

MULSA Meeting July 8, 2013 from 3-4pm in 159 Ellis

In attendance:

Shelly McDavid, Jack Batterson, Rachel Brekhus, Karla Kespohl, Tammy Green, Karen Eubanks, Kathy Peters, Ruthe Morse, Sue Barnes

Introductions

- Introduced ourselves for new member(s)

Announcements

- MUSE Chair position still needs filled
- Karla Geerlings is President
- Kathy Peters Vice-President/President-Elect
- Annual Meeting Minutes for May 2013 need approved
 - 3 names written down as members for this sub-committee

Reports

Treasurer's Report

- Covers both May and June 2013
- \$515 check deposit reflects a quarterly book sale profit
- CD maturing November 8th, 2013: \$1504
- CD maturing April 2014: \$2543

Social Committee

- MULSA Picnic
 - Everyone loved the chicken and coleslaw
 - Not as many decorations placed due to a strong wind
 - Clean up fast and easy
 - Raffle drew the most people
 - Collected: 33 lbs. of food and \$120 for the Food Bank
- Karen Darling Retirement Party
 - Cupcakes ordered
 - Decorations acquired
 - Origami dogs finished
 - Ferns: Administration is paying half and Ann Riley is covering the other half
 - Podium and projector: Security getting these for us to use
 - Food: Ruth and Tammy are working on it

- Music: Ann is working on the German classical music selection
- Mark Twain Ballroom booked for July 17, 2013
- MULSA currently reviewing Guidelines for MULSA Retirement Reception/Honorarium
 - Review to be completed by end of day July 11th, 2013
 - Honorariums for 2 others at Flat Branch happy hour on July 19th, 2013
 - Alan Bloom and Hunter Kevil are retiring
 - 3 honorariums to pay for (Alan Bloom, Hunter Kevil, and Karen Darling)
 - Investigating years of service for each recipient
 - Years of service used to determine honorarium amount

Book Sale

- Starting to distribute some of the work to volunteers
 - 3 volunteers trained today July 8th, 2013 on one small piece of it
 - Later this week, call out for volunteers to fill 18 boxes for Better World Books
 - Ordering more boxes from Better World Books soon
 - These will be used for items that haven't sold at the book sale
 - Harlequin Romance Novels
 - Recycling, neither Better World Books nor the Public Library wants them
- Re-distribution of Work
 - This model will work so long as people signed up, show up
 - Outlook calendar reminders to be sent to those that sign up

Staff Lounge

- Schedule worked out
- Filtered water
 - Filters are clogging up – picking up microbes
 - Containers are still good
 - Frequently buying new filters is very expensive, not an option for MULSA
 - University Hospital uses Culligan
 - Provides filtered hot and cold water
 - 2 year contract, \$47/month, \$564/year
 - Campus facilities can plumb for this, they have done it before
 - It will be connected to the sink just like the ice maker is
 - Do we try this for 2 years?
 - Ruthe is going to send out a survey monkey, to see who would use this?
 - Total cost for Culligan/year versus how much MULSA's total income/year is?

- Survey a good idea for general staff lounge data too!
 - Sample survey questions
 - How many times/week do you use the staff lounge?
 - Do you care about filtered water?
 - In the past month have you used the microwave?
 - In the past week how many times have you taken a break in the staff lounge?
 - What percentage of the time do you have to wait to use the microwave?
 - What time do you typically lunch?
- Influx of people moving into Ellis Spring 2014
 - Staff lounge improvements
 - Do we need to accelerate our timeline for staff lounge improvements?

Community Service

- Food bank is very happy with the 33 lbs of food from the MULSA picnic
- Rainbow House
 - Need school supplies and conference bags/backpacks again this Fall
 - 2nd Annual Rainbow House Back-To-School Supply Drive: July 18nd-Aug. 7th

Distribution list

- Agenda went out via distribution list
- Rachel sending out a link via email for adding the distribution list to your Outlook contacts

Upcoming MULSA Board Meetings

- Next meeting scheduled for Monday August 12, 2013 from 3-4pm in 159 Ellis Library
- Shelly is sending out a Doodle to try to coordinate a good day/time that works for all MULSA Board Members work schedules

Photos

- Have Shelly take your photo before you leave the meeting for use on the MULSA website or MUSE Blog

Meeting adjourned approximately 4:05 pm

MULSA Meeting
Meeting on: July 8, 2013

TCU Checking balance:	\$686.89 (7-8-2013)
TCU Savings account	\$4,027.48 (7-8-2013)
TCU CD #1:	\$1,504.49 (7-8-2013)
TCU CD#2:	\$2,543.92 (7-8-2013)
<u>New Covenant Balanced Income Fund:</u>	<u>\$14,153.09 (7-7-2013)</u>
Total balance:	\$22,915.87 (7-8-2013)

Income:

06-28-13 Mutual fund dividend	\$41.59	
06-30-13 Savings interest	\$1.63	
Total income.....		\$43.22

Bold entries have not been deposited into the checking account.

Notes:

June 24, 2013: Jack transferred \$498.00 from savings to checking

Mutual fund dividend of \$41.59 added 2.083 more shares to MULSA's account.

Expenses:

#2024 Kansas City Hospice for Matt Miller's mother-in-law	\$25.00	
#2025 Allen's Flowers (Rebecca Schedler/Mike Hopkins)	\$50.00	
#2026 Ruth Feldkamp for Celebration of service	\$44.94	
#2027 Jack Batterson for 2 bks of stamps	\$18.00	
#2028 Ruthe Morse for staff lounge	\$213.85	
#2029 Tammy Green for annual meeting	\$38.09	
#2030 Jack's Gourmet Restaurant	\$752.25	
#2031 Sue Barnes for picnic	\$76.79	
#2032 Tammy Green for June 21, 2013 picnic	\$47.89	
#2033 Ruthe Morse for picnic and staff lounge	\$75.50	
#2034 Jack Batterson for birthday cards	\$28.47	
#2035 Just Desserts for Karen Darling's retirement party	\$160.00	
#2036 Trinity School of Midland in memory of Patsy Hahn	\$25.00	
#2037 Central MO Human Society in memory of Mireya del Castillo	\$25.00	
#2038 Allen's flowers for Julie Rogers	\$25.00	
#2039 Adrienne Arden for Karen Darling's retirement party	\$9.71	
Total expenses		\$1,615.50

Bold check numbers are checks that have not been cashed.

Notes:

#2026: Walmart: Lipton powered tea \$3.98, Arizona tea, \$2.78, and vanilla cupcakes (6) at \$6.00 each.

#2027: Gerbes: one booklet of stamps for Delores and the other one for Jack

#2028: When I was working on my annual report, I discovered that I paid Ruthe \$3.58 too much on Feb. 6, 2012 (#1346) so I subtracted that amount on this check. Sams: Vinegar \$3.58; Sams: Napkins \$11.88; Home Depot for 23 cup water dispenser \$83.32; Sams: Napkins \$11.88; Walmart: oven liner \$2.13; Ace Hardware: Superspray \$11.80; Target: zero water \$29.99; Walgreen: plates \$10.76; Dollar tree: Spray bottle (\$1.00), spic span (\$2), microfiber cloth (\$1), doby pad (\$1), sponges(\$1) and scourer(\$1); Walmart: batteries \$6.97; Sams: Bounty (\$18.98), Palmolive (\$7.68), half steam (\$6.48), and half lid (\$4.98)

#2029: Walmart: RSP chse cookie(2) \$3.68 each, CC cookie(3) \$3.48, Wcmn cookies (3) \$3.48 and cookies (2) \$3.98

#2031: Culvers: 48 pieces of chicken with 2 quarts of slaw (MULSA got 4 quarts) \$55.00 (original cost would have been \$70); Dollar General: Red cups: \$2, table covers \$3.25, BQ roaster with lid(2) for \$1.25 each; Dollar Tree: Salad server \$1, drying cloth \$1, booklight(2) \$1 each, shammy(2) \$1 each, sticky notepad \$1, eclipse gum \$1, clips \$1, hand sanitizer(2) \$1 each, four pack of sticky notes \$1

#2032: Walmart: Dizzy Dangler (5) decorations 0.97 each, towels(2) 0.64 each, crochet thread \$3.97, multi leis(4) decorations 0.97 each, tea(3) \$2.28 each, Arizona tea(3) \$2.78 each; HyVee: ice \$16.79

#2033: Sams: wheat roll \$3.98, biscuits(2) \$4.62 each; Sams: 50% of membership fee \$22.50, paper plate \$13.98, napkins \$11.88; Dollar tree: latex gloves(2) \$1 each, ultra bleach \$1; Walmart: Gloves (4) \$2.73 each

#2034: Current Catalog: Birthday landscape \$4.99, masculine birthday \$6.99, floral birthday \$4.25, and Simple wishes \$4.25 with \$7.99 for shipping.

#2035: Cupcakes - 1.5 dozen red velvet with vanilla buttercream icing) \$65.00. --1 dozen yellow/butter cupcakes with chocolate hazelnut buttercream icing \$30.00. -- 1 dozen vanilla cupcakes with vanilla buttercream icing \$30.00. -- Gumpaste accents – 1 dzn Mountain flags, 1 dzn dog accents, and 1 dzn fern/flower \$30.00

#2039: Michaels: Museum putty for mounting maps(3) \$2.99 each.

Certificate of Deposit with Tiger Credit Union

Issue Date	04/04/12
Term:	2-year
Amount:	\$2,543.92
Maturity Date:	04/03/2014
Rate :	1.15%

Certificate of Deposit with Tiger Credit Union

Issue Date	11/09/12
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Term:	1-year
Amount:	\$1,504.49
Maturity Date:	11-8-2013
Rate :	0.60%

New Covenant Fund (Balanced Income fund- Ncbix) as of July 7, 2013:

Number of shares = 709.428

Price per share = \$19.95

Value= \$14,153.09

Notes:

MULSA will soon get the Ellis book sales check for \$515.13

Jack Batterson –

July 8, 2013 Book Sale Report

Karen Eubanks and Rachel Brekhus are in the process of learning, carrying out, and modifying procedures for the book sale, to involve an additional group of people. So far we have 6 people signed up for “training days” for the every-2-weeks procedure of preparing the books already in Digiprint for the new batch and removing the oldest batch of unsold books – on June 17 we brought 28 unsold books back to the book sale room. We have set up a sign-up sheet for that procedure, and we have people signed up for five Mondays – all August and September dates, plus October 7. We moved a new batch of books down on June 18 and we’re generally trying to do that every other Tuesday. We are not rotating the sale this week, due to the holiday.

There are a lot of gift books coming in right now, and there are also a lot of books ready to ship to Better World Books. Our next large-group activity will involve packing 18 boxes to ship to Better World Books. We’ll try for an evening or weekend, probably during the next 2 weeks, followed by a lunchtime where we’ll physically take the boxes to the mailroom. We may reach a point where we’re having to rotate books weekly again, but we hope not.

Rachel had an opportunity to chat with a Better World Books representative at the ALA conference. She found out that BWB will take large/oversized books, and that’s ok for us to pack these in our own boxes. At present, the general idea at BWB is “if in doubt, go ahead and send it to us.” They don’t want Harlequin romances, but other paperbacks are ok.

June 2013
Community Service Report

The totals raised from the raffle for the Central & Northeast Missouri Food Bank at the MULSA Annual Picnic were:

\$120.00 in cash
33 pounds in non-perishable food

The 2nd Annual Rainbow House Back-To-School Supply Drive will run July 18nd-Aug. 7th.

Sue Barnes
Community Service Chair