

MULSA Meeting

March 8, 2012

Attending: Karla Geerlings, Jack Batterson, Adrienne Arden, Kris Anstine, Jerri Eldridge, Ruthe Morse, Delores Fisher, Rachel Brekhus, Darell Schmick & Tammy Green

Reports:

Secretary

- Change "politics" to "policy" in the minutes for January 2012 meeting
- Resend minutes for approval

Treasurer –see report

- Proposed moving banking accounts because of fees to be charged at current institution
- Checking into Tiger Credit Union as best option; will only need \$100 to open; TCU will issue a debit/credit card
- Considering moving one CD in March
- Considering adding to mutual fund: \$2000 from savings; this was approved

Book Sale Chairs

- Checking with Better World Books about a larger journal run that was received

Community Service Chair

- There were lots of donated items to be picked up for Rainbow House & Columbia Second Chance

Courtesy Chair–see report

- Looking for anyone wanting to donate unused/extra greeting cards for MULSA's use

MUSE Chairs

- New Spotlight winner has been added: Michelle Baggett

Social Chair

- Snacks for All-Staff Meeting on Jan 31st went well
- Annual Picnic scheduled for June 8th; hoping to get Burford Shelter at Cosmos Park
- Starting to plan for Celebration of Service which will be sometime after finals week
- Planning on an open house at Engineering during Spring Break
- Starting plans for New Staff Tea

Staff Room Chair

- Ruthe Morse donated plants
- Received compliments on lounge
- New sofa is now in place; kudos to Security and Michael Spears for helping

President/VP

- January's and February's Spotlight winners: Ann Riley & Michelle Baggett

Old Business:

Jack received word after the previous meeting that MULSA could change to a different account to avoid the new fees.

New Business:

- The Diversity Committee will be having their annual tea party in Ellis' staff lounge on March 6th. MULSA will act as a co-sponsor by providing partial funding and making available lounge resources.
- Room at the Inn – still looking for volunteers to oversee occupants at night

Next Meeting—March 14, 2012 at 2:30 PM in 159 Ellis (Reference Conference Room)

Green, Tammy

From: Batterson, Jack A.
Sent: Wednesday, March 14, 2012 1:34 PM
To: Anstine, Kristopher L.; Arden, Adrienne J.; Brown, Adelaide B.; Feldkamp, Ruth E.; Fisher, Delores A.; Batterson, Jack A.; Eldridge, Jerri R.; Geerlings, Karla L.; Morse, Leona R.; Marshall, Karen K.; Brekhus, Rachel L.; Schmick, Darell D.; Clayton, Stephen P.; Green, Tammy
Subject: Jack's report March 2012 - Tiger Credit Union info included
Attachments: 12march 14 Treas Report.doc

Since the Fed will not increase the interest rates until 2013 or 2014, I wonder if MULSA would like to consider my getting a 2-year CD at Tiger Credit Union when our Commerce Bank CD comes due on March 25?

Tiger Credit union pays 1.15% on a 2-yr CD vs 0.90% on a 1-yr CD.

I think the current 1-year CD rate at Commerce Bank is only 0.25%.

Thanks,
Jack

MULSA Meeting
Meeting on: March 14, 2012
Treasurer's Report submitted: March 14, 2012

Checking balance:	\$1,640.92 (3-14-2012)
Credit Union balance:	\$100.00 (3-14-2012)
Savings account (0.05%)	\$6,174.41 (3-14-2012)
CD #1:	\$2,530.04 (3-14--2012)
CD#2:	\$2,500.00 (3-14-2012)
<u>New Covenant Balanced Income Fund:</u>	<u>\$11,496.86 (3-13--2012)</u>
Total balance:	\$24,342.23 (3-14-2012)

Income:

02-06-2012: ACH Amazon sales	\$28.25
02-29-2012: Savings interest	\$0.49
03-05-2012: ACH Amazon sales	\$144.19
Total Deposits.....	\$172.93

Expenses:

#1347 Adrienne Arden for staff lounge	\$71.95
#1348 Jack Batterson for Picnic (\$45), deposit for CU (\$100)	\$145.00
#1349 Ruthe Morse for International tea party and open house	\$25.83
#1350 Darell Schmick for spotlight balloons (Medtique Gift Shop)	\$3.98
#1351 Rachel Brekhus for Spotlight	\$46.45
#1352 Yasuyo Knoll for international tea party	\$9.89
#1353 Ivy Hui for international tea party	\$35.20
Total expenses	\$338.30

Bold check numbers are checks that have not been cashed.

Certificate of Deposit with Commerce Bank

Issue Date	09/27/2011
Term:	1-year
Principal Amount:	\$2,530.04
Maturity Date:	09/27/2012
Rate :	0.25%

Certificate of Deposit with Commerce Bank

Issue Date	03/25/11
Term:	1-year
Principal Amount:	\$2,500.00
Maturity Date:	03/25/2012
Rate :	0.30%

New Covenant Fund (Balanced Income fund- Ncbix) as of March 13, 2012:

Number of shares = 590.188
Price per share = \$19.48
Value= \$11,496.86

Notes:

The mutual fund is up 5.53% this year to date, and it had a 3.7% annualized return over the last ten years. We agreed at the last meeting that I would put another \$2,000 into the fund at some time between now and October 2012.

We now have a checking and savings account at Tiger Credit Union. When the Commerce Bank CD (earning 0.30%) comes due on March 25, I will move that money over to a CD (will earn about 0.90%) at Tiger Credit Union. We will close our Commerce Bank account in September, 2012 when the other bank CD (earning 0.25%) comes due. MULSA got its first statement from Tiger Credit Union today and it shows \$25 in savings and \$75 in checking. At the end of this report is a copy of the email I sent to the MULSA Board about our Tiger Credit Union account.

#1347: From Walmart, a 3-pack sponge \$1.96; From Menards, a one 3-pack water filters with 200 gallon capacity each \$34.99; From Sams Club, a 12-pack jumbo members mark paper towels \$15.98; From Gerbes, Kroger vinegar (2) \$1.69 each, Kroger napkins (4) \$1.79 each, Limeaway sprayer \$3.29, Kroger dish detergent (2) \$1.99 each

#1348: Jack reserved Burford Shelter at Cosmo Park and deposited \$100 to Tiger Credit Union on Feb. 10, 2012. Actually \$200 was required to open the account for MULSA, but then Jack was able to withdraw \$100.

We have the picnic reservation set for June 8 at Cosmo Park.

http://www.gocolumbiamo.com/ParksandRec/Parks/Cosmo_Park/cosmoparkshelters.php#burford

See the Como Park map for the shelter location

#1349: From Card Party Outlet, bought napkins and plates for International tea party (\$8.58) and bought napkins and cups for the ENGR open house (\$17.25). See next month's report for a more specific explanation of these expenses.

#1351: For Ann Riley (January 2012 winner), snacks and a \$20 ragtag gift card; For Michelle Baggett (February 2012 winner), snacks and a \$20 Panera Bread gift card.

#1352: From Walmart, Great value juice cocktail \$1.68, Great value milk \$3.83, mandarins \$1.38, Great value fruit salad \$0.98, and Royal Flan (2) \$0.78 each.

#1353: From HyVee, Roasted salted soy nuts \$1.99 and Wasabi Peas \$2.99; From Okii Mama restaurant, a sample platter with strawberry rangoon, dumplings, sesame balls & fried steam-bread \$30.00. Ivy Hui also donated a dish that she made to this event. MULSA spent \$53.37 on the international tea party.

Tiger Credit Union info:

I opened the MULSA checking (\$75) and savings (\$25) account. \$200 was required to open it, but then I was able to withdraw \$100.

Co-owners on the account:

Rachel and Karla will be the other people on the account. They can pay any bills if there is some reason I am not available to write a check.

Debit card:

I will get the debit card later closer to the time when we close our Commerce Bank account. I did not like the idea of having two debit cards at once. Sandy will be able to use that debit card number for MULSA's Amazon book sales and we will keep the actual debt card in the safe within admin office at 104 Ellis Library.

Checks:

Also I will get a box of 50 checks later for about \$10.80. If we ever run short of checks, the credit union will print a sheet of four checks for us at no charge.

Any Tiger Credit Union check will be good for several years. So if a Board member waits 3-4 years to cash a check, that check should still be good as long as MULSA still has an account there.

The credit union will honor checks from other banks for as long as six months after the issue date.

CD renewal:

The credit union will automatically renew a CD for another term when it expires. The interest is added to the CD quarterly. Only one person has to sign the paperwork for any CD that MULSA opens. If MULSA withdraws money from a CD early, there is a six months of interest penalty. The 1-yr CD pays 0.90%. They offer a 5-year CD at 2% rate.

Savings account:

MULSA has to have \$100 in savings before it can start earning interest of 0.20% I have arranged to not allow our savings account to be linked to the credit card account. If we ever overdraw our checking account, the credit union will return the check rather than taking the money automatically from savings (There is a \$5 fee for that feature)

Statements:

They should arrive no later than the 15th of each month. The credit union will print statements free of charge upon request.

Online access:

The Treasurer or someone on the account will have to log into the account every 30 days or MULSA will lose access to the account online. The online account would then have to be reset with a new password. MULSA has the option to pay bills online.

I have a paper copy of the list of branch locations in Columbia, and Kansas City. If you wish to see the list of the 28,000 other locations throughout the country, see this:

<https://www.tigerscu.org/asp/contact.asp>

Since Rachel and Karla will be on the account, they can cash a check at any credit union throughout the country because their picture ID is in the computer system. However other board members must cash checks I write only at the campus location.

Jack Batterson – March 14, 2012

Book sale Report: March 14, 2012

We have been putting out Muslim books, books on India and some Russian language books in the resale on Wednesdays. We have been only taking down about 100-150 books at a time and have changed book sale day to every other Wednesday to conserve our books until we find others. We did take up 2 trucks of discarded Journalism books which had to be desensitized prior to putting in sale. We are only getting about 25 or books every other week through Gifts.

Pat reported to me today, that Jim had denied the use of the book drop container for the following reasons:

- Could be considered an eye sore
- Could be used as a trash can
- Could be used to return regular books

If we should have any other questions, feel free to contact her.

Jerri Eldridge & Kris Anstine

Green, Tammy

From: Arden, Adrienne J.
Sent: Friday, March 23, 2012 2:36 PM
To: Hainen, Mary A.; Stuart, Bette C.; Waggoner, Sheena U.; Green, Tammy; Smith, Colleen; Gray, Gwendolyn
Subject: FW: A proposed alternative plan for improving the Staff Lounge

Esteemed Scrubbers:

I want to keep you in the loop regarding what is happening on the remodeling project. This is the latest. I sent this proposal to the SLIC (Staff Lounge Improvement Committee) members today. Since a few of the cleaning crew are also members of SLIC, their names are not on this mailing list. I'll keep you posted. Stay tuned!

Adrienne

Staff Lounge Improvement Committee Members,

While the tankless water heater issues continue, there is the persistent matter of the lack of counter space and storage in the Lounge. With MULSA taking on more and more event duties, we need food preparation, serving and clean-up space in addition to our storage needs. You have already received my report with some suggestions from my meeting with Pat Jones, so now I would like to propose the following to remedy our current needs.

The stove and ice machine will remain where they are as do the existing cabinets. This amounts to a considerable savings in MULSA's funds. The refrigerator would be moved to the side wall under the clock. This leaves 108" (9 feet) of space to be filled with three-30" base cabinets, and one-18" drawer cabinet. We relocate the microwaves and the toaster oven to this new space. Since we wanted counter space next to the stove, we could place one-18" drawer cabinet, one-30" base cabinet, and one 12" base cabinet (for cookie sheets, trays, etc.), to the left of the stove = 60" (5 feet) of storage and counter. All that facilities needs to do is create a plug for the refrigerator and improve the existing plugs on the current strip. We would need help with moving the refrigerator.

I have priced decent laminated counter material at Home depot and we can get all we need for approximately \$200. Using the prices I have found online, I estimate that we could buy all the cabinets and countertop material for \$1,600, plus tax. Pat Jones recommended adding casters to the cabinets (lockable ones in front) and I agree with this, so there's a little more expense with those 28 items. The cabinets will not be screwed to the back wall, though screwing them together on the sides is highly recommended. This will allow the cabinets we add to be considered "removable furniture". The only other extra is hardware for the drawers and doors. I may have a free solution there. I have a large batch of pulls that may be enough for this project (will have to count them). I will not be using them for the project I bought them for and I bought them in bulk for little money. Just tossing that offer out for your consideration. The existing wall and base cabinets that were installed by Campus Design will remain in place until MULSA wants to revisit having them rebuild just that area.

You will notice that I have included Ernest Shaw on this message. Ernest has graciously offered his assistance with this project. He brings a truck and skills to our project. Thank you Ernest! With Ernest's help and that of some somewhat skilled and knowledgeable other members, we should be able to save on hiring out the work.

Your thoughts? Should this be shared with the other members of the MULSA Board?

Respectfully,
Adrienne

Apparently there is nothing that cannot happen today. - **MARK TWAIN**

Adrienne J. Arden
Monographs Acquisitions
University of Missouri
1020 Lowry Street
52 Ellis Library
Columbia, MO 65201-5149
USA
Phone: 573-882-9160
Fax: 573-884-5243
ardena@missouri.edu

Green, Tammy

From: Morse, Leona R.
Sent: Monday, March 26, 2012 1:31 PM
To: Anstine, Kristopher L.; Arden, Adrienne J.; Batterson, Jack A.; Brekhus, Rachel L.; Brown, Adelaide B.; Clayton, Stephen P.; Eldridge, Jerri R.; Feldkamp, Ruth E.; Fisher, Delores A.; Geerlings, Karla L.; Green, Tammy; Marshall, Karen K; Morse, Leona R.; Schmick, Darell D.
Subject: FW: Better World Books Shipment Receipt

-----Original Message-----

From: Erin Gerber [<mailto:egerber@betterworldbooks.com>]
Sent: Monday, March 26, 2012 11:16 AM
To: Morse, Leona R.
Subject: Better World Books Shipment Receipt

Hi Ruthe,

Your shipment of books was successfully delivered to our warehouse in Mishawaka, Indiana. In the course of the next 20-30 business days, your shipment will be processed and all saleable items will be inventoried for sale.

Additionally, when shopping for books, make your purchase a socially and environmentally responsible one. Visit www.BetterWorldBooks.com and receive a 10% discount on the purchase of two or more books using Coupon Code: Books4Good. 2 Million New & Used Books. Free shipping worldwide.

Thank you for participating in the Better World Books Library Discards & Donations Program.

Best,

Erin

Erin Gerber
Account Representative
888 510 7103, xt. 5176
678 646 5176 (direct)
egerber@betterworldbooks.com
www.BetterWorldBooks.com
www.facebook.com/BWBonCampus

Fund literacy, care for the environment, and get a fair price on the books you want.

BetterWorldBooks.com (<http://www.BetterWorldBooks.com>)
2 million New & Used Books. Free Shipping worldwide.
www.BetterWorldBooks.com/Facebook <<http://www.betterworldbooks.com/facebook>>

www.BetterWorldBooks.com/Twitter <http://www.betterworldbooks.com/twitter>
WorldCat ticker symbol: QUICK