

Mulsa Dec 3 2002
University of Missouri Libraries Staff Association
Executive Board Meeting
Dec 3, 2002
2:00-3:30 pm
Fourth Floor Conference Room

Present: Jack Batterson, Rachel Brekhus, Steve Clayton, Cindy Cotner, Karen Eubanks, Karla Geerlings, Tammy Green, Bob Lynn, Ruthe Morse, Wayne Sanders

Old business

Food Drive: Bob Lynn reported that the food bank drive netted a total of 136 pounds of food. He placed boxes at branch libraries. At the end of the food drive, he placed all the cans in the barrel at the west entrance for the Food Bank to pick up. Next time it would be good to advertise the food drive better.

MULSA is waiting to get the first check from the recycling of printer ribbons effort. There seems to be a demand for bags used for sending old printer ribbons.

Camera: Steve displayed the new Kodak 35 mm camera he bought at Target for \$39 along with the first pictures. Steve gave Karen the pictures for the MULSA photo collection.

Photo album: Rachel will talk with Marie Concannon, a government documents librarian, about the pictures she is taking for the libraries. Our library director, Jim Cogswell, asked Marie to take pictures for the MU virtual library tour page. Jim wants all librarians' pictures on the library's web site. Marie is concerned that some people who let her take pictures for the web site might not feel comfortable with the idea of their pictures being used for the photo album. Rachel still needs to talk to Academic Support center for more details on what their charges are for the different options for the photo album.

The Board discussed how several people failed to get invitations to the Thanksgiving party last month. Martha Alexander and John Budd both did not get invitations. Jack volunteered to set up the email distribution list for those people who are not on mulibstaff-L.

Early retirements: The Board is still working on getting ideas for personal gifts for the people retiring in December.

New business

Holiday party: Rachel, after consulting with branch libraries staff, concluded along with the committee that more people would come to our party if we extend the hours until 6 pm. Therefore, the holiday party time was set for Dec. 20, 4-6 pm. Pat Jones found a guard who was willing to stay until 7 pm. This allows us one hour to clean up after the party. Karla will be sure we do not run out of food or candy this time. Last year the party was Dec. 14.

Questions arose about serving alcohol at the party. Karen pointed out that our constitution was changed so that we cannot have it at parties. Rachel thought she might bring sparkling grape juice instead.

Christmas Carols: The Board talked briefly about pros and cons of doing the annual tradition of singing carols just before Christmas. Rachel has ideas of new songs. A subcommittee could meet over lunch to discuss what songs to sing. Karen would not be able to lead the singers this time and asked that someone else lead it this year. Mary Ryan asked Ann Barker and Rachel to play the recorder during the caroling. Rachel or someone else will send out a request on email for singers.

Karla got the Board's approval to order a new Santa suit from Oriental Trading Company. This velvet Santa suit will cost \$69.95. It has a zippered coat, pants with elastic band, belt, full beard and fur-trimmed hat and boot tops. One size fits all.

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Unlike the old Santa suit, this one can be cleaned without falling apart. We will keep the old suit as a back up.

Ruthe announced that there is a Christmas family envelope going around. Plans are to wrap the gifts for the Christmas family on Dec. 13 and deliver them on Dec. 16th. Volunteers are needed to help with the gift-wrapping.

The staff lounge microwave died. Rachel bought a new one at Sears, using her \$10 off certificate, for \$117.94. A couple of people donated \$3 apiece toward the purchase. The board is thinking of other ways we can save money in case the board decides to purchase a toaster oven, as some members have requested. The desire is to keep the staff lounge expenses constant so as not to increase Ellis expenditures in relation to the branch expenditures. Also, the filters are a considerable ongoing expense, while a toaster oven would be more like a one-time investment, with the option of replacing or not replacing later. Rachel suggested discussing at the annual meeting this year whether we should keep the water filter. A formal resolution would have to be written up.

Next meetings: Jan. 7 2003 (This was later changed to Jan. 17, 2003) at 2 pm; Feb. 11 and March 4, 2003

Jack batterson