

# Library Management Team

## Information and Action Items

Tuesday, October 9, 2018

---

### *In Attendance*

---

Ann Campion Riley  
Anselm Huelsbergen  
Pat Jones

Corrie Hutchinson  
Ernest Shaw  
Kathy Peters

Shannon Cary  
Jacqueline Rash

---

### *Spring Hours*

---

- Edits to Spring hours were offered.

Action: Shannon will ask Jeannette for feedback on additional edits.

---

### *Strategic Planning*

---

- Division Heads have each taken a section of the Campus Plan to apply to the University Libraries plan.
  - Reports are due after next LMT meeting on Oct. 22
- 

### *Research Role*

---

- Division Heads will also provide input for this report.
  - Ann intends to present this to Provost by Nov. 15
- 

### *Space Planning*

---

- Campus Facilities has a Space Use Inventory project. Deans and directors are asked to send a representative to mandatory training session on Dec. 7 1:30-3:30 Cornel Hall 201.
- It was brought up as to how we would report Specialized Libraries spaces.

Action: Deb will inquire as to how this information is collected from the Specialized Libraries.

Decision: Ann would like to send Ernest Shaw, Pat Jones and Jacqueline Rash.

---

## ***HR***

---

- Discussion ensued as to the pull to bring Sheryl's position under Campus HR and our desire to keep it in the Libraries.

---

## ***AUL Position***

---

- There are a few viable candidates.
- Another position announcement will go out again before the December deadline.

---

## ***Planning Grant***

---

- We are moving forward with the planning grant.
- Kelli is working on the application for the Dec. 12 deadline.

---

## ***HSL furniture***

---

- HSL conference room chairs have been delivered.
- Bonnie and Larry will measure the space and look at carpeting options with Pat.

---

## ***Stair Lift***

---

- We are keeping the stair lift we currently have.
- We are considering preventative maintenance agreements.

---

## ***Friends of the Libraries Fundraiser***

---

- We had a successful event at Providence Pont with 120 attendees and made a healthy profit.

---

## ***Lighting Poles***

---

- Lighting Poles will arrive next week.

---

## ***Spring Donor weekend event***

---

- Reception will be Thursday night this year.
  - Potential speaker is a St. Louis poet and Librarian at the Art Institute of Chicago.
- 

#### ***Next LMT***

---

- Tuesday, October 23, 2018 from 2-3:30 p.m.