

Spring 2022 All Staff Meeting

THURSDAY, JANUARY 13

Agenda

- ▶ **WELCOME** - Deb Ward, Interim Vice Provost for University Libraries
- ▶ **NEW STAFF & HR UPDATE** - Kathy Peters, Assistant Director
- ▶ **FOLIO IMPLEMENTATION** - Corrie Hutchinson, Associate University Librarian for Acquisitions, Collections and Technical Services
- ▶ **SPACE UPDATE** – Deb Ward
- ▶ **WEST STACKS PROJECT** – Jeannette Pierce, Associate University Librarian for Research, Access & Instructional Services
- ▶ **ADVANCEMENT UPDATE** – Deb Ward for Matt Gaunt, Director for Advancement
- ▶ **BUDGET & EXPENDITURES FY 22** - Kathy Peters, Fiscal Officer
- ▶ **Q&A** – Place questions in the chat or email Jacqueline. They will be answered in the meeting until 3pm and by a response at an upcoming SAG meeting or through an All Staff email after that.
- ▶ **PRESENTATION:** Forecasting Trends for the New Year & New Collaborations 2022 – Guest SISLT Faculty: Jenny Bossaller, Denice Adkins, Jason Alston, Cindy Dudenhoffer



WELCOME
– Deb Ward,
Interim Vice Provost for University
Libraries



NEW STAFF & HR UPDATE

– Kathy Peters,
Assistant Director

Full Time Employees

- ▶ Kimberly Evans
- ▶ Joel Kramer
- ▶ Jade Lemmon
- ▶ Kathryn Weston
- ▶ Lily Hunter
- ▶ Majiyebo Yacim
- ▶ Kathleen Donelson

- Circulation
- Physical Processing & Preservation
- Advancement
- Safety Team
- Journalism Library
- Journalism Library
- ILL



Part Time Employees

- ▶ Grace Akhalu
- ▶ Ryan Bolden
- ▶ Kayla Critten Ross
- ▶ Jacob Furlow
- ▶ Joseph Hawkins
- ▶ Evan Hill
- ▶ Josiah Kaboga
- ▶ Madison Nieuwenhuizen

Safety Team Safety Team

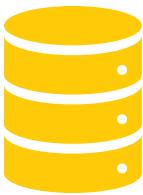
- ▶ Ilda Okanovic
- ▶ Maure Smith
- ▶ Ashley Snyder
- ▶ Angelina Thao
- ▶ Jara Anderson
- ▶ Ellen Thieme
- ▶ Gabriel Harman
- ▶ Danielle Schieber
- ▶ Emma Fernandez

Safety Team Safety Team Safety Team Safety Team HSL Circulation Journalism Library Circulation ILL Reference



FOLIO
– Corrie Hutchinson,
Associate University Librarian ACTS

Highlights



Mapping data from Sierra into FOLIO: patrons, bibliographic, item, and serials

Cleaning duplicate barcodes, deleting notes, consolidating locations, deleting withdrawn items

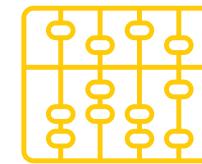
Starting discussions about important serials information to transfer from the checkin record



Setting up the basics of Acquisitions for testing

Setting up vendors in FOLIO and defining data maps for order information

Only open and continuing orders will be migrated



Created basic circulation settings

Single UM Patron Groups for Faculty, Staff, and Students

Generic notices and policies were created for testing purposes with feedback continually received

Timelines

**Second bibliographic data load with updated mapping completed
end of next week**

- ▶ Begin testing system with circulation transactions first week of February
- ▶ Start creating orders in FOLIO

Training: to begin in March/April

Go-live Date: June 1, 2022

- ▶ Last day to enter data into Sierra: May 22, 2022
- ▶ Last day of access to Sierra: June 30, 2022
- ▶ INN-Reach connection may not be ready by June 1 or July 1

SPACE UPDATE

– Deb Ward

Space Update

- ▶ Archives now in Ellis Library. Thanks for the Open House!
- ▶ HSL door installed. More planning ahead.
- ▶ Windows and masonry project proceeding as planned.
- ▶ Cast Gallery planning continues.
- ▶ Space survey data review for Master Planning program plan preparation. Data Collection Continues.
- ▶ West Stacks Project proposal and readiness activities.
- ▶ Spring semester collections review



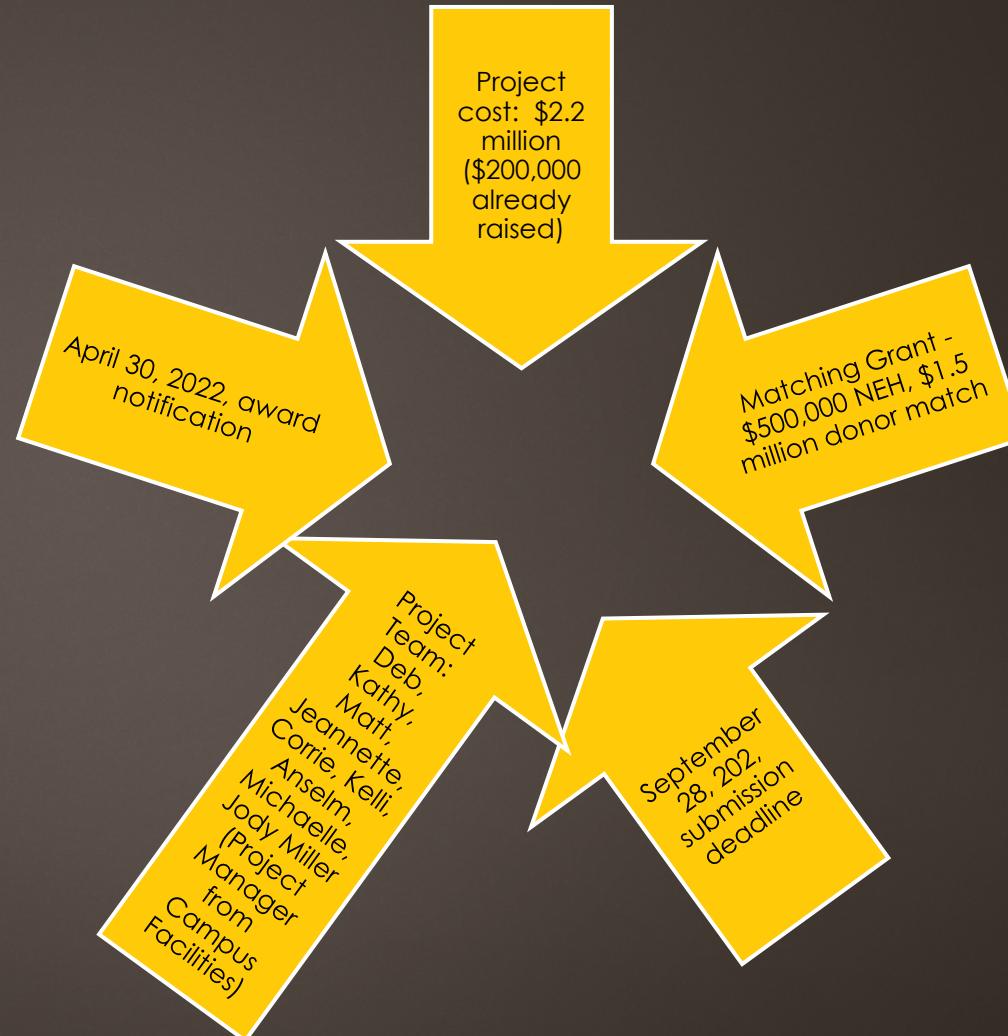
WEST STACKS PROJECT
– Jeannette Pierce,
Associate University Librarian RAIS

NEH Grant Proposal for West Stacks Renovation

Goal:

To renovate and upgrade environmental controls, lighting, and security in the West Stacks of Ellis Library to meet the long-term need of stewarding the University's special, rare, and archival collections.

Infrastructure and Capacity Building Challenge Grant: Capital Project



Project Timeline

- 10/1/22 to 9/30/25 – Fundraising
- 10/1/22 to 3/30/23 - Planning for move of materials from West Stacks
- **4/1/23 to 5/31/24 - Move of materials from West Stacks**
- 4/1/23 to 9/30/26 - PGAV work on Schematic Design, Design Development, Construction Documents, Bidding, Construction Administration and Record Drawings
- 6/1/24 to 12/31/25 - Construction bidding, selection and renovation
- 1/1/26 to 8/2026 - Ingest of materials to renovated stacks

Spring 2022 Activities

Review monographs in West Stacks for long term location/retention decisions

- Review MU duplicates – default to withdraw Ellis copy – 1/21 - 2/14
- Review titles with variant editions – 2/18 - 5/30
- Review titles that have been on the shelf at least ten years and have not circulated in the last ten years – default to move to UMLD – 2/18 - 5/30
- Titles not already reviewed that have circulated in last ten years – default to stay in Ellis
- Titles can be designated to remain in Ellis, move to UMLD, move to other MU location, or be withdrawn

Next steps

- Review serials in West Stacks for long term location/retention
- Use data from both projects to inform where space will be needed in Ellis East and Central Stacks; determine how to best create space needed

ADVANCEMENT UPDATE

- Deb Ward for Matt

Gaunt,

Director for Advancement



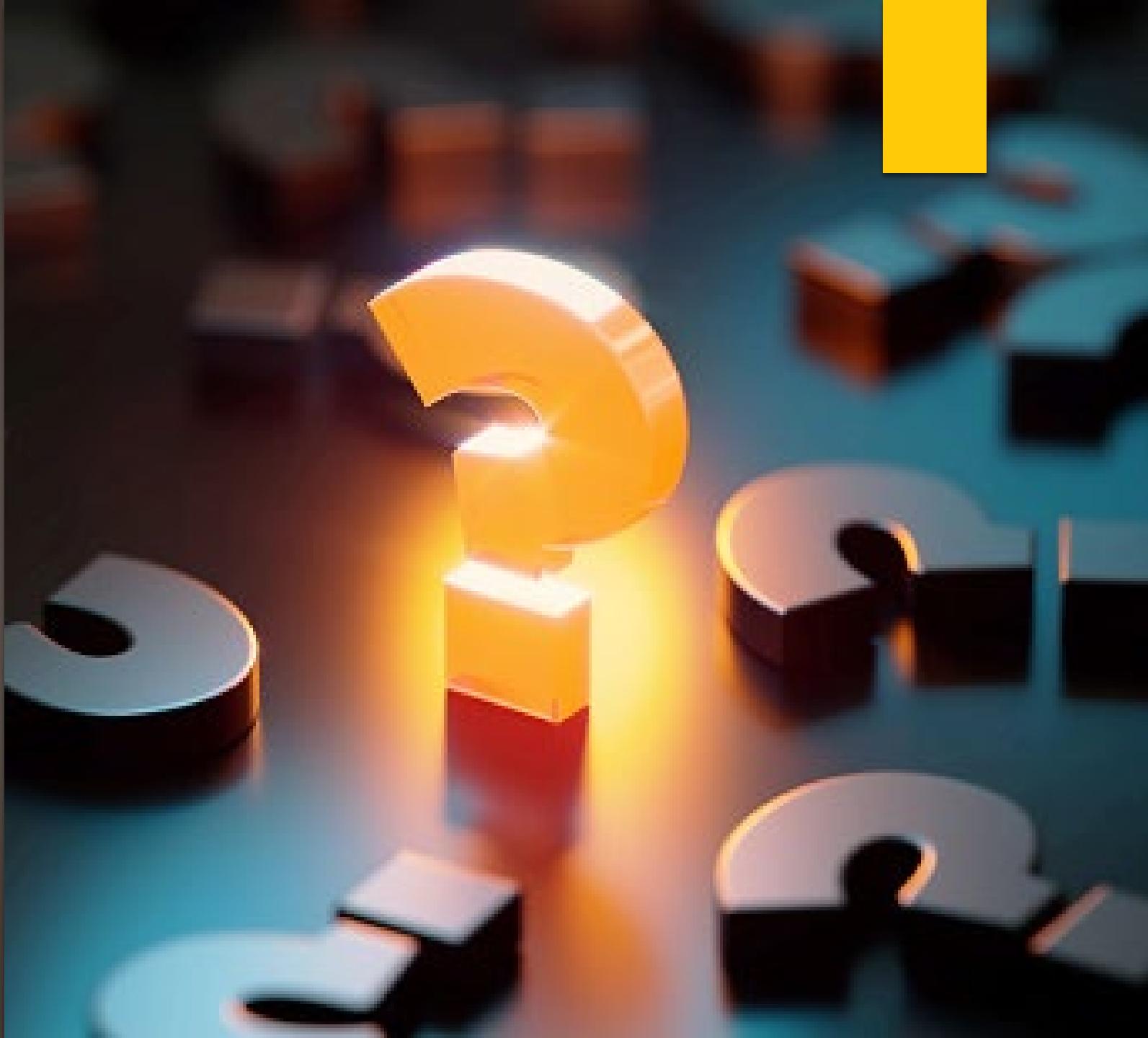
BUDGET & Expenditures FY 22 – Kathy Peters, Fiscal Officer

Operations Expenditures for MU Libraries

General Revenue Allocations, Library Gift/Endowment Funds, and Grants. Excludes GWLA, Law Library, and Work Study.	FY20	FY19-20 Change	FY21	FY20-21 Change	FY22 Projection	FY21-22 Change
Compensation:	\$ 6,512,480	3.87%	\$ 6,083,855	-6.58%	\$ 6,330,870	4.06%
Salaries & Wages	\$ 4,747,888		\$ 4,376,178		\$ 4,595,995	
Benefit Expense	\$ 1,764,591		\$ 1,707,677		\$ 1,734,875	
Collections:	\$ 6,377,100	-14.39%	\$ 5,624,922	-11.79%	\$ 5,019,623	-10.76%
Library Acquisition-Capital	\$ 327,215		\$ 215,126		\$ 572,413	
Library Acquisition-NonCapital	\$ 5,938,447		\$ 5,178,535		\$ 4,345,318	
Dues/memberships	\$ 75,321		\$ 182,322		\$ 53,457	
Software - Non-Capital (tools)	\$ 36,117		\$ 48,938		\$ 48,435	
Equipment and Other Expenses:	\$ 1,360,222	-2.00%	\$ 1,468,031	7.93%	\$ 1,800,165	22.62%
Business Meeting Expenses	\$ 13,344		\$ 5,950		\$ 32,400	
Capital Expenditures & Offsets	\$ 39,580		\$ 72,519		\$ 89,469	
Computing Expenses	\$ 683,321		\$ 667,066		\$ 565,845	
Daily Service & NonCapital Maint & Repairs	\$ 13,463		\$ 122,808		\$ 375,236	
Fuel and Utilities	\$ 545		\$ 513			
Internal Sales	\$ (43,504)		\$ (491)		\$ (520)	
Non Operating Expenses	\$ (306)		\$ -			
Noncapital Equipment	\$ 155,966		\$ 272,095		\$ 337,031	
Other Departmental Expenses	\$ 319,127		\$ 159,777		\$ 318,919	
Professional & Consulting	\$ 94,598		\$ 156,343		\$ 10,236	
Student Aid	\$ 1,277		\$ 5,500		\$ 5,500	
Travel & Training	\$ 82,811		\$ 5,950		\$ 66,050	
UMLD & Library Systems:	\$ 3,691,344	-0.85%	\$ 3,622,848	-1.86%	\$ 3,878,545	7.06%
UMLD	\$ 648,549		\$ 442,073		\$ 658,809	
Library Systems (Operations)	\$ 678,135		\$ 916,088		\$ 1,025,946	
Library Systems (Online Databases)	\$ 2,364,660		\$ 2,264,687		\$ 2,193,790	
TOTAL OPERATIONS BUDGET:	\$ 17,941,145	-4.72%	\$ 16,799,654	-6.36%	\$ 17,029,203	1.37%

Q&A

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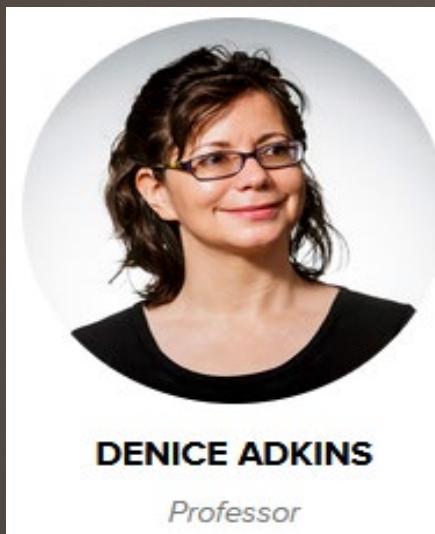


PRESENTATION

Forecasting Trends for the New Year &
New Collaborations 2022 – SISLT Faculty:

Jenny Bossaller, Denice Adkins, Jason Alston, and
Cindy Dudenhoffer

SISLT FACULTY



Presentation Resources

Health and Wellness Engagement with Users

- ▶ Hall, K., & McAlister, S. (2021). [Library Services and Resources in Support of Mental Health: A Survey of Initiatives in Public and Academic Libraries](#). *Journal of Library Administration*, 61(8), 936-946.
- ▶ Brewster, L. (2009). [Reader development and mental wellbeing: The accidental bibliotherapist](#). *Australasian Public Libraries and Information Services*, 22(1), 13-16.

Libraries Bridging Inequality

- ▶ Neuman, S. B., & Celano, D. C. (2013). [Don't level the playing field: Tip it toward the underdogs](#). *Education Digest*, 78(7), 50-54.
- ▶ Zhou, E., & Adkins, D. (2016). [The role of the school library in college access and choice](#). *Library & Information Science Research*, 38(4), 336-343.

Diversity and Libraries and Fellowships

- ▶ Alston, Jason. "Recommendations for Diversity Residency: Summary of a Mixed Methods." *Library Diversity and Residency Studies* 1, 1 (2020): 15-21. doi:10.31390/ldrs.1.1.04. <https://digitalcommons.lsu.edu/ldrs/vol1/iss1/4/>
- ▶ Velez, LaTesha. "Practical Strategies for Onboarding New Residents." *Library Diversity and Residency Studies* 1, 1 (2020): 22-28. doi:10.31390/ldrs.1.1.05. <https://digitalcommons.lsu.edu/ldrs/vol1/iss1/5/>

New Technologies in Libraries

- ▶ O'Donnell, P. & Anderson, L. (2021) The university library: Places for possibility. *New Review of Academic Librarianship*, DOI: [10.1080/13614533.2021.1906718](https://doi.org/10.1080/13614533.2021.1906718)
- ▶ <https://www.tandfonline.com/doi/epub/10.1080/13614533.2021.1906718?needAccess=true>
- ▶ Choi, J. R., Straubhaar, J., Skouras, M., Park, S., Santillana, M., & Strover, S. (2021). Techno-capital: Theorizing media and information literacy through information technology capabilities. *New Media & Society*, 23(7), 1989–2011. <https://tinyurl.com/2p8skyxj>