

MULSA Board Meeting, September 9, 2014 3-4pm, Ellis Library 4F51A

Present: Sue Barnes, Jack Batterson, Erin Blower, Karen Eubanks, Tammy Green, Corrie Hutchinson, Shelly McDavid, Kathy Peters

Old Business:

- Budget proposal for 2014 and 2015
 - Social Chairs would like their parties lumped together on the budget proposal as “entertainment”
 - Upped the amount for the Picnic to \$200/year
 - Community Service chair asked for her proposed budget to be bumped up to \$60/year

- Upcoming Retirements
 - Sue Barnes is retiring December 10, 2014
 - She would like a small party in Technical Services with cake
 - Wayne Barnes, Last day worked October 27, 2014
 - Alan Jones, Last day worked January 22, 2015
 - Jerri Eldridge, Last Day worked February 6, 2015

- Update on Staff Lounge Use – United Way request approved; Conference Room use was not approved
 - Sheryl’s question: “My only questions, I think, is if library committees are considered groups and if there are approval guidelines for when permission is requested to use the room? Does MULSA ever turn down requests?”
 - Confidentiality is key
 - Library Administration is looking into other options for the Renew Mizzou people for alternative meeting spaces

New Business:

- Proposal to replace Spotlight Award with Professional Development Award. Shelly is working on something new to replace the Spotlight Award.
 - Historically we have never had any kind of a professional development award
 - Superstar Award – Spotlight Award replaced this award
 - Basically an internally recognized employee of the month, nominated by peers/colleagues
 - Student Award
 - Outstanding student award
 - Professional Development Award
 - The board excepted the proposal with a few amendments
 - Amendments will be added to the proposal
 - Proposal will be brought before the board with amendments for more editing and correcting at a later date
 - Shelly will be working to make the added amendments, changes

- Addition/creation of a MULSA gmail account needed

- MULSA Banking – the bank account has been updated.
 - Fictitious name registration – requires a .com
 - Creation of the above mentioned MULSA gmail account will satisfy the need for a .com

- Outstanding checks
 - One outstanding check has been identified
 - Decided to email the person that hasn't cashed the check and state, "Thanks for your donation to MULSA, if you need if you need reimbursement, please notify me"
 - In the future Jack will either stamp the check, if the bank approves this, "Expires in 90 days of issuance" or state this in a note with the check

- Committee Reports
 - Social Chair
 - New Staff Tea and the Meet and Greet
 - Sheena and Tammy are swamped
 - Going to skip the New Staff Tea this year or combine it with the Halloween party
 - Thinking about doing the pumpkin carving contest this year, if pumpkins are not too expensive
 - Thanksgiving Dinner
 - Including Jesse Hall/Renew Mizzou groups residing in Ellis Library
 - Need an estimate of cost/person \$6-8/person
 - Going to charge Jesse Hall/Renew Mizzou per/person
 - Need a head count of those attending at least a week before ordering the food
 - MULSA will provide the main dishes, side dishes will be provided by those participating

Adjourned at 4:01pm

MULSA Meeting
Meeting on: Sept. 9, 2014

TCU Checking balance:	\$923.24 (9-9-2014)
TCU Savings account	\$459.61 (9-9-2014)
TCU CD #1:	\$1,517.59 (9-9-2014)
TCU CD#2:	\$2,571.62 (9-9-2014)
<u>New Covenant Balanced Income Fund:</u>	<u>\$15,743 (9-9-2014)</u>
Total balance:	\$21,214.70 (9-9-2014)

Income:

9-2-2014 Amazon deposit	\$72.01
Total income.....	\$72.01

Bold entries have not been deposited into the checking or savings accounts.

Notes:

The next savings interest deposit will be on Sept. 30. We get interest on savings every three months.

2014 Book sales totals:

Amazon: \$ (2014 total: \$1,207.58; 2010 record: \$1,925)
Ellis: \$ (2014 total: \$1,924.33; 2010 record: \$7,464)
Better World: \$ (2014 total: \$172.71; 2011 record \$691)

Expenses:

#2109 Sheena Waggoner for All Staff meeting	\$22.25
#2110 Allen flowers for Ann Riley and Kathy Peters	\$70.00
#2111 Tammy Green All staff meeting	\$14.31
#2112 Ruthe Morse for staff lounge and all-staff meeting	\$46.15
Total expenses	\$152.71

Bold check numbers are checks that have not been cashed.

Notes:

On July 22, I transferred \$3,200 from savings to checking to pay for the new chairs in the staff lounge. I am expecting to transfer more from savings later this year to help pay for our Thanksgiving dinner.

I am still waiting for the receipt for the Target "get well" gift card we bought for Noel Kopriva.

#2109 Walmart for cookies (4) \$2.25 each and various drinks (\$1.50 each)

#2111 Walmart for more cookies (6) \$2.25 each.

#2112 Dollar General: Dishpan to use as a "shelf" to pull small items out from under the sink **\$4.00**; Dollar Tree: Sugar Pourer (This replaced the one that was stolen) **\$1.00**; Sam's club: Napkins (2) **\$9.98** each, Country Time pink lemonade **\$7.48** (for Mtg), 4 lb of salt **\$0.98**; 48 count gallon sized iced tea bags **\$10.78**.

Certificate of Deposit with Tiger Credit Union

Issue Date	04/04/12
Term:	5-year
Amount:	\$2,500.00
Maturity Date:	04/02/2017
Rate:	0.90%

Certificate of Deposit with Tiger Credit Union

Issue Date	11/12/13
Term:	3-year
Amount:	\$1,509.08
Maturity Date:	11/10/2016
Rate:	0.75%

New Covenant Fund (Balanced Income fund- Ncbix) as of Sept. 8, 2014:

Number of shares = 722.471

Price per share = \$21.79

Value= \$15,743

Notes:

Dividends this year to date for the \$2500 CD was \$20.33. The next dividend will be around October 6.

Dividends this year to date for the \$1500 CD was \$8.51 and the next dividend will be around Nov. 12.

The next mutual fund dividend (estimate \$30) will be on Sept. 30.

Jack Batterson –

MULSA Courtesy Report

August 2014

11 Birthday cards

Respectfully submitted,

Delores Fisher

Courtesy Chair