

MISSOURI UNIVERSITY LIBRARIES STAFF ASSOCIATION

Executive Board Meeting February 20, 2002 2:00-3:00 p.m. Fourth Floor Conference Room, Ellis Library

Meeting Minutes

Present: Rachel Brekhus, Marie Concannon, Melissa Skinner, Ruthe Morse, Debbie Landi, Troy Gordon, Paula Roper, Karen Eubanks, Jacinda Johnson, Jenny Bossaller
Not Present: Michael Cook

Previous Minutes:

Minutes from the January meeting had been previously submitted by e-mail. They will be posted on the website pending their unanimous approval.

Reports:

Reports were distributed via email prior to the meeting. Following are items of discussion.

Martha sent Rachel a nice letter of thanks for the Valentine's party. Rachel forwarded it to everyone else. It was agreed that the party was great. A wedding made this a very memorable Valentine's party. It cost MULSA about \$65.00.

Although we have spent more money than has come in this year, we should collect more dues over the next few months.

We have no MUSE editors at this point. The new MUSE should be posted soon, as Michael was able to work on it quite a bit before he resigned.

Nominations for the Superstar Award are apparently still being sent to Lisa Corlee. So far there has been only one nomination, and today is the due date for nominations. Marie hadn't gotten any nominations, so there might still be more. We will decide later if the award should be given this month, or if there should be more nominations before it is awarded, thus combining this month's nomination with next month's.

Mike Cook has said that any Saturday in May is fine for the garage sale. He won't be able to attend any MULSA meetings until after April 6th (the annual Friends' meeting). We need to have a day to price all of the items at the garage sale, and the night before is the best time to do it since people will probably bring things in the day before. May 18th is probably the best day for the sale.

Marie is trying to get people to run for MULSA positions. She will put an add in *News Notes* every week until the annual meeting. The meeting is in the first part of May. Although it is officially the Vice President's responsibility to recruit, all board members should make an effort to find someone to fill their vacancy before the end of their term.

There will have to be a vote among all members if there are any changes in the structure of MULSA. Therefore, at the meeting, the changes will have to be voted on first, then the election

will be held, pending the outcomes of the votes. Some of the problems with supervisors might be lessening, but finding people to do the work in MULSA hasn't improved this year. It is possible that the change in the library's administration could change MULSA, as well, depending on how it is perceived by the new director.

Sue Barnes gave Marie a catalog of awards certificates and envelopes. It had some really nice awards in it, and she would like to order a design. We voted to let her place an order for the Superstar award.

News from the Staff Lounge:

- Paula reported that there is now \$43.71 in the recycling funds. She purchased a new water filter, and Bob donated sponges.
- In mid-February, a request was sent for napkins and paper.
- Beginning with the next fiscal year, napkins will no longer be purchased for us by the administration.
- The sink needs to be caulked—it is leaking.

Debbie really thinks that MULSA would benefit from having a membership coordinator.

Rachel thinks that there should also be a new position created, for a Webmaster. Anyone can do the work—it doesn't need to be a board position. They just must have access to the server.

The meeting was adjourned at 3:00.

STAFF LOUNGE COORDINATORS' REPORT

February 20, 2002

(This report also covers January 2002)

The Recycling Monies

CAN MONEY

10/5	total	\$29.67
11/3	cans	6.55
11/3	total	36.22
12/10	cans	10.00
12/10	cans	3.95
12/10	total	50.17
12/17	cans	3.30
12/17	total	53.47
1/9/02	cans	2.70
1/9	total	56.17
1/18	filter	-19.26
1/18	total	36.91
1/23	cans	6.80
1/23	total	43.71

Staff Lounge Supplies

A request for sponges (ones for dishes and ones for general cleaning) was sent to Bob Almony on January 9th. That request has been filled.

Responding to a request for paper towels and napkins sent to him around February 12th, Bob Almony stated that he would not be able to purchase paper napkins in the next fiscal year.

Ice Maker

The icemaker broke down toward the end of the year. A part had to be ordered from St. Louis that took several days to arrive. Sel-Lease, the company from whom we rent the icemaker, received the part and repaired the machine on January 3rd. Furthermore, Mark McGee, the technician who did the work, gave the inner portion of the icemaker a dilute acid bath to rid it of hard water build up. Thanks to his efforts, the icemaker is functioning well—for the moment at least—and looks nice and clean.

Karen Eubanks handled problems with the machine in mid-February. A leak from the machine seems to have caused damage to area of the floor on which it sits.

**MU LIBRARIES STAFF ASSOCIATION
TREASURER'S REPORT
February 2002**

Previous Checking Account Balance	
Statement as of 12/30/01	\$1402.03
Expenses Incurred:	
Courtesy cards (\$2.65)	\$2.65
Valentine's Party (*2 outstanding checks)	???
Staff Lounge forks	\$2.25
Total Expenses	\$4.90++
Minus Expenses/Checking Account Balance	\$1397.13
Income Collected:	
Dues 1/30 -2/18	\$11.00
Interest (December 2001)	\$.67
Total Income	\$11.67
Plus Income/Current Checking Account Balance	\$1408.80
Savings Account Balance:	\$5324.01
Plus Interest (September 2001)	\$6.74
Total Savings Account Balance	\$5330.75

Submitted by:
Debbie Landi
MULSA
Treasurer,
2001/2002