Hello [ ]

Thank you for taking the time to speak with us. It was a great conversation. We enjoyed your interview and feel that your skills and interests are a good match for our needs. We would like to offer you the position of Student Assistant in Digital Initiatives at MU Libraries. The pay rate for this position is [ ]/hour, and would be for up to [ ] hours per week.

If you would like to accept, please send me your student ID, MU email address, and phone number (for two-factor authentication) so we can get started on official paperwork and further details.

Also, feel free to let me know if you have additional questions!