

University of Missouri Libraries Staff Association
Executive Board Meeting
August 11, 2005
1:30-2:25 pm
Reference conference Room

Present: Jack Batterson (recorder), Rachel Brekhus, Steve Clayton, Delores Fisher, Karla Geerlings, Tammy Green, Ruthe Morse, Kathy Peters, Melissa Plunkett, Varyanna Ruthengael, Wayne Sanders, and Michael Spears

Not present: Bette Stuart.

Courtesy Chair:

July 2005

Pat Jones: One sympathy card for the death of grandfather

Jacinda Johnson: One good-bye card and \$15 JC Penny gift certificate.

Staff Lounge chair:

Reported that wet towels have appeared and hanging on the rack to dry. Their origin is unknown.

The Snack machine problems continue.

Muse:

Michael S. received MULSA-related documents to be posted on the MULSA web site.

Book sale co-chairs:

The Administration has agreed to make Ruthe's proposed bookmarks advertising the Book Sale, believing it to be an excellent advertising idea.

MULSA met to work through details of sending certain materials to Namibia and the Republic of Georgia.

The following is an update on the meeting that Steve, Ruthe, Wayne, and Tammy had with Bob Almony July 27th:

Bob produced the original contract negotiated for the old book sale, which he is willing to revise. Changes made will include the fact that this is an on-going sale, that some sort of reimbursement will be made for those working on the sale, and that MULSA will receive 25% of the gross earnings; this contract shall be reviewed and possibly renegotiated in 5 years.

Currently, the Administration is still paying for the renovations in Copy Service, part of which is for the book sale. The total cost was \$12,000. There are also the overhead costs (space, staff, electricity,

etc...) which amount to \$10,000 per year. Bob plans to provide more details on dollar amounts at the annual meeting. As the renovation is paid off, this will add to the net earnings of the book sale, and a percentage of net profits may be worth more. This last point is a good reason to renegotiate the contract later.

In order to pay us more quickly for 2004/2005, Bob hopes to push through an altered version of the biennial contract.

Wayne has also contacted BetterWorld Books about their programs and will continue that discussion as time permits.

Social chairs:

The date for the new staff tea was set for Tuesday, September 13, 2005. Kathy Peters and the Social Chairs will organize a raffle.

Community chair:

Thanks to everyone who has donated materials through the collection bins in the staff lounge. Special thanks to those who donated money to the Voluntary Action Center, and congratulations if you won a door prize.

This month, we have:

- Raised \$30 for the Voluntary Action Center's *Christmas in July* program.
- Collected 35 pounds of food for the Central Missouri Food Bank.
- Collected kids' clothes, toothbrushes/toothpaste/floss, and a bundle of kid's books for the Bluebird Closet at Cole Camp Elementary School (Cole Camp, MO) and the Rainbow House.
- Collected more material goods for the Columbia Second Chance.
- Shared goods within our library community through the FREE bin. We shared cleaning supplies, personal hygiene products, heated curlers, stickers, matted prints, playing cards, calendars, Christmas tree decorations, puzzles, and MORE!

There are four collection bins located in the Ellis Library staff lounge as follows:

- Three are for the receipt of goods for the Central Missouri Food Bank, Columbia Second Chance, and the Bluebird Closet/Rainbow House. Please do not remove goods from these bins. Donations are collected by designated staff on a daily basis for distribution to

these charities. A needs list is posted with each bin, but feel free to contact Kathy Peters for your own copy.

- There is one bin, marked FREE, that can be used by anyone to add or remove giveaway items. Library staff may place items in good condition to be taken by anyone. These are items that you do not want anymore but someone else might find useful, such as the cleaning supplies, personal hygiene products, and other good stuff mentioned above.

Material goods may be placed in the staff lounge bins or sent to Kathy in Acquisitions, 52 Ellis Library. Monetary donations should be sent to Kathy in Acquisitions, 52 Ellis Library.

Annual meeting or picnic date change:

Michael posted the MULSA Board appointment date change proposal on MULSA's web site:

http://mulibraries.missouri.edu/mulsa/testarea/board_proposal.htm

MULSA Board Appointment Date Change Proposal

The reason MULSA is presenting this proposed change to the MULSA Board appointments is threefold.

- First, the new Social Chairs' first event under the existing election schedule, the MULSA Picnic, is also the largest and most complicated to plan. If we move the board appointments to coincide with the fiscal year, the new Social Chairs will be able to begin their terms with smaller events, such as the new staff tea, Thanksgiving dinner and the Halloween party, and develop the experience it takes to plan a larger event.
- The second reason concerns the Community Service Chair's planning

for the raffle that is held during the MULSA Picnic. Many companies require that a request for donations be made up to six months in advance of the event for which the donation is needed. If we move the board appointments, this will allow the Community Service Chair a greater amount of time to obtain donations for the picnic raffle and perhaps obtain additional raffle prizes that will interest more MULSA members in contributing to good causes via the raffle.

- Third, moving the MULSA Board appointments will allow the new board members to "shadow" the current officers between the election and the official appointment, which should smooth the transition from one MULSA Board to the next.

Calendar of events:

Michael Spears, who works with the online edition of the MUSE and who updates the MULSA's web site, has been working on the MULSA's calendar page:

<http://mulibraries.missouri.edu/mulsa/calendar.htm>

Membership list:

Michael updated the MULSA membership list:

<http://mulibraries.missouri.edu/mulsa/>

Staff Lounge rules:

Michael will be posting this too.