three candidates.
 - **Cataloger Librarian** full day interview is Wednesday, May 31st
 - **Research and Instructional Services Librarian** candidates have been asked to come to campus for half day in person interviews and dates are being confirmed at this time.
 - **Student Success Librarian** search has completed the screening interviews and are considering candidates for full day interviews.
-

Next Meetings

May 30 @ 2-3:30p

June 13 @ 2-3:30p

June 27 @ 2-3:30p