

2014 MULSA Annual Meeting Minutes
May 12, 2014 at 9:30 – 11:00am

1. Welcome & Introductions of current Executive Board members (KG)

- a. President - Karla Geerlings
- b. Vice-President/President Elect – Kathy Peters
- c. Treasurer – Jack Batterson
- d. Social Chairs – Tammy Green and Ruth Feldkamp
- e. Staff Room Chair – Ruthe Morse
- f. Courtesy Chair – Delores Fisher
- g. Muse Co-Editors - none
- h. Community Service Chair – Sue Barnes
- i. Book Sale Co-Chairs – Rachel Brekhus and Karen Eubanks
- j. Secretary – Shelly McDavid

2. President's Report (Karla Geerlings)

President's Report

MULSA Annual Meeting 2014

- **Kathy Peters having received the most write-in votes for VP/President-elect (left vacant at the annual meeting), she was appointed in that office as of the July Executive Board meeting**
- **As was proposed and approved at the annual meeting, a select subcommittee of members in attendance read and approved the minutes of the annual meeting for 2013. We propose to do the same this year—volunteers?**
- **We began the year with awareness that there would be several retirements upcoming, a continuation of last year's trend. Toward this end we reviewed our guidelines for honoring retirees and began to plan for those we knew about. (Karen Darling, Alan Bloom, Hunter Kevil, Mary Ryan, Nancy Myers, June DeWeese)**
- **In the ongoing debate regarding providing filtered and/or heated water vs. being good stewards of the MULSA funds, a survey about lounge use was proposed. Several good ideas sprung from the membership, although the water issue is still unresolved.**
- **The lounge survey dovetailed with our awareness of Renew Mizzou folks expected in the spring; we began planning ways we can accommodate and welcome them. There is a document being drafted on general rules of use and expected behavior in staff lounge; we will contact social organizers from incoming offices to see how they wish to integrate into the culture of the Libraries; we are planning a meet-and-greet welcoming event; some staff lounge upgrades have been accelerated, such as adding seating, continuing planned decorating, getting more electricity and additional kitchen appliances. We have been working closely with Pat Jones regarding accommodating our RM guests.**

- Bulletin board space has been reassigned to accommodate Admin and campus posting requirements: large board for HR, medium board for general staff use, small board for MULSA.
- MULSA web page is broken, since MU Libraries move into the newly created website

September mtg.: web page woes

- As we were organizing for the Thanksgiving Luncheon, it became apparent that the Constitution needed to be changed to reflect our current culture regarding student staff participation. As this change can only be accomplished by a vote of the entire membership, see Proposition #2
- Looking into sending more of our papers to Archives.
- Jan: our bank requires that we state in our constitution who has signature authority over our bank accounts, and that we register with the Secretary of State as a “fictitious entity.” DBA registration—see proposition #1
- Met with PJ regarding Renew Mizzou folks
 - for MULSA
 - Including the 100 new Renew Mizzou folks coming into Ellis Library
 - Staff Lounge Chairs: In need of reupholster with a fabric that is spill resistant and can be wiped off easily
 - Current state of chairs, been cleaned, permanently stained, also ripped
 - Hot Water for the Lounge – Pat encouraged MULSA to re-visit this issue
 - Lots of personnel changes with campus facilities
 - Pat personally puts in requisitions and work orders, she would like to see it done before the Renew Mizzou folks move into the library
 - MULSA creating a packet for the upcoming Renew Mizzou folks --Provide information about the Staff Lounge , Inform them that they can help keep the staff lounge clean and invite them to do this as a group, if they would like

3. Treasurer’s Report (Jack Batterson)

2014 MULSA Annual meeting

May 12, 2014

Treasurer's report

Total income for the year 2013:	\$4,584 (YTD 2014: \$2,006)
Total expenses for the year 2013:	\$5,194 (YTD 2014: \$662)
Checking balance:	\$1,823 (1/2013); \$885 (1/2014)
Savings account:	\$3,008 (1/2013); \$3,657 (1/2014)
CD #1:	\$1,500 (1/2013); \$1,509 (1/2014)
CD#2:	\$2,522 (1/2013); \$2,559 (1/2014)
New Covenant Balanced Income Fund:	\$13,945 (1/2013); \$15,053 (1/2014)

Total balance:

\$22,798 (1/2013) \$23,663 (1/2014)

Mutual fund value per share and total shares:

January 2013:

\$19.75 per share; Total shares = 706.081 shares.

January 2014:

\$20.94 per share; Total shares = 718.884 shares.

Fund purchases:

June 28, 2004: MULSA bought 218.818 shares at \$18.28 per share for total cost \$4,000.

April 13, 2009: MULSA bought 108.3 shares at \$14.82 per share for total cost \$1,605.
(These shares are up 42.38% or \$680.12 since this purchase)

March 30 2010: MULSA bought 197.852 shares at \$17.69 per share for total cost \$3,500.
(These shares are up 19.28% or \$674.68 since this purchase)

May 21, 2012: MULSA bought 105.208 at \$19.01 per share for total cost \$2,000.
(These shares are up 10.99% or \$219.88 since this purchase)

Fund Dividends:

March 27, 2013: 0.0361 per share div.
\$25.49 payment reinvested to buy 1.264 shares.

June 27,, 2013: 0.0588 per share div
\$41.59 payment reinvested to buy 2.083 shares.

Sept. 27, 2013: 0.0538 per share div.
\$38.17 payment reinvested to buy 1.857 shares

Dec. 13 2013: 0.0822
\$58.47 payment reinvested to buy 2.816 shares

Dec. 30, 2012: 0.1398 per share div.
\$99.83 payment reinvested to buy 4.783 shares.

2009: Total dividends \$157.05.

2010: Total dividends \$190.27.

2011: Total dividends \$222.02.
2012: Total dividends \$207.97
2013: Total dividends \$263.55
2014: YTD dividends: \$31.99

Income 2013:

Booksale in Copy Service	\$2,422	(YTD 2014: \$1,292)
Amazon sales	\$973	(YTD 2014: \$505)
Betterworld	\$403	(YTD 2014: \$68)
Interest	\$44	(YTD 2014: \$19)
Dividends	\$264	(YTD 2014: \$32)
Silent Auction	\$0.000	(YTD 2014: \$0.00)
Other	\$513	(YTD 2014: \$90)
Garage Sales	\$0.000	(YTD 2014: \$0.00)

Other income includes refunds, payments by family for Thanksgiving Dinner or adopted family donations.

Expenses 2013:

Social	\$2,677	(YTD 2014: \$85)
Courtesy	\$530	(YTD 2014: \$312)
Community	\$38	(YTD 2014: \$0)
Staff room	\$533	(YTD 2014: \$98)
VP (Spotlight Awards)	\$316	(YTD 2014: \$0)
Postage/Supplies	\$18	(YTD 2014: \$67)
Muse	\$0.00	(YTD 2014: \$0.00)

Expenses broken down 2013:

Social-related expenses	
Picnic	\$221 (YTD 2014: \$35.00)
New Staff Tea	\$29
Diversity Action Committee event	\$0 (YTD 2014: \$0)
Halloween Party	\$17 (YTD 2014: \$0)
Thanksgiving luncheon	\$869
Holiday Party	\$74
Spring Fling	\$0
Celebration of Service	\$797 (YTD 2014:\$0)
All MULSA meeting	\$38 (YTD 2014: \$0)
Retirement gifts/party	\$1,064 (YTD 2014: \$100)

Other expenses 2013:

Adopted family	\$290
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Certificate of Deposit with Tiger Credit Union

Issue Date 11/09/13
Term: 3-yr
Balance: \$1,509.08
Maturity Date: 11/10/16
Rate: 0.75%

Certificate of Deposit with Tiger Credit Union

Issue Date 04/4/14
Term: 3-year
Balance: \$2,500
Maturity Date: 04/2/2017
Rate: 0.90%

The Tiger Credit Union pays quarterly interest on their CDs

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Current balances as of May 1, 2013:

Checking: \$1,751 (Tiger Credit Union)
Savings: \$3,658 (Tiger Credit Union)
CD #1: \$1511 (Tiger Credit Union)
CD#2: \$2,565 (Tiger Credit Union)

New Covenant Fund (Balanced Income fund): NCBIX

Number of shares = 720.4
Price per share = \$21.13
Value= \$15,222

Notes:

This annual report covers the calendar year 2013 with some information on page 3 that are current as of May 1, 2014.

Fund returns:

2014 Year to date = +1.22%
2013 return = + 7.74%
2012 return = + 8.70%

1 month = + 0.52%
10-yr annualized = + 4.14%

The Fund invests approximately 64% of its assets in shares of the Income Fund with the balance of its assets invested in shares of the Growth Fund. MULSA's goal is to postpone withdrawing money from this fund because the fund pays a better dividend than a bank CD and because it has higher returns than anything else we own. The top ten stocks held within the growth fund are eBay, Bank of America, Qualcomm, Citigroup, Apple, Walt Disney, Adobe, JP Morgan, National Oilwell Varco, and Pfizer.

The mutual fund company requires two signatures for any changes to the fund account.

MULSA would like to thank the Ellis Library Administration office for giving MULSA 100% of the money from Ellis copy service book sales.

Submitted by
Jack Batterson
May 9, 2014

4. Explanation & Discussion of Ballot Proposals

Primarily discussed the students being accepted (refer back to issues at Thanksgiving) and concern about our Jesse Hall guests being included

5. Candidate Nominations from the Floor

Nominees were:

Karla Geerlings for Secretary

Erin Blower & Corrie Hutchinson for MUSE Editors

Sheena Wagoner for Social Co-Chair

6. Voting

MULSA Annual Meeting 2014 Ballot

Proposition #1, Constitutional Change regarding banking

Contains changes required by Tiger Credit Union and others to maintain a business banking relationship. See full text of changes at the end of the ballot.

A yes vote will institute the changes as outlined in the proposition; a no vote will leave the Constitution unchanged.

Yes
 No

Proposition #2, Constitutional Change regarding membership

Contains changes allowing for auxiliary membership of retirees and student staff of MU Libraries. Clarifies membership status for other classes of employees and students associated with MU Libraries. See full text of changes at the end of the ballot.

A yes vote will institute the changes as outlined in the proposition; a no vote will leave the Constitution unchanged.

Yes
 No

Proposition #3, Vote to expend funds to reupholster staff room dining chairs

The MU Libraries Staff Association will reupholster and replace seat padding in the 31 chairs in the Ellis Library Staff Room at a cost of \$131.61 per chair, for a total cost of \$4079.91.

Yes
 No

Slate of Candidates for the

MULSA Executive Board, 2014/2015

<p>Vice President/President Elect – Assists president in carrying out work of the Association. Assumes Presidency during second year of term.</p> <p>Vote for 1:</p> <p><input type="checkbox"/> Shelly McDavid</p> <p><input type="checkbox"/></p> <p>Secretary – Records and distributes minutes, keeps MULSA records</p>	<p>Ellis Staff Lounge Chair – Responsible for cleaning and maintaining the staff lounge, vending machine refunds.</p> <p>Vote for 1:</p> <p><input type="checkbox"/> Ruthe Morse</p> <p><input type="checkbox"/></p> <p>Social Chair – Primary organizer for all social activities.</p>
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<p>Vote for 1: _____</p> <p>Treasurer – Maintains the financial records of MULSA, including keeping the books and authorizing and writing checks.</p> <p>Vote for 1: _____ Jack Batterson _____</p> <p>Courtesy Chair – Extends congratulations or condolences to employees in the form of cards, gifts or flowers.</p> <p>Vote for 1: _____ Delores Fisher _____</p> <p>MUSE Editors – Responsible for the publication of the staff newsletter, The Muse.</p> <p>Vote for 2: _____ _____</p>	<p>Vote for 1: _____ Ruth Feldkamp _____ Tammy Green _____</p> <p>Book Sale Co-Chairs – Coordinate the year-round book sale, the main income driver for the MU Libraries Staff Association. Maintain relationships with our partners, and organize volunteers to assist in moving and separating books. Two-year appointment; Rachel Brekhus continues for another year.</p> <p>Vote for 1: _____ Karen Eubanks _____</p> <p>Community Service Chair – Organizes fundraising activities and community outreach programs.</p> <p>Vote for 1: _____ Sue Barnes _____</p>
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Proposition #1, Constitutional Change regarding banking

Explanation: Underlined passages are to be **added to** the existing text. These changes will enable MULSA to continue to have bank accounts. They codify and document existing practice.

Article IV

SECTION 2. Duties

- A. It shall be the duty of the President to preside at all meetings of the organization and of the Executive Boards; to appoint special committees and fill vacancies with the consent of the Executive Board and to call special meetings when necessary. The President shall be authorized to open and oversee bank accounts on behalf of MULSA in the event the Treasurer is unable to do so.
- B. The Vice-President/President-elect shall assist the President in carrying out the work of the organization and shall serve as President should that officer be unable to carry out his/her duties; and to preside at meetings in the absence of the president. The Vice-President/President-elect shall be authorized to open and oversee bank accounts on behalf of MULSA in the event the Treasurer is unable to do so.
- D. The Treasurer shall receive all monies collected by the organization and shall make such disbursements as the Executive Board shall direct. The Treasurer shall occasionally place notices in *Library News Notes* about membership. The Treasurer shall be the primary officer authorized to open and oversee bank accounts on behalf of MULSA.
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Proposition #2, Constitutional Change regarding membership

Explanation: This change recognizes all student employees of the MU Libraries as auxiliary members of MULSA, making MULSA-sponsored events free to attend. This change will also open, upon request, MULSA membership to individuals working in Ellis Library (but not employed by the MU Libraries).

ARTICLE III

SECTION 1. Membership shall be voluntary. All employees of the MU Libraries will be included as members upon appointment and will remain members until and unless they notify the MULSA Secretary that they no longer wish to be considered members.

Section 2. Membership is also open to individuals of the following groups, upon request by the individual to the MULSA Secretary:

- Students and employees of the MU School of Information Science and Learning Technologies
- ~~Student employees of the MU Libraries~~
- ~~Employees of the Library of the State Historical Society of Missouri~~
- ~~Employees of the MU Law Library~~
- ~~Employees of the Library Systems Office~~
- ~~Retirees from the MU Libraries~~

- MU faculty or staff members with a regular workplace in the Ellis Library building not employed by the MU Libraries (e.g., staff employees of the State Historical Society, Bookmark Café, Facilities, units housed temporarily in the library)

SECTION 3. Members, as described in section 1 and 2, receive communications from the Board, are invited to participate in MULSA-sponsored events and projects, and to vote on matters concerning MULSA and the disbursement of funds raised by MULSA.

SECTION 4. Auxiliary members of MULSA are:

All student employees of the MU Libraries, by default
Retirees from the MU Libraries, by default

SECTION 5. Auxiliary members of MULSA, as described in section 4, are invited as nonpaying guests to MULSA-sponsored events, but are not asked to assume the obligations of full MULSA members and are nonvoting.

Proposition #3, Vote to expend funds to reupholster staff room dining chairs
The MU Libraries Staff Association will reupholster and replace seat padding in the 31 chairs in the Ellis Library Staff Room at a cost of \$131.61 per chair, for a total cost of \$4079.91.

Rationale:

- The maroon chairs were purchased for us by Martha Alexander/Bowman. They are sturdy, stackable chairs, but they are approximately 20 years old
- Frequently mentioned staff lounge survey results -- many are visibly soiled, and some are beginning to fray at rub points for stacking
- Similar quality chairs (begin at \$300 each for NO seat padding)
- Terwelp's Upholstery is the company used by the Libraries' when our furniture needs re-covering
- Commercial-grade fabric is cleanable with soap and water
- These fabrics are highly durable, good for 50, 000 double rubs (stacking/unstacking or sitting/standing).
- Price includes (per chair):
 - \$33.11 for upholstery fabric
 - \$8.50 (cost of materials) for new seat padding
 - \$90 labor
- When working with textiles, it is important to purchase the total amount you'll need, to avoid differences in color and quality between various dye lots and manufacturing runs
- Terwelp's is willing to do 2-to-4 chairs at a time and deliver one group while picking up the next at no charge

7. Courtesy Chair Report (Delores Fisher)

MULSA COURTESY CHAIR

ANNUAL REPORT

June 2013/April 2014

- ❖ Sympathy Cards – 12
- ❖ Donations – 12
- ❖ Get Well Cards – 4
- ❖ Flowers - 5
- ❖ Wedding Cards - 3
- ❖ Birthday Cards – 111
- ❖ Baby Cards - 3

Plants were purchased from Allen's Flowers.

Cards were purchased from Current and donated by several staff members.

Respectfully submitted,

Delores Fisher

Courtesy Chair

8. Staff Lounge Chair Report (Ruthe Morse)

2013/2014

Purchases by the Staff Room Chair

½ the cost of a Sam's Club membership

8 pairs of rubber gloves

2 bottles of Palmolive dish soap

1 gallon of bleach

3 bottles of Spic'n'span

2 cans of Comet

2 bottles of hand soap

2 boxes of baking soda

51 packages of napkins

16 rolls of paper towels

10 rolls of shelf liner

2 shelves & brackets

- 2 frames & hanging hardware
- 1 fly swatter
- 1 water test kit
- 1 bag of sugar
- 1 can of coffee
- 1 package of coffee filters
- 1 packages of paper plates
- 3 boxes of plastic forks
- 2 cans of lemonade
- 1 can of Coffeemate
- 1 package of wheat rolls
- 2 packages of biscuits
- 1 painting (purchased by Adrienne)

Submitted by
Ruthe Morse
May 2014

9. Social Chair Report (Tammy Green, Ruth Feldkamp)

MULSA Annual Meeting 2014
Social Chairs Report

Submitted by Ruth Feldkamp & Tammy Green

Due to unforeseen circumstances, the social chairs' report was not ready for presentation at the annual meeting. Instead, a quick update was provided for three upcoming events: Celebration of Service, MULSA's Annual Picnic & a welcome to Jesse Hall Guests

MU Libraries Celebration of Service

May 22, 2014 Thursday

To be held in 201 Ellis Library from 2:00 to 3:00

Held as a luncheon in the past, this has been changed to the afternoon to accommodate other scheduled celebration events on campus.

MULSA's Annual Picnic

June 20, 2014 Friday

To be held at Stephens Lake Park, Gordon Shelter from 4:00 to 7:00ish

Welcome to Jesse Hall Guests

July 2014 – exact date to be announced

Place to be announced

This is to provide a welcome to those Jesse Hall employees that will be temporarily housed in Ellis Library. There will be a search for volunteers for a planning committee.

Pat Jones is seeing about getting an electrical evaluation for the lounge, with the thought in mind to add a second refrigerator and another microwave. Karen Eubanks has donated the microwave.

Now here is the actual report:

Date	Event	Amount Spent
June 2013	Annual Picnic	\$221.00
September 2013	New Staff Tea	\$29.00
October 2013	Halloween Party	\$17.00
November 2013	Thanksgiving Luncheon	\$869.00
December 2013	Holiday Party	\$74.00
January 2014	All-Staff Meeting	\$38.00
May 2014	MULSA's Annual Meeting	\$30.21
May 2014	Celebration of Service	??
June 2014	Annual Picnic	YTD \$35.00
Other	Retirements	\$1,064.00
Total		\$2,377.21

10. Book Sale Chair Report (Rachel Brekhus, Karen Eubanks)

MU Libraries Staff Association

Annual Report - Book Sale

May 12, 2014

People and Work Involved In Book Sale

Sandy Schiefer - deserves special mention. Sandy selects gift books from Acquisitions to sell separately on our Amazon account.

Book Sale Blitzers - regular group of people who move book sale books in Digiprint from shelf to shelf, leaving the \$4 shelf empty for incoming books, and bring books to the storage storage that did not sell in the book sale. Blitzers sign up for work slots that are available every 2 weeks.

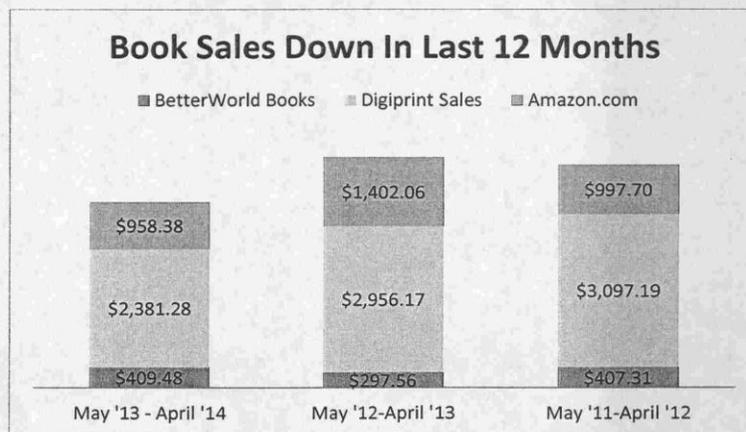
Book Sale Co-Chairs - Rachel Brekhus and Karen Eubanks -

- Every 2 weeks, mark a full book truckload of books for the sale and bring books to Digiprint
- Print out packing slips, order boxes, organize and lead Boxing Days for packing unsold books

Boxing dates May 2013-April 2014

- July 9, 2013
- July 24, 2013
- October 15, 2013
- January 23, 2014

There will be a boxing day in May; 24 boxes have been ordered from Better World Books.



Why are Sales Down?

- 2-week period between rotations?
- Less-saleable books?
- Shrinking market for used print books?

What Can We Do?

- Rotate books weekly?
- Solicit/collect more saleable books?

	May '13-April '14	May '12-April '13	May '11-April '12
Total per year	\$3749.14	\$4655.79	\$4502.20

Respectfully submitted by Rachel Brekhus and Karen Eubanks, Book Sale Co-Chairs

11. Community Service Chair Report (Sue Barnes)

MULSA 2013/2014 COMMUNITY SERVICE REPORT
May 12, 2014

The three main organizations that are supported through the MULSA Community Service are the **Central & Northeastern Missouri Food Bank**, **Second Chance**, and the **Rainbow House**. There are several times during the year that fund raisers and food drives are held.

At the MULSA Picnic, on June 21st, 2013, a raffle was held with a variety of prizes donated by local businesses, the Mizzou Athletic Dept. and the Library Administration, the proceeds going to the **Central & Northeastern Missouri Food Bank**. We collected 33 pounds of non-perishable food and \$120 in cash.

In July 2013 we held the **2nd Annual Rainbow House Back to School Supply Drive**. We collected 578 items and \$100 in cash. The Rainbow House was especially grateful for the 18 new and gently used backpacks.

From Thanksgiving through mid-December we hold the Holiday Food Drive that benefits the **Central & Northeastern Food Bank** and **Second Chance**. A Food Bank tub was parked in my work area and we filled it again this year. Donations to the Food Bank totaled 80 pounds in non-perishable food and \$282.50 in cash. Donations to Second Chance totaled 15 pounds of dog food, a blanket, toys and \$112.50 in cash.

A new event was tried this year to benefit the Rainbow House – **the Rainbow House Holiday Sock Drive** held the end of December. Huge Santa Stockings were hung in Reference, Access Services, Technical Services and the Health Science Library to collect socks of all sizes, baby to adult. We collected 142 pairs of socks (all sizes), 4 pairs of tights, and a pair of gloves. The Rainbow House was very pleased.

Total donations for the year to the Food Bank -- 113 pounds of food and \$402.50.

Total donations for the year to Second Chance – 15 pounds of dog food and \$112.50.

In addition to the drives for the Rainbow House I have made multiple deliveries of clothing, hygiene products (from the drop off area in the staff lounge) and conference bags throughout the year. I don't know how many conference bags have been donated, I haven't kept track, but it has to be close to 100. Please continue to donate. Conference season is upon us. The bags give these children some dignity when they leave the House. Their clothes and personal possessions will not be put in a garbage bag.

Thank you all for generosity and support of these organizations.

Respectfully Submitted,

Sue Barnes

MULSA Community Service Chair

12. Announcement of Ballot Results

Ballot results were:

Proposition 1: yes=20, no=0

Proposition 2: yes=18, no=2

Proposition 3: yes=20, no=0

Election winners:

Vice-President/President-Elect—Shelly McDavid

Secretary—Karla Geerlings

Treasurer—Jack Batterson

Courtesy Chair—Delores Fisher

MUSE Editors—Erin Blower & Corrie Hutchinson

Ellis Staff Lounge Chair—Ruthe Morse

Social Chairs—Tammy Green & Sheena Wagoner

Book Sale Co-Chair—Karen Eubanks

Community Service Chair—Sue Barnes

13. Adjournment

New members welcomed, participants thanked and meeting adjourned.

Of Note:

The secretary was out on maternity leave during the annual meeting, but submitted this report to the committee beforehand.

Annual Meeting: Secretary's Report

Submitted by Shelly McDavid

May 12th, 2014

This year I have learned a great deal about the MU Libraries Staff Association and have enjoyed my time as secretary for this committee. I anticipate either being secretary for another year, or providing more service to this committee in whatever role they need me to fill for next year.

I have undertaken a large project for MULSA, by organizing and analyzing all the previous binders from 1999 to present. This task is not yet completed, but I anticipate completing it before the end of summer 2014. That way if I am not elected secretary of this committee next academic year, then I will pass on an organized stack of binders to the upcoming secretary. With this project, I am also tracking down old minutes that were either uploaded on the website for the wrong year or that disappeared when the MU Libraries website switched over. Additionally, I have aspirations for next academic year, whether I am secretary or not, to verify and correct the Treasurer's website, to ensure a well-documented public financial trail for the committee.

With the transition of MU Libraries to the new website, MULSA took a loss on our own website, housed under the umbrella of the MU Libraries. Therefore, it has been a transitory time for our site. I have been engaged in trying to fix any current errors, broken links and update as much content as I can on the site. We are hopeful that with assistance from LTS, we can recover many of the parts of our website that were lost in the switch over.

This year, I also looked into a cost analysis of getting filtered water in the Ellis Library Staff Lounge. I compared three companies and presented my findings to the committee. It has been determined that we revisit this information and the Ellis Library Staff Lounge Survey results toward the end of coming to a decision in time for the Renew Mizzou move into Ellis Library.

The Vice-President was unable to attend due to an illness in her family, her report is as follows:

Annual Meeting: Vice-President's Report

Submitted by: Kathy Peters

May 29th, 2014

Spotlight Awards Distributed 2013-2014

NAME	YEAR	MONTH	Gift Certificate	Treat
Hoffmann, Dustin	2012	May	Shakespeare's	Yogurt Raisins
Batterson, Jack	2012	June	Barnes & Noble	\$5 HyVee Gift Card
Herron, Stara	2012	July	Forum 8	M&M's
Nelson, Ashley	2012	August	Sophia's	\$5 HyVee Gift Card
Michaelle Dorsey	2012	September	\$10 Starbucks	\$5 Starbucks
Carol Turner	2012	October	Barnes & Noble	Hershey's with Almonds
Dorothy Carner	2012	November	Sophia's	\$5 HyVee Gift Card
James Keyzer-Andre	2012	December	University Bookstore	Turtles
Arden, Adrienne	2012	December	Forum 8	Roasted Macadamia Nuts
Bittle, Duane	2013	January	University Bookstore	Snickers
Bryant, Sara	2013	February	Heidelberg	Almond Butter
Stanton, Stephen	2013	March	University Bookstore	\$5 HyVee gift card
James, Caroline	2013	March	Forum 8	Junior Mints
Eubanks, Karen	2013	April	Red Lobster	Chips and Salsa
Stuart, Bette	2013	May	University Bookstore	Raisinets
Barker, Anne	2013	July	Sophia's	Popcorn
McDavid, Shelly	2013	August	Clover's Market	Ginger candy
Pierce, Jeannette	2013	October	N/A	N/A