

Library Management Team Meeting

Information and Action Items

Tuesday, February 26, 2019

In Attendance

Ann Champion Riley
Corrie Hutchinson
Pat Jones

Ernest Shaw
Kathy Peters
Shannon Cary

Deb Ward
Anselm Huelsbergen
Jacqueline Rash

Yearbooks

- Discussion ensued as to the position of Libraries and Administration on offensive nature of content in historical MU yearbooks.

Action: Ann will ask about a statement from the Communication office and the Administration's stance.

Minimum wage update

- Summary email containing the breakdown of current student wages was distributed.
- Student employees will now make a minimum of \$8.60/hour which will increase each year until the wage is \$12.00/hour in 2023.
- As the minimum wage increases each year, we will need to make a plan starting FY20. How we handle the resulting wage inequities between other student workers who were already making higher than the minimum wage was discussed.
- Supervisors do not need to adjust student worker hours that were determined before the raise. Lapse salary will cover the difference.
 - Students on the federal student worker program will not receive an increase in their award packages as a result of the minimum wage increase in Missouri. These students may need to adjust their hours to compensate for reaching their award maximum earlier than expected when the spring schedules were set.
- Student budget reports will undergo a new reporting system through Peoplesoft instead of Access.

Decision: It was decided that departments who already plan to provide the mid-March through May 17th student wage budget will still do so.

Faculty Research Offices

- The security log that was distributed earlier this week was referenced.

- Security concerns:
 - Smoking in fourth floor unisex restroom.

Action: This has been addressed by contacting MUPD.

- Family sharing Faculty Research Office.

Action: Ann will contact Economics department.

Action: Shannon will review policies.

Action: Jacqueline will send email to FRO occupant that offices are to be used by the faculty member and for academic purposes only.

Homelessness in Ellis

- Homeless community members are congregating in Ellis.
- Eating, sleeping and smoking are recent concerns.

Action: Pat will ask them to leave on the basis that they have not followed Library Policies.

Action: Shannon will obtain a list of Columbia shelters to offer them instead of Ellis Library.

Departmental Surplus Swap

- It was suggested that we have a departmental swap to clean out supplies.
- The week before Spring Break was suggested as an option.

Action: Pat and Kathy will work on setting up this event.

Collections Projects

- It was proposed to move materials from the “to integrate” shelves to their respective shelving spaces.
- Discussion ensued on what the procedure is to communicate duplicates.
- Once withdrawn, we will no longer place bibliographic materials in the MULSA book sale shelves.

Action: Ann will come to CSC to continue discussion.

Recorded Sound

- Discussion ensued as to what we want to do with recorded sound materials.
- It was suggested that we partner with UMKC to transfer our recorded sound.
- It was agreed that logistics can be orchestrated by the new facilities position.

Action: Corrie will reach out to UMKC.

MOBIUS

- University Libraries can no longer use INN-Reach with the University of Central Missouri as they have dropped out of MOBIUS.
 - Other ILL services will continue as normal.
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Summer hours

- We are closed Thursday, July 4th. Do we close early on Wednesday?

Decision: We will keep the normal hours of operation on Wednesday and Friday.

Budget meeting with Provost

- It was suggested that we get bailed out for one more year.
 - It was also noted that the new budget model will alleviate much of our financial concerns.
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Student Experience Center

- Dr. Spain is willing to meet with Libraries to communicate the benefit to students that are at risk of non-enrollment.
 - Enrollment Management has been charged with surveying students to measure the perceived value to students.
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Bookmark

- Bookmark is experiencing a decline in sales.
 - They have asked for door counts and suggestions for increasing customers.
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Next LMT

- Tuesday, March 12 from 2-3:30 PM
- Friday, March 22 from 2-3:30 PM
- Spring Break March 25-29
- Monday, April 8 from 2-3:30 PM