

University of Missouri Libraries Staff Association
Executive Board Meeting
October 11, 2007
1:30 pm- 2:30 pm
Reference Conference Room

Present – Adrienne Arden, Michelle Baggett, Rachel Brekhus, Steve Clayton, Mark Ellis, Delores Fisher, Tammy Green, Mary Hainen, Ruthe Morse, Wayne Sanders, and Michael Spears.

Absent – Jack Batterson, and Karla Geerlings.

Staff lounge:

See the separate report.

Muse:

No date has been set for the next issue. Rachel is trying to find time to work on it.

Courtesy:

No Report.

Booksale:

See the separate report. The co-chairs are looking for volunteers for Oct. 27th 10 a.m. to 1 p.m. to tag the more expensive books and to get them ready for shipping.

Community Chair:

MULSA will have Second Chance at the Thanksgiving lunch at 11:30 am on November 15th.

Ruthe plans to do the Adopt a Family again for this Christmas. She does not know any further details at this time.

Steve asked the Board to think about whether they' would like to switch over to giving food items directly to the Food Pantry instead of the Food Bank:

The Food Pantry distributes food directly to local folks that are in need, while the Food Bank sends food out to 19 different distribution centers in Mid-Missouri. MULSA has traditionally delivered food to the Food Bank, which is all well and fine, but if we were to take food items to the Food Pantry, the goods would be distributed more quickly because they would go directly to needy people in Columbia.

Please see the separate Community Chair report for information.

Social Report:

No report this month other than the upcoming Halloween Party on Oct. 31st from 2:30 to 4:00 pm.

Also the MULSA garage sale will be on Saturday, Oct. 27th at Mary Aman's house at 1610 Anthony Street. This is across the street from Boone Hospital.

Christmas party will be on Dec. 20th from 4:00 to 6:00 p.m.

The next meeting is Nov. 8th at 1:30 p.m.

Respectfully submitted,

Jack Batterson
Secretary

MULSA Courtesy Chair Report

October 2007

Sympathy card to Sue Schuermann – death of father

Sympathy card to Caryn Scoville – death of stepbrother.

Respectfully submitted,

Delores Fisher
MULSA Courtesy Chair

STAFF LOUNGE REPORT

SEPTEMBER 2007

It's been an especially busy month in the Staff Lounge!

The cleaning staff that Bob Almony arranged cleaned the dining chairs and the sofas. The chairs look much better, and sofas definitely smell better at least, though their appearance can only get just so good.

A new lock was installed on the supplies closet. Given the response by the volunteer cleaning crew, it is much appreciated.

Under the auspices of Alla Barabtarlo and Katie Carr, a baby shower for Karen Paulik Witt of Special Collections was held in the lounge on 9/28/07.

A leak under the sink was discovered on Friday, 9/21, and was reported to Security along with another request to get the super-hot water dispenser repaired or replaced. The leak, which flooded the floor of the cabinet, was coming from the water heater according to the plumber. This problem has been remedied, and the sputtering super-hot dispenser replaced at last. I have not been able to verify whether the water heater was repaired or replaced.

Supplies purchased for the Staff Lounge:

| | |
|----------------------------|---------------------|
| 2000 napkins | \$10.81 |
| Box of latex gloves | <u>10.65</u> |
| | \$21.46 |

We have lost one of our Monday cleaning volunteers, Karen Eubanks, due to workload in Circulation. If anyone wants to alternate Mondays with Mary Hainen, or knows someone else who would be willing to do it, please get in touch with me!

The Staff Lounge All Volunteer Esteemed Scrubbers (SLAVES!) have kept our lounge sparkling in the month of September! Thanks to all.

**Monday: Mary Hainen and (vacant)
Tuesday: Tammy Green and Colleen Smith
Wednesday: Cindy Cotner
Thursday: Rachel Brekhus and Amy Lana
Friday: Adrienne Arden**

**Respectfully submitted,
Adrienne Arden**

Community Service Chair report, Oct. 2007:

Food Bank: Made a 50 lb. delivery.

Second Chance: They will again honor us with their presence at the MULSA Thanksgiving Dinner on Nov. 15. Michaelle Dorsey is graciously making all the arrangements.

Bluebird Closet: Made two calls to the Cole Camp school district, leaving a message each time, again inquiring as to whether our services are needed (or not)—received no return calls. Since I've sent several messages and made several phone calls w/o a return response, perhaps we should assume no response means no need and move on to becoming more involved with Rainbow House? I hate to not have closure on this, but also hate to keep bugging them, if there really is no need for our services.

Rainbow House: Contacted Kristina Branch to make sure the Wish List she sent is still current—it is, so Adrienne and I will post a copy above the Rainbow House basket in the Staff Lounge, if the MULSA board agrees we should concentrate our efforts on serving their organization, rather than the Bluebird Closet. Kristina will also be sending brochures which will be placed near the donation basket for informational purposes about Rainbow House.

MULSA Meeting

Meeting on October 11, 2007

Treasurer's Report submitted October 11, 2007

New Covenant Fund as of 10/10/07: shares = 241.282; price = \$20.82; value= \$5,023.49

Membership renewals: 1 renewals since last report.

Personal Investment Savings

| | |
|----------------------------|-------------------|
| Starting Balance (8/24/07) | \$1,356.40 |
| Interest (9/27/07) | <u>\$1.26</u> |
| Ending Balance= | \$1,357.66 |

Checking Account

Starting Balance= \$ **3,228.33**

Deposits:

| | |
|----------------------------|----------------|
| 9/18 Dues | +7.00 |
| Total Deposits..... | \$ 7.00 |

Withdrawals:

| | |
|-------------------------------|------------------|
| 9/21 Stamps | -8.20 |
| 10/11 Staff Room Supplies | <u>-46.17</u> |
| Total Withdrawals..... | \$ -54.37 |

Ending Balance= \$ **3,180.96**

Certificate of Deposit with Commerce Bank

| | |
|-------------------|------------|
| Issue Date: | 9/22/06 |
| Term: | 13 months |
| Principal Amount: | \$4,162.57 |
| Maturity Date: | 10/22/07 |

Certificate of Deposit with Commerce Bank

| | |
|-------------------|------------|
| Issue Date: | 7/20/07 |
| Term: | 11 months |
| Principal Amount: | \$2,000.00 |
| Maturity Date: | 6/20/08 |

Respectfully submitted by Mark Ellis, 10/11/07

MULSA Book Sale Report – Oct. 10, 2007

We have set a work day to sort and package books for BetterWorldBooks, apply streamers to more expensive books for Copy Services, recycle, etc. Saturday, October 27th from 10:00 AM to 1:00 PM. Please feel free to come by and spend as much or little time as you would like. We will meet at Room 4C51A on the 4th floor of Ellis.

We received a query from Bob Almony whether we would be willing to sort textbooks prior to stocking the weekly book sale books so that a buyer possibly willing to pay more than the \$4.00 per book could have a first look. No decision has been made as of yet.

BetterWorldBooks Sales Figures:

Through Oct. 8, 2007

| <u>Tracking Code</u> | <u>Code Title</u> | <u>Total Books</u> | <u>Number Sold</u> | <u>Total Sales</u> | <u>Market Commission</u> | <u>(LPTZ) National Center for Family Literacy: Hurricane Katrina</u> | <u>University of Missouri Columbia Library</u> |
|----------------------|---|--------------------|--------------------|--------------------|--------------------------|--|--|
| L265 | University of Missouri Columbia Library | 592 | 206 | \$975.28 | \$146.29 | \$124.35 | \$0.00 |
| L265A | University of Missouri Columbia Library | 127 | 44 | \$408.43 | \$61.26 | \$17.36 | \$52.07 |
| Totals: | 2 | 719 | 250 | \$1,383.71 | \$207.56 | \$141.71 | \$52.07 |

Through Sep. 11, 2007 (previous report)

| | | | | | | | |
|----------------|---|------------|------------|-------------------|-----------------|-----------------|----------------|
| L265 | University of Missouri Columbia Library | 592 | 197 | \$926.57 | \$138.99 | \$118.14 | \$0.00 |
| L265A | University of Missouri Columbia Library | 127 | 40 | \$352.40 | \$52.86 | \$14.98 | \$44.93 |
| Totals: | 2 | 719 | 237 | \$1,278.97 | \$191.85 | \$133.11 | \$44.93 |

Please remember the above totals include the \$40.62 received from Better World Books for sales through the second quarter of 2007.

1 Total Payment(s)

| <u>Date Paid</u> | <u>Check Number</u> | <u>Description</u> | <u>Amount</u> |
|------------------|---------------------|--------------------|----------------|
| 06/30/2007 | 23056 | Q2 2007 | \$40.62 |
| Totals: | | 1 Payments | \$40.62 |

Ruthe & Wayne