

## **MULSA Meeting**

August 11, 2011

**Attending:** Karla Geerlings, Rachel Brekhus, Kris Anstine, Darrell Schmick, Jack Batterson, Ruthe Morse, Adrienne Arden, Karen Marshall, Ruth Feldkamp, Jerri Eldridge & Tammy Green

### **Reports:**

Secretary – Minutes from July meeting approved.

Treasurer—See submitted report

Book Sale Chairs—

1. More incoming books
2. Estimate about 50% of a recent donated collection may end up in sale

Community Service Chair— Delivery of donated items to Rainbow House

Courtesy Chair—See submitted report

MUSE Chairs—

1. Still looking for contributions for content
2. Thinking of creating a contest to encourage contributions
3. Write-ups on Spotlight award winners are getting into MUSE

Social Chair—

1. MULSA is providing snacks and drink for All-Staff meeting coming up on August 18 at 2:00 PM
2. New Staff Tea to be held on September 15

Staff Room Chair—See submitted report

1. Urn is working out well with only two issues and one complaint
  - a. Someone is turning it on overnight which could cause issues if not enough water in it

- b. Turning it on too early does not allow lounge staff to clean it which would prevent calcium buildup
  - c. Someone thinks water becomes too hot
- 2. Looking into adding a water filter to faucet, may help reduce calcium buildup
- 3. Recent problems
  - a. Dirty dishes being left in the sink & drying rack overnight
  - b. Discovering theft from the refrigerator happening overnight
  - c. Discussed possibility of locking the lounge at 10:00 PM and allowing only key access between 10:00 PM and closing

President/VP—Recommend finding a second MUSE Chair. Person would be appointed rather than elected. Also, suggested that one of the chairs to be put in charge of the web page. Will inquire if anyone is interested.

#### **Old Business:** The Staff Lounge Saga Continues

- 1. Bid received \$19,713.00
  - a. Started looking at a breakdown of costs—where to cut
  - b. Separated out the needed from the wanted ones
  - c. Questioned whether lounge needed an asbestos study considering it was tested before for a previous remodeling.
- 2. Considering a water filter that connects with faucet (see Water Improvement Report)
  - a. Looking at one with an estimated cost at \$30
  - b. Would work reduce the calcium buildup in urn
- 3. Considering adding a sprayer for the sink
- 4. Estimated cost of a water softener near \$700, plus replacement filter at \$70 each

**Next Meeting**—September 8, 2011

MULSA Meeting  
Meeting on: Aug 11, 2011  
Treasurer's Report submitted: Aug 11, 2011

Checking balance:	\$3,077.06 (8-11-2011)
Savings account (0.10%)	\$4,171.33 (8-11-2011)
CD #1:	\$2,527.52 (8-11-2011)
CD#2:	\$2,500.00 (8-11-2011)
New Covenant Balanced Income Fund:	\$10,487.14 (8-10-2011)
Total balance:	\$22,763.05 (8-11-2011)

Income:

7-29-11 Interest	\$0.34
8-8-11 Ellis Library book sales	\$1,047.35
Total Deposits.....	\$1,047.69

Expenses:

#1311 Ruthe Morse (Staff lounge, Amazon, auto shut-off outlet)	\$16.99
#1312 Adrienne Arden (Staff lounge dish soap and napkins)	\$17.24
#1313 Rachel Brekhus (Spotlight award)	\$44.80
Total expenses .....	\$79.03

Bold check numbers are checks that have not been cashed.

Certificate of Deposit with Commerce Bank

Issue Date	03/25/2011
Term:	182 day (6-month)
Principal Amount:	\$2,527.52
Maturity Date:	09/25/2011
Rate :	0.20%

Certificate of Deposit with Commerce Bank

Issue Date	03/25/11
Term:	1-year
Principal Amount:	\$2,500.00
Maturity Date:	03/25/2012
Rate :	0.30%

New Covenant Fund (Balanced Income fund- Ncbix) as of Aug 5, 2011:

Number of shares = 582.943

Price per share = \$17.99

Value= \$10,487.14

Notes:

I completed a transfer from Savings to checking. We must do at least one transfer per year or our account would be charged a \$5.00 fee. I suggest that we do the transfer in July of each year.

#1311: The auto shut-off outlet is for the staff lounge urn that we use to provide hot water.

#1312: Gerbes 7-18-11, napkins (3 packages with 600 in each), \$11.26; 7-30-11, Dawn dish soap (2) at \$2.99 each

#1313: May 2011, Spotlight Award, Trenton Boyd and Mary Hainen. Gift certificates purchased from D. Rowe's and The Candy factory. Balloons bought at hospital gift shop and some candy purchased from Walmart (\$5.24)

MULSA's fund is down less than 2% this year to date while many investments are down more than 15% this year to date.

I am in the process of sending the \$25 donation in honor of Terry Brooks mother. That check will appear on my next report in September, 2011.

Jack Batterson - 8/11/2011

# MULSA Courtesy Chair Report

*July 2011*

Sympathy card - Terry Brooks – Death of Mother  
Donation to American Heart Association in Memory of Terry's Mother.

Flowers and card to Sue Barnes for surgery

Respectfully submitted,

*Delores Fisher*

Courtesy Chair



To say July was hot is an extreme understatement. The Staff Lounge saw heavier use due to folks staying in for lunches and breaks.

The Puzzlemaniacs have two to three puzzles going on the back table regularly now. Much positive feedback has been received for the relaxation these jigsaw puzzles are providing.

The raised counter project is complete at no cost to MULSA! Al Messner used a recycled computer counter to bring the dropped portion of the old counter up to sink level. The hot water urn was put in place Friday, 7/29, and tests were run on it and the timer. The urn heats the water quickly and the timer shut the urn off in eight hours. The water is being used for hot beverages as well as dishwashing. No complaints so far. It may be time to revisit installing a filter on the water faucet, as the cleaning volunteers and I have noticed the amount of chemical scum that is produced by heating the kitchen water. We are scrubbing it out of the urn every morning.

Lots of problems with the vending machines this month with slow response time from the service people. This may be due to a changing of contact personnel at Jesse Hall. Things seem to have settled down again there.

Another issue this month has been an inordinate number of unwashed dishes being found in the Lounge in the morning. Some don't even make it to the sink. Pat Jones believes this is being perpetrated by the custodial staff and made a recommendation regarding limiting access to the Lounge at night with a key provided for library night staff. This will be discussed at the monthly meeting.

Supplies purchased for the Staff Lounge in July:

Napkins (3 pkgs.):	\$11.26
Dish liquid (2 bottles):	5.98
Total:	\$17.25

Thanks to the volunteer cleaning crew who kept our Lounge sparkling this month!

Respectfully submitted,  
Adrienne Arden



## Green, Tammy

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**From:** Brekhus, Rachel L.  
**Sent:** Thursday, August 11, 2011 1:38 PM  
**To:** Batterson, Jack A.; Anstine, Kristopher L; Arden, Adrienne J.; Aycok, Mary; Feldkamp, Ruth E; Fisher, Delores A.; Eldridge, Jerri R.; Geerlings, Karla L.; Morse, Leona R.; Marshall, Karen K; Schmick, Darell D.; Clayton, Stephen P.; Green, Tammy  
**Subject:** MULSA VP Report (Superstar Award)

Certificates were printed out for some 10 months worth of backlogged Superstar Awards. Candy, gift cards and balloons have been distributed for award winners through July 2011. One past award winner, Jessica Renze of HSL, left the MU Libraries before her award could be distributed. Balloons were purchased from the Hospital, where they were half the price of similar balloons available at the Tiger Garden flower shop.

Rachel

-----Original Message-----

**From:** Batterson, Jack A.  
**Sent:** Thursday, August 11, 2011 1:32 PM  
**To:** Anstine, Kristopher L; Arden, Adrienne J.; Aycok, Mary; Feldkamp, Ruth E; Fisher, Delores A.; Batterson, Jack A.; Eldridge, Jerri R.; Geerlings, Karla L.; Morse, Leona R.; Marshall, Karen K; Brekhus, Rachel L.; Schmick, Darell D.; Clayton, Stephen P.; Green, Tammy  
**Subject:** MULSA Treas. report for Aug. 2011

Because our fund is diversified between bonds and stocks, it has not gone down as much as someone who had 100% in stocks.  
Stocks should end this year at 10% higher than they were at the end of last year.

Jack

## Chair's Report on Water Improvements

### Tankless Water Heater in Use by Physical Processing

This unit of this type could solve the hot water issues in the Staff Lounge.

Small size/unobtrusive shape. Mounts on the wall under the sink.

Tankless—no liming or calcification building up / No water softener needed.

Reliability: Michaelle reports that it has required no service and no problems for the 8 years since it was installed. This sink is used daily by Phys. Proc. staff and students, but obviously the Lounge sink is used more. However, the water when used in the workroom has to run longer due to removing glue from hands and tools.

Does have special electrical requirements.

Cost is approximately \$400. Campus did the installation, so expect some fee there.

[Tammy, I don't have the name of the water heater company, because someone kept my printout at the meeting.]

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### DuPont Water Filtration

This is a faucet-mounted water filter similar to those used previously in the Staff Lounge. This model is desirable for its 200 gallon per cartridge capacity as opposed to the older systems that handle 100 gallons per cartridge. The price is \$29.88. Replacement cartridges cost around \$40 for a 3-pack. Prices vary depending upon the store.