

## **MULSA Meeting**

April 11, 2012

**Attending:** Karla Geerlings, Adrienne Arden, Kris Anstine, Rachel Brekhus, Ruth Feldkamp, Karen Marshall, Steve Clayton & Tammy Green

### **Reports:**

#### Secretary

- Minutes from the January and March meetings were accepted
- Must see about putting past minutes with reports on MULSA web site

Treasurer –See report

#### Book Sale Chairs

- Unable to use book bin for Book Sale donations
- Adjusting turnover of sale books to every other week because of fewer donations
- Some discussion of ways to add to the sale

Community Service Chair—See report

Courtesy Chair—See report

#### MUSE Chairs

- Celebration of Service is to be held Monday May 21<sup>st</sup> and milestone honorees will be mentioned in the MUSE.

#### Social Chair

- Ruthe Morse was not able to come to this meeting to report on the plans for Celebration of Service
- Karla Geerlings will see what needs to be done in case Ruthe is not able to complete preparations for the event

Staff Room Chair—See report

President/VP

- March's Spotlight winner: Judy Maseles

### **Old Business:**

- Looking for candidates to run for MULSA Board
- Current slate of candidates are as follows:
  - President: Rachel Brekhus
  - Vice President: Karla Geerlings
  - Secretary: Ashley Nelson
  - Treasurer: Jack Batterson
  - Book Sale (need one co-chair): ???
  - Muse : Abbey Brown & ???
  - Social: Ruth Feldkamp & Tammy Green
  - Staff Lounge: Ruthe Morse
  - Community Service: Sue Barnes
  - Courtesy : Delores Fisher
- Secretary will post notice in News Notes of upcoming elections
- Tentative date for elections is Thursday, May 17 2012

### **New Business:**

Constitutional changes

- There was a reminder that any constitutional changes needing to be made must be sent to the membership at least two weeks before the annual meeting
- One change is to remove Western Manuscripts as they are no longer a separate entity
- 

**Next Meeting**—The 2012 MULSA Annual Meeting, Thursday, May 17 2012 at 9:30 AM in Ellis' Staff Lounge.

## **MULSA Meeting**

April 11, 2012

**Attending:** Karla Geerlings, Adrienne Arden, Kris Anstine, Rachel Brekhus, Ruth Feldkamp, Karen Marshall, Steve Clayton & Tammy Green

### **Reports:**

Secretary

- Minutes from the January and March meetings were accepted
- Must see about putting past minutes with reports on MULSA web site

Treasurer –See report

Book Sale Chairs

- Unable to use book bin for Book Sale donations
- Adjusting turnover of sale books to every other week because of fewer donations
- Some discussion of ways to add to the sale

Community Service Chair—See report

Courtesy Chair—See report

MUSE Chairs

- Celebration of Service is to be held Monday May 21<sup>st</sup> and milestone honorees will be mentioned in the MUSE.

Social Chair

- Ruthe Morse was not able to come to this meeting to report on the plans for Celebration of Service
- Karla Geerlings will see what needs to be done in case Ruthe is not able to complete preparations for the event

Staff Room Chair—See report

MULSA Meeting  
Meeting on: April 11, 2012  
Treasurer's Report submitted: April 10, 2012

Checking balance:	\$1,475.91 (4-11-2012)
Credit Union balance:	\$100.00 (4-11-2012)
Savings account (0.05%)	\$6,174.70 (4-11-2012)
CD #1:	\$2,530.04 (4-11-2012)
CD#2:	\$2,507.61 (4-11-2012)
New Covenant Balanced Income Fund:	\$11,451.99 (4-11-2012)
Total balance:	\$24,140.25 (4-11-2012)

Income:

03-19-2012: ACH Amazon sales	\$101.34
03-30-2012: Savngs	\$0.29
Total Deposits.....	\$101.63

Expenses:

#1354 Allen's Flowers (Ruthe Morse/Debbie Melvin)	\$60.00
#1355 Rachel Brekhus March spotlight award	\$3.84
#1356 Darell Schmick for Spotlight award balloon	\$1.95
#1357 Jack Batterson for stamps (2) (For Delores Fisher and Jack)	\$18.00
#1358 Void	
#1359 Chautaugua County Animal Shelter	\$25.00
#1360 Adrienne Arden for Staff lounge	\$19.87
#1361 Ruthe Morse ENGR Open house	\$4.19
Total expenses .....	\$132.85

Money to be spent later on the mutual fund:	\$2,000
---	---------

**Bold check numbers** are checks that have not been cashed.

Certificate of Deposit with Commerce Bank

Issue Date	09/27/2011
Term:	1-year
Principal Amount:	\$2,530.04
Maturity Date:	09/27/2012
Rate :	0.25%

Certificate of Deposit with Tiger Credit Union

Issue Date	04/04/12
Term:	2-year
Principal Amount:	\$2,507.61
Maturity Date:	04/03/2013
Rate :	1.16%

New Covenant Fund (Balanced Income fund- Ncbix) as of April 10, 2012:

Number of shares = 592.753 (Recent dividend payment)

Price per share = \$19.32

Value= \$11,451.99

**Notes:**

The fund has dropped in value since our last meeting, but I will wait and buy more shares when the price falls below \$19 per share. The fund is up about 5.1% this year to date. It pays a 2% dividend yield. The last dividend was on March 30, 2012 (\$49.91 dividend, 0.0845714 cents per share that was reinvested to buy 2.565 shares. The next dividend will be near the end of June.

The 2011 dividends from the fund were (first number is the amount of dividend paid per share and the second number is the total dividend paid): March 25 (0.07892, \$45.62), June 24 (0.03563, \$20.68), July 11 (0.04366, \$25.35), Sept. 22 (0.12755, \$74.36), and December 16 (0.09539, \$56.01). The fund paid \$222.02 in dividends last year. The dividend payments should be higher in 2012.

The Tiger Credit Union CD will get interest quarterly, and anyone who is on the account may cash the CD. The minimum balance requirement on CDs is \$500. A 3-year CD pays a 1.61% interest rate. The interest rates on CDs at the credit union have not changed in more than a year.

We might want to consider keeping our main account at Commerce Bank and have a smaller money market account along with CDs at the Tiger Credit Union. The Credit Union pays a higher rate on money held in the money market account.

I will renew the next CD in September at 1-year term. Tiger Credit Union pays 0.90% for a 12-month CD.

I will soon be getting the next quarterly payment for the copy room book sale (\$665.70)

#1354: Most flowers MULSA buys are \$25 per person. This bill for Debbie was \$10 higher because Debbie lives outside the city of Columbia.

#1355: The balloon was \$1.95 (Medtique Gift Shop), and \$1.89 for snickers at Mizzou Market. We always buy the balloons at the Medtique Gift Shop.

#1359: Hayden Murphey's grandmother passed away and we sent the donation to Norma Lohman Memorial for the Chautauqua County Animal Shelter, c/o First National Bank, Box E, Sedan KS 67361.

#1360: Adrienne got large boxes of napkins (4 boxes) at \$3.48 each at Walmart. Also at Walmart, she got a small hand soap dispenser (0.98) and a large refill bottle (\$3.88).

#1361: From Dollar Tree Store, Ruthe got cookies at \$1 each: Yellow peeps, Strawberry Square wafers, Lemon Cookies, and Shortbread cookies.

Jack Batterson – April 10, 2012

MULSA Book Sale  
January-March 2012

Date	Gross Sales Amount	Sales Tax	Amount Paid to MULSA
1/19/2012	\$ 101.50	\$ 7.46	\$ 94.04
1/31/2012	\$ 189.90	\$ 13.96	\$ 175.94
2/9/2012	\$ 151.61	\$ 11.14	\$ 140.47
2/28/2012	\$ 150.00	\$ 11.03	\$ 138.98
3/16/2012	\$ 125.50	\$ 9.22	\$ 116.28
<b>First Quarter Total</b>	<b>\$ 718.51</b>	<b>\$ 52.81</b>	<b>\$ 665.70</b>



MULSA Board Meeting  
April 11, 2012

Community Service report –

Friday March 30<sup>th</sup> I took two large bags of donated clothing to Rainbow House and 61.5 pounds of food donations to the Food Bank.

Steve Clayton

# Courtesy Chair Report

---

February-March 2012

## February

- ❖ Thank you note to Sharon Geerlings *For teacher card*
- ❖ Thank you note to Dave Walsh
- ❖ 7 Birthday Cards

## March

- ❖ Flowers and Get Well card to Ruthe Morse
- ❖ Sympathy Card and Donation to Hayden Murphey – Death of Grandmother
- ❖ Sympathy Card and Plant to Debbie Melvin – Death of Mother
- ❖ 9 Birthday Cards

Respectfully submitted,

*Delores Fisher*

MULSA Courtesy Chair



**Arden, Adrienne J.**

---

**From:** Arden, Adrienne J.  
**Sent:** Friday, March 23, 2012 12:35 PM  
**To:** Arden, Adrienne J.; Brekhus, Rachel L.; Feldkamp, Ruth E; Geerlings, Karla L.; Morse, Leona R.  
**Cc:** Jones, Patricia A.; Batterson, Jack A.; Shaw, Ernest C.  
**Subject:** A proposed alternative plan for improving the Staff Lounge

Staff Lounge Improvement Committee Members,

While the tankless water heater issues continue, there is the persistent matter of the lack of counter space and storage in that room. With MULSA taking on more and more event duties, we need food preparation, serving and clean-up space in addition to our storage needs. You have already received my report with some suggestions from my meeting with Pat Jones, so now I would like to propose the following to remedy our current needs.

The stove and ice machine remain where they are as do the existing cabinets. This amounts to a considerable savings in MULSA's funds. The refrigerator would be moved to the side wall under the clock. This leaves 108" (9 feet) of space to be filled with three-30" base cabinets, and one-18" drawer cabinet. We relocate the microwaves and the toaster oven to this new space. Since we wanted counter space next to the stove, we could place one-18" drawer cabinet, one-30" base cabinet, and one 12" base cabinet (for cookie sheets, trays, etc.), to the left of the stove = 60" (5 feet) of storage and counter. All that facilities needs to do is create a plug for the refrigerator and improve the existing plugs on the current strip. We would need help with moving the refrigerator.

I have priced decent laminated counter material at Home depot and we can get all we need for approximately \$200. Using the prices I have found online, I estimate that we could buy all the cabinets and countertop material for \$1,600, plus tax. Pat Jones recommended adding casters to the cabinets (lockable ones in front) and I agree with this, so there's a little more expense with those 28 items. The cabinets will not be screwed to the back wall, though screwing them together on the sides is highly recommended. This will allow the cabinets we add to be considered "removable furniture". The only other extra is hardware for the drawers and doors. I may have a free solution there. I have a large batch of pulls that may be enough for this project (will have to count them). I will not be using them for the project I bought them for and I bought them in bulk for little money. Just tossing that offer out for your consideration. The existing wall and base cabinets that were installed by Campus Design will remain in place until MULSA wants to revisit having them rebuild just that area.

You will notice that I have included Ernest Shaw on this message. Ernest has graciously offered his assistance with this project. He brings a truck and skills to our project. Thank you Ernest! With Ernest's help and that of some somewhat skilled and knowledgeable other members, we should be able to save on hiring out the work.