University of Missouri Libraries Staff Association Executive Board Meeting Sept 17 2002 2:00-2:45 pm Fourth Floor Conference Room

Present: Rachel Brekhus, Bob Lynn, Ruthe Morse, Wayne Sanders, Cindy Cotner, Karla Geerlings, Tammy Green, & Karen Eubanks

Minutes from the previous meeting were read, amended and approved.

Committee reports were passed out and approved.

Old Business:

- Print Cartridge Recycle Project Project receiving much support and has been given the go-ahead to do a write up for the News Notes. Boxes are to be set up in various areas of the library. It was suggested that one be placed by the West exit to encourage public participation. Rachel will check with Bob Almony about this possibility.
- Book Sale Contract The issue has not been resolved. Rachel is to meet with Bob Almony tomorrow (Sept 18) concerning this contract.
- Photo-Book At this time, only one company has provided information about creating the book. They suggested that we obtain sponsor/advertisements.
- Super Star Awards There are no nominees at this time.
- Bluebird Project A box was mailed out and postage paid. The only problem was with Airborne pick-up. It was packaged on a Friday and they forgot to pick it up. So it was actually shipped out on that next Monday.
- Kaffeeklatch The flyers should be sent out tomorrow.

New Business:

• Updating MULSA Letterhead – Karla Geerlings suggested that MULSA should update its letterhead. The previous program is outdated and it would be better to switch it to "Word".

Next Meetings:

October 8, 2002 November 5, 2002