

LMT Meeting Information and Action Items

Tuesday, August 29, 2017

In Attendance

Ann Campion Riley
Deb Ward
Anselm Huelsbergen
Pat Jones

Corrie Hutchinson
Ernest Shaw
Jeannette Pierce
Kathy Peters

Shannon Cary
Sheryl Cullina
Jacqueline Rash

Updates to Meeting Minutes from 08.08.17

- Ithaka Surveys: Considering both the Faculty and Graduate/Professional surveys.
 - CSC Update: CSC also recommended cancelling the Oxford package along with Chicago, Wiley, Springer, and Elsevier.
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Collections Cuts talking points

- The overview is good for speaking to the general public.
 - The CSC report will need more detail, but will elaborate on the Marketing Team's overview.
 - We hear that we will be getting money from the campus but it has not yet come through.
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Racism, White Supremacy & Anti-Semitism at Mizzou

- Ann previously emailed four attachments presented at the Dean's Council.
- Campus is working on crisis and disaster plans.
- Sheryl inquired if LMT would like her to ask the Diversity and Inclusion office to give a presentation to the Libraries.
- Discussion ensued about staff understanding rights and responsibilities of engaging in demonstrations or protests as an implied spokesperson for University Libraries or as an individual.

Action: Sheryl will reach out to Diversity and Inclusion.

Speaker at College of Education Professional Staff Council

- Kathy will represent us at the COE meeting to present on how University Libraries are managing the cuts.

Salary and contract issues

- Although we are regretfully unable to give across the board raises, 10% of high performing staff will get adjustment specifically to address severe compression.
 - The Libraries created stated minimums for each Librarian level.
 - Raises approved and recipients notified in October. Contract letters will be sent out now and adjustments made in November to applicable employees.
 - A copy of ARL Annual Salary Survey 2015-2016 will be kept at the Administration office front desk for staff to review as desired.
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Campus Climate Survey Report

- National consultant will give the report to MU on Sep 12 - 13.
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Chancellor Cartwright Visit

- Chancellor Cartwright will visit Ellis Library during the SAG Meeting on October 10 at 10:00 a.m.
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David Crespy Event

- Dr. Crespy is hosting a Lanford Wilson event at the libraries in the spring.
 - Marshall Mason - Tony nominated director, will be this year's Library Society speaker.
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United Way Dates

- University Libraries will be participating in the United Way Campaign October 16-27, 2017.
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Maintenance

- Some maintenance issues have not been reported. Please report maintenance issues to mulibraryadmin@missouri.edu because we have many agreements that will cover the service calls.
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Department Structures

- We are officially separating the library into the departments according to the organization structure represented by the org charts on our website.

Committees

- Letters to members have all gone out and the lists are updated on the website.
 - Exhibit, Outreach and Faculty Lecture Committees are no longer being staffed.
 - It was suggested to include the lists in News Notes.
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News Notes

- Some people who forward News Notes are being unsubscribed when the recipients then click unsubscribe. The Marketing Team is trying to track and catch these incidents.
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24/5

- Begins 9/5/17
 - Two new employees have left employment with Libraries Security. Dana and PJ are trying to accommodate the scheduling until new employees can be hired. Until that time, we will be open late nights only at the West doors.
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Cameras

- Special Collections cameras will be installed next.
 - Outdoor cameras are on order.
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AED

- AEDs will be ordered for each floor of Ellis library.
- Pat will put them close to the stairwells, probably the center East side.
- May invite Red Cross over to instruct staff how to use the AEDs.

Action: Signs will be made to call 911 before activating the AED.

Outdoor Lighting

- Will probably be installed this spring.

Depositories

- Option "D" \$5.2 million structure was proposed.

Action: Jacqueline will schedule meeting with Gary Ward and Ann.

Debbie Melvin Memorial

- Details are in News Notes: Sat. Sep. 2nd at 11:00 a.m. in Ashland.
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Request for Safe Space Training

- Sheryl asked for feedback about offering a presentation on Safe Space.
 - Sheryl thought we could schedule it over Thanksgiving break.
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Next LMT

- September 12th, 2:00 p.m. - 3:30 p.m.