

MULSA Board Meeting November 11, 2013 in Ellis 4F51A 2pm-3pm

In Attendance: Rachel Brekhus, Jack Batterson, Sue Barnes, Karen Eubanks, Ruth Feldkamp, Tammy Green, Kathy Peters, Karla Geerlings

Approval of Minutes:

- One questionable statement “with a rotation sock” under Community Service’s report on Sock Drive
 - Voted to delete it
 - Would like this clarified
- Minutes approved with exception

Treasurer’s Report: Jack Batterson

- Will need to transfer money to pay for upcoming Thanksgiving Luncheon
 - Estimating around \$800 based on previous year’s cost
 - Jack’s Gourmet usually gives a price the week of the luncheon
 - Cost will include a \$25.00 delivery fee
- NO update on CD
 - Due to Veteran’s Day, financial institutions are closed
 - Will provide an update at December 2013 MULSA meeting

President’s Report: Karla Geerlings and Kathy Peters

- Almost caught up on Spotlight awards
- Current employees list last updated one month ago; will be looked at again

Book Sale: Rachel Brekhus and Karen Eubanks

- Two loads of books taken to the Digiprint center last month
- Will only do one load for November 2013
- Next scheduled workday is December 16, 2013
 - Hope to find volunteers who haven’t done it before, but will have back-up from experienced ones

Community Service: Sue Barnes

- Food bank tub to be requested; working up notice for staff
- Contest
 - Will be one ticket/name entered per donation
 - Giving everyone an equal chance at a prize
- Sock drive
 - Planning to hang big socks in various areas

- Will send notice to staff about wanting new socks for any age
- Considering starting drive December 1 or 6, 2013

Courtesy: Tammy Green on Behalf of Delores Fisher

- Not able to attend; will send report later

Social Chairs: Ruth Feldkamp and Tammy Green

- Thanksgiving Luncheon to be held on November 21, 2013 (Thursday)
 - Catered by Jack's Gourmet
 - Flyer to be sent soon
 - Pre- announcement to be sent out to encourage staff to bring side dishes or desserts
 - Agreed upon costs for guest and library student staff:
 - \$7 for guests, \$5 for library student staff
 - Have spoken with security about extra tables
 - Will be looking for volunteers for set-up and clean up
 - Need to make sure there is a supply of containers for leftovers
 - Also will need a notice posted for room in the fridge
- Holiday Party to be held on December 20, 2013 (Friday)
 - Usually held Thursday of finals week, but changed to the next week due to two holiday parties too close together
 - Spoke to security about staying past closing (about 6:30) and we have approval
 - Also asked about needing tables
 - Will be setting up in the Bookmark Café area because they will be closed during that time period
 - Discussion about the best way to provide music
 - Discussion on random gift drawings
- Halloween update, Costume Party held on October 31, 2013
 - Costume contest winners to be announced
 - Still receiving votes
 - Still need to get a prize
 - Critter count contest winners to be announced
 - Really good turnout of staff and goodies

Staff Room: Ruthe Morse

- Not able to attend

Old Business

- Website – Matt Stephen says MULSA is stuck with the canned banner at this point
 - In the future, it can be adjusted/fixed/improved when time found
- MUSE vacancy—still working on it

New Business

Bulletin board discussion – Sheryl Cullina, HR, asked about putting another bulletin board up in the staff lounge. She was not aware the big one belonged to HR. No need for another board, but will need to make some changes with existing ones, such as:

- Post usage notes to each board—
 - Big board for HR items
 - Medium-sized board for staff postings
 - Small board for MULSA's use
- Imperative to date posted items
- Karen Eubanks to speak with Sheryl Cullina about it.

MULSA Meeting

Meeting on: Nov. 11, 2013

TCU Checking balance:	\$778.01 (11-11-2013)
TCU Savings account	\$4,155.39 (11-11-2013)
TCU CD #1:	\$1,509.02 (11-11-2013)
TCU CD#2:	\$2,551.29 (11-11-2013)
New Covenant Balanced Income Fund:	\$14,787.62 (11-11-2013)
Total balance:	\$23,781.33 (11-11-2013)

Income:

11-9-2013 CD dividend	\$2.25	
Total income.....		\$2.25

Bold entries have not been deposited into the checking or savings accounts.

Notes:

Jack will renew on Tuesday, Nov. 12, the \$1,509.02 CD for 36 months at 0.75%. MULSA got \$9.02 total interest from this CD this year to date with the latest one on Nov. 8, 2013 for \$2.25.

CD#2 received \$29.12 in interest this year to date.

Savings account received \$5.33 in interest this year to date.

Jack transferred \$500 from savings to checking on Oct. 14, 2013, and Jack will need to transfer another \$500 to checking before paying for the upcoming Thanksgiving Dinner.

The next book sale checks (About \$500) should arrive in January 2014, and MULSA's mutual fund should pay about \$40 in dividends in December, 2013.

Expenses:

#2058 Ruth Feldkamp Treats for Halloween party	\$16.97	
#2059 Ruthe Morse for Staff room	\$34.83	
Total expenses		\$51.80

Bold check numbers are checks that have not been cashed.

Notes:

#2058 HyVee: HV Sugar cookies \$2.29; Pillsbury Cookie pumpkin dough \$2.69;; Pills RTB (Ready to Bake) Halloween cookies \$2.69; Berry Blue Gelatin \$1.56; Cherry Gelatin(2) 0.78; Sprite 2Liter (4@2) \$6.00

#2059 Dollar Tree: Comet(2) \$2.00; Sames Dixie Napkins \$10.98 and Bounty white \$18.98

Certificate of Deposit with Tiger Credit Union

Issue Date	04/04/12
Term:	2-year
Amount:	\$2,500.00
Maturity Date:	04/03/2014
Rate :	1.15%

Certificate of Deposit with Tiger Credit Union

Issue Date	11/09/13
Term:	1-year
Amount:	\$1,509.02
Maturity Date:	11/9/2016
Rate :	0.75%

New Covenant Fund (Balanced Income fund- Ncbix) as of Nov 11, 2013:

Number of shares = 711.285

Price per share = \$20.79

Value= \$14,787.62

Notes:

The fund is up \$163 in the last month. It was up 2.01% in the last month and up 6.04% this year to date.

Jack Batterson –