

MULSA Board Meeting October 14, 2013 in Ellis 159 from 2pm-3pm

In Attendance: Ruthe Morse, Karla Geerlings, Jack Batterson, Rachel Brekhus, Shelly McDavid, Sue Barnes, Karen Eubanks, Kathy Peters, Delores Fisher, Tammy Green

Approval of Minutes:

- Minutes from the September MULSA meeting passed

Secretary's Report: Shelly McDavid

Water information on the Ellis library staff lounge

- One Source Water
 - Awaiting email with information on costs and installation from Sales Representative

Treasurer's Report: Jack Batterson

- CD Renewal
 - Proposal to renew this CD for another 2-3 year commitment
 - 36 months equals an interest rate of .75%
 - Reminder to check interest rates in April 2014 when the next CD is due for renewal

President's Report: Karla Geerlings and Kathy Peters

- MULSA Audit
 - Karla Geerlings and Kathy Peters previously arranged for an 3 year treasurer's report audit
 - Those appointed to do the audit have since retired or are no longer working for the MU Libraries
 - Need to reappoint a temporary committee
 - Susan McCormack and Steven Hammer are two possible replacements on the audit committee for Hunter Kevil
 - Jack Batterson and Kathy Peters are looking into records retention for Treasurer's reports
- Spotlight Awards
 - Now taking nominations
 - Usually people are randomly selected if no one is nominated
 - Physical awards have been sent out to those chosen to be awarded
 - Working to post profiles to the website soon
- MULSA Website
 - Ernest Shaw was not aware that the website changeover had broken parts of the MULSA blog
 - Ruth Feldkamp slotted to have a conversation with LTS to try to remedy our blogs current state
- MUSE Chair Vacancy
 - Need two people
 - One Wordpress Webmaster

- Michael Spears might be an option for the webmaster position
 - Photos and other content are no longer on our blog, maybe Karla Geerlings or Michael Spears can contact Matt Stephen about content not displaying and lost pictures
- One MUSE Blog Editor

Book Sale: Rachel Brekhus and Karen Eubanks

- Boxing event Tuesday
 - Moving books,
 - Invited all MU Library staff that have time to help
- Book Sale Report, October 14, 2013
 - For the months of September and October so far, our portion of the profits from sales by Better World Books has totaled \$31.45.
 - We will soon receive a check from Amazon.com for \$135.25
 - Rotation of books to Digiprint continues smoothly, but we are noticing some books on carts bound for the sale already have markings on the bottoms of them, and we do not know why this is. No one should be marking books except Karen Eubanks and Rachel Brekhus.
 - We're preparing to ship some boxes of books to Better World Books this week.

Community Service: Sue Barnes

- Food Drive/Second Chance Drive
 - November 18th- December 13th, 2013
 - Sue is going to ask the food bank for a tub to fill up
 - Last year we gave a donation of over \$700
 - If a staff member brings in a donation, they will get a raffle ticket
 - Prizes for donations are a \$25 gift certificate to the Mizzou store
- Rainbow House: Sock Drive
 - Buy large socks at Hobby Lobby to fill up with socks
 - Department chairs can decide if they want a sock for their department to fill
 - Adopt a family:
 - December 17th, 2013 is the last day
 - We have asked for 7-8 people

Courtesy Report: Delores Fisher

- Cards
 - 12 Birthday cards sent
 - 1 Sympathy card sent to Sharon Kile (retired) for death of her brother

Social Report: Tammy Green

- Staff Tea
 - Just past; went well, got verbal compliments on it
- Halloween Party

- Planning for October 31st, 2013, still discussing the contest
- Flier is a work in progress
- If interested in having a pumpkin contest, bring your own pumpkins
- No prizes decided on at this point
- MULSA providing drinks and maybe some trick or treat candy
 - Attendee's should plan to bring a snack to share
- Homecoming Parade and Party
 - If pumpkins are left over from the homecoming activities, we will pass them on for the MULSA Halloween party
 - Kids can do pumpkin decorating, tiger masks and bracelets
- Thanksgiving
 - Going with Jack's again; last year it was the right amount of food
 - Thursday November 21st, 2013 noon meal
 - Ask Jack's if tofurkey is an option
- Winter Holiday Party
 - Planning after November
 - Possible date: December 13th, 2013
 - Will there be a Santa?
 - Shelly McDavid has volunteered to be Santa if no one else wants to
 - If we have a Santa, we give gifts to the children.

Staff Room: Ruthe Morse

- Filtered Water Usage and Staff Lounge Poll
 - Suggested changes to be implemented to survey and survey emailed out

New Business

- Discussed the need for a second refrigerator in staff lounge once Renew Mizzou moves to Ellis Library
 - Do they have a refrigerator that could be moved into the Ellis Library Staff Lounge while they are moved in to the space?
- Renew Mizzou: Move and Ellis Library Staff Lounge Parties
 - If staff lounge is shared with upcoming Renew Mizzou people, there will be a need to be more vigilant about posting signs when having parties in the staff lounge
 - By default those working for MU Libraries are MULSA Members, but those working in the building, but not for the library will need to go out of their way to join if they want to be invited.

Meeting adjourned 3:20pm

Book Sale Report, October 14, 2013

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Rotation of books to Digiprint continues smoothly, but we are noticing some books on carts bound for the sale already have markings on the bottoms of them, and we do not know why this is. No one should be marking books except Karen and Rachel.

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Social Chair Report

Sept-Oct 2013

New Staff Tea was successful. Several verbal compliments. Our thanks for the additional goodies brought to us from the Bible presentation.

Halloween Party is still in planning stages. Working on flyer, contest ideas and prizes. Have already sent out notice to encourage staff to show off their cooking skills by bringing goodies. There will definitely be a costume contest. No decision on prizes.

Tammy Green

Social Co-Chair 2012-13

MULSA Courtesy Report

September 2013

12 Birthday cards

Sympathy card to Sharon Kile (retired) for death of brother.

Respectfully submitted,

Delores Fisher

Courtesy Chair

MULSA Meeting

Meeting on: Oct 14, 2013

TCU Checking balance:	\$1,044.33 (10-14-2013)
TCU Savings account	\$4,155.39 (10-14-2013)
TCU CD #1:	\$1,506.77 (10-14-2013)
TCU CD#2:	\$2,551.29 (10-14-2013)
<u>New Covenant Balanced Income Fund:</u>	<u>\$14,624.02 (10-11-2013)</u>
Total balance:	\$23,881.80 (10-14-2013)

Income:

09-10-2013: BetterWorld sales	\$119.36
09-27-2013: Mutual fund div	\$38.17
09-30-2013: Amazon sales	\$87.25
09-30-2013: Savings interest	\$1.52
10-04-2013 CD interest	\$7.37
10-09-2013 Book sales deposit	\$626.39
10-14-2013 Amazon sales	\$135.25
Total income.....	\$1,015.31

Bold entries have not been deposited into the checking or savings accounts.

Notes:

I expect the latest Amazon sales check to be in MULSA's checking account soon.

MULSA got 1.857 new shares from the latest mutual fund dividend.

The Oct. 9 deposit included BetterWorldBooks check for \$52.59 and Ellis Library book sales for \$573.80

The CD interest is for the larger of the two CDs. The smaller CD will be coming due in early November.

Expenses:

#2052 Kathy Peters for Spotlight Awards	\$132.14
#2053 Kathy Peters for Spotlight awards	\$92.58
#2054 Tammy Green for New Staff Tea	\$29.09

#2055 Ruthe Morse for Staff Lounge	\$52.21
#2056 void	
#2057 Kathy Peters for Spotlight awards	\$90.90
Total expenses	\$396.92

Bold check numbers are checks that have not been cashed.

Notes:

Jack transferred \$500.00 from savings to checking on Oct. 14, 2013.

#2052, #2053, #2057: Spotlight awards from Kathy Peters:

Name	Year	Month	Treat	Gift Card	Delivered
Batterson, Jack	2012	June	\$5 HyVee Gift Card	\$10 Barnes & Noble	9/30/2013
Herron, Stara	2012	July	M&Ms	\$10 Forum 8	9/30/2013
Nelson, Ashley	2012	August	\$5 HyVee Gift Card	\$10 Sophia's	9/30/2013
Michaelle Dorsey	2012	September	\$5 Starbucks	\$10 Starbucks	9/30/2013
Carol Turner	2012	October	Hershey's with Almonds	\$10 Barnes & Noble	9/30/2013
Dorothy Carner	2012	November	\$5 HyVee Gift Card	\$10 Sophia's	9/30/2013
Barker, Anne	2013	July	Popcorn	\$10 Sophia's	9/30/2013

Name	Year	Month	Treat	Gift Card	Delivered
Arden, Adrienne	2012	Dec.	Roasted Macadamia Nuts	\$10 Forum 8	10/07/13
Bittle, Duane	2013	January	Snickers	\$10 Bookstore	10/07/13
James, Caroline	2013	March	Junior Mints	\$10 Forum 8	10/07/13
Eubanks, Karen	2013	April	Chips and Salsa	\$10 Red Lobster	10/07/13
McDavid, Shelly	2013	August	Ginger Candies	\$10 Clover's Market	10/07/13

Hoffmann, Dustin	2012	May	Shakespeare's	Yogurt Raisins
James Keyzer- Andre	2012	December	bookstore	Turtles
Bryant, Sara	2013	February	Heidelberg	Almond Butter
Stanton, Stephen	2013	March	bookstore	\$5 HyVee gift card
Stuart, Bette	2013	May	Bookstore	Raisinets

#2054 HyVee: HYV Choc chip cookies \$3.96, HYV Fdg stripe \$3.56, and HYV Macaroon \$3.96, HYV oatmeal \$3.96 and Sandies pecan cookie \$5.16

#2055 Dollar General: Coffee filters \$1.35; baking soda(2) 0.50 each; Michaels: picture frames \$18.39; Sams: Napkins \$10.98; White forks(2) \$8.98 each.

Certificate of Deposit with Tiger Credit Union

Issue Date	04/04/12
Term:	2-year
Amount:	\$2,507.61
Maturity Date:	04/03/2014
Rate :	1.15%

Certificate of Deposit with Tiger Credit Union

Issue Date	11/09/12
Term:	1-year
Amount:	\$1,500.00
Maturity Date:	11-8-2013
Rate :	0.60%

New Covenant Fund (Balanced Income fund- Ncbix) as of Oct 11, 2013:

Number of shares = 711.285

Price per share = \$20.56

Value= \$14,624.02

Notes:

Jack Batterson –