

MULSA Board Meeting February 10, 2014 in Ellis Library 4F51A from 2:00 – 3:00 pm

In Attendance: Sue Barnes, Jack Batterson, Rachel Brekhus, Karen Eubanks, Karla Geerlings, Tammy Green, Shelly McDavid, Ruthe Morse, Kathy Peters

Committee Reports

Secretary: Shelly McDavid

Approval of Minutes:

- Minutes approved for January 2014 with Sue Barnes correction.

Treasurer's Report: Jack Batterson

- Jack provided information retroactively on a \$106 deposit that happened on January 10, 2014, now updated and recorded on the January 2014 minutes.
- January 2014 minutes have 2013 in the header, needs corrected to 2014.
- Jack made it more clear which checks in the income statement were part of the January 10, 2014 deposit. Also Jack added \$90 as income to the income statement.

President's and Vice-President's Report: Karla Geerlings and Kathy Peters:

- Thank you card to MULSA Board
 - Received from Ashley Nelson for her wedding remembrance, posted to the Staff Lounge Bulletin Board.

Book Sale Report: Rachel Brekhus and Karen Eubanks

- Moving a whole lot of books
 - Recently 30 boxes went out to Better World Books
- Keeping up with 2 week rotation of books through the book sale
 - Thanks to volunteers

Community Service Report: Sue Barnes

- Loose change drive
 - Haven't decided if or when it will happen
 - Still not sure how long to keep it open?
 - Suggested in Board Meeting: A pot of gold for Rainbow House
 - Do it the week of St. Patrick's Day, March 17th, 2014

Courtesy Report: Delores Fisher and Tammy Green

- Not present, no report sent yet.

Social Report: Tammy Green and Ruth Feldkamp

- All-staff meeting

- Coffee, Tea and Cookies provided
- Members of the MULSA Board helped
 - Both Co-Chairs had previous commitments.
- Open house
 - Usually takes place during Spring Break
 - Possibility of doing a Department this year: Ellis Library Reference
 - Rachel Brekhus asking the department if they are interested
 - Suggested to be a potluck

Upcoming events

- Annual Picnic
 - Shelter rented: Gordon Shelter at Stephens Lake Park
 - Date/Time set: June 20, 2014 from 3 PM to 9 PM
- Retirement Party for June DeWeese
 - Rumor says date/time is April 22, 2014 from 2 PM to 6 PM
 - Committee to be formed; have not heard further on this, but Delores Fisher & Tammy Green were suggested to be part of it
- **Staff Room: Ruthe Morse**
 - Trees will be taken down eventually
 - Filtered Water – Survey results
 - MULSA previously concluded to not do anything about filtered water
 - Survey results reveal: 41% said they didn't care and 59% said they cared some
 - Needing to get the information into a document for the Board to analyze

Old Business

- Constitution/By-laws rewrites
 - Membership section: Article III
 - Timeline
 - February 2014 Meeting – Review Revisions
 - March 2014 – send to members for comments
 - April 2014 – Board Review and back out to membership
 - Early May 2014 – vote
 - Finances Section: Article IV, Section 2

- Needs amended to clarify who is the primary and secondary persons to be on the bank account
 - Satisfies what the bank has dictated we need to register a fictitious name
 - Rachel's proposed changes were accepted by the Board
 - Taking it the next step and bringing these changes to the members to vote on
- Fictitious Entity DBA Declaration
 - Jack needs to review the paperwork, to determine the wording on the tax forms
 - Moving forward with the fictitious name registration
- Tax ID Numbers
 - Jack Batterson thinks we have two tax id numbers
 - Kathy Peters and Jack Batterson are going to review these and verify one is not the universities tax id number
 - If one is not the universities, then further action will need to take place to rectify our organization having two unique numbers

New Business

- Annual Celebration of Service
 - May 2014
 - Tammy Green is finding out if a date has been set

Adjourned 2:42pm

Social Chair Report for January 2014

Presented by

Tammy Green, Co-Chair

Past Event—

The All-Staff Meeting turned out well despite the numerous issues that both co-chairs had. Coffee, tea & cookies were provided. We are most grateful to all who assisted. This was definitely proof that we have a good organization willing to help out where needed at a moment's notice.

Upcoming Events—

Annual Picnic

- Shelter rented: Gordon Shelter at Stephens Lake Park
- Date/Time set: June 20, 2014 from 3 PM to 9 PM
- Too early in the planning for the rest of it

Retirement Party for June DeWeese

- Rumor says date/time is April 22, 2014 from 2 PM to 6 PM
- Committee to be formed; have not heard further on this, but Delores Fisher & Tammy Green were suggested to be part of it
- Will update everyone as this progresses

Possible Spring Event

- Possible open house at Math Library turned down
- Looking to see if any library department would like to have an open house
- Hope to be further along with this by next meeting

MULSA Meeting
Meeting on: Feb 10, 2014

TCU Checking balance:	\$835.01 (2-10-2014)
TCU Savings account	\$3,656.89 (2-10-2014)
TCU CD #1:	\$1,509.08 (2-10-2014)
TCU CD#2:	\$2,558.69 (2-10-2014)
<u>New Covenant Balanced Income Fund:</u>	<u>\$14,995.92 (2-10-2014)</u>
Total balance:	\$23,555.59 (2-10-2014)

Income:

Total income.....	\$0
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Bold entries have not been deposited into the checking or savings accounts.

Notes:

Please note that Jack sent an email on Feb. 10 to MULSA Board members with revisions to the Income portion of the previous two Treasurer reports (December 2013 and January 2014). These revisions made more clear what exactly what was included in that January 10, 2014 deposit. Also Jack forgot to include the \$90 in checks as income on the January 2014 report.

There was no income to report on the savings account because that interest is paid quarterly.

Expenses:

#2071 Tammy Green for Holiday party/All Staff mtg	\$50.07
#2072 Donation to United Way in honor of Evelyn Shaw	\$25.00
#2073 Memorial donation to ASPCA David Jones	\$25.00
#2074 Wilkes Blvd. United Methodist Church	\$25.00
#2075 Tammy Green for picnic shelter reservation	\$35.00
#2076 Ruthe Morse for staff room	\$40.77
Total expenses	\$200.84

Bold check numbers are checks that have not been cashed.

Notes:

#2071 Walmart items for Holiday party such as plates/napkins \$19.80 and cookies for the All staff meeting \$30.27.

#2072 Donation to Mizzou Heart of Missouri United Way in honor of Ernest and Rebecca Shaw's baby daughter birth.

#2073 Memorial donation to Alan Jones' brother.

#2074 Memorial donation to Mary Turner (Carol Turner's mother)

#2075 Stephens lake Gordon Shelter for June 20 from 3 pm to 9 pm. (Name on reservation - MU Library Staff)

#2076 Gerbes Spic & Span refill bottle \$3.19; Walmart spray bottle \$2.97; Sams Lemonade \$6.98 (2), coffeemate creamer \$6.48 and Dixie napkins \$11.88

Certificate of Deposit with Tiger Credit Union

Issue Date	04/04/12
Term:	2-year
Amount:	\$2,500.00
Maturity Date:	04/03/2014
Rate:	1.15%

Certificate of Deposit with Tiger Credit Union

Issue Date	11/09/13
Term:	1-year
Amount:	\$1,509.08
Maturity Date:	11/10/2016
Rate:	0.75%

New Covenant Fund (Balanced Income fund- Ncbix) as of Feb 10, 2014:

Number of shares = 718.884

Price per share = \$20.86

Value= \$14,995.92

Notes:

Jack Batterson –