

MISSOURI UNIVERSITY LIBRARIES STAFF ASSOCIATION

**Executive Board Meeting
December 4, 2000
2:30 – 4:00 p.m.
4th Floor Conference Room, Ellis Library**

Meeting Minutes

Present: Nicole Brown, Rachel Brekhus, Michaelle Dorsey, Mark Ellis, Karen Eubanks, Troy Gordon, Mary Hainen, Jacinda Johnson, Jessica Longaker, Ruthe Morse, Kathy Peters, Dyanna Pursell, Sheila Voss

President Nicole Brown opened the meeting at approximately 2:30.

Previous Minutes

Minutes from the November 6, 2000 meeting were accepted as amended.

Reports

Treasurer

Jacinda Johnson passed out the current list of MULSA members, with new members highlighted. There were thirteen new members added in November, mostly students, because of the Thanksgiving party. MULSA now has eighty-seven members.

MULSA has \$264.58 in November income. The balance in the checking account is \$2226.04.
[Further information is in Treasurer's Report.]

Social

Michaelle Dorsey reported that the Thanksgiving party was a success. Second Chance got two animals adopted. Both owners are happy with their new pets. Jacinda Johnson noted that \$169.62 was spent on the party, and \$85 was received in admissions. The turkey cost \$160.00.

The Christmas party will take place in the Ellis Library Atrium on December 20, 2000 from 4:00 to 6:00 p.m. The library closes at 5:00 p.m. A security officer will stay until 7:30 p.m. Invitations will go out soon, pending the return of the shared "M" drive. The party theme has not yet been announced. Michaelle will be purchasing deli items and bread for sandwiches. Attendees will bring a side dish or dessert. Tables will be obtained from Surplus.

There was a suggestion to have caroling at the party. There will also be caroling the day before the party, December 19, 2000.

Dyan will supply lights for the party.

Book Sale

The Book Sale gross receipts totaled \$13,040.11, with silent auction items. A full report will follow, pending the return of the shared "M" drive. The co-chairs of the Book Sale Committee met to discuss areas for improvement. The Book Sale co-chairs will strongly recommend to Martha Alexander that no future previews be held.

The quality of books received as gifts seems to be down. The co-chairs may pursue the option of a spring book drive to solicit books from students, retiring faculty, and Friends of the Library. There was also discussion of holding a mini-sale with books of interest to students (fiction, popular science, popular humanities) on eight to ten tables in the Atrium during off years, starting in October 2001. The co-chairs will meet with Karen Eubanks and Karen Darling to discuss these options and the extra work they would entail for the Gifts Librarian and for MULSA. There was discussion of moving *Playboy* magazines from the regular periodicals to the Collectors Table where more money could be charged for them. Books obtained as gifts are always considered for inclusion in the library collections before being placed in the book sale.

Courtesy

Dyanna Pursell reported that a thank-you note was sent to L.T.S. for the microwave oven. A card and \$15 gift certificate was sent to Carol Romano on the occasion of her retirement.

Muse

The December 2000 issue will appear on December 15, 2000.

Community Service

Ruthe Morse reported that she has received \$350 in cash for the adopt-a-family, pending envelopes from two library units. Bicycles are still to be bought. Walkmen and cameras, as well as several other items, have been donated.

The board approved an expenditure of \$150 for the adopt-a-family project, to cover the costs of a holiday dinner. The money will be taken from the Miscellaneous Fund.

Staff Lounge

The candy machine has been weighted. No further coin theft problems have been reported. There was a theft of an empty lunch container from inside the refrigerator.

Jessica Longaker will pick up food donations from the lounge. Nicole will pick up Second Chance donations from the lounge.

Karen Eubanks will ask Administration to accept the microwave oven donated by L.T.S. for the 4th floor meeting room.

Old Business

Stationery has been finished and printed off. The possibility of using the treasurer's paper (with MULSA on the side) was discussed. The icon for the MULSA brochures is ready, and the brochures need to be worked on. This will cost about \$30, to be taken from the Miscellaneous fund.

Vice President's Report on the MULSA Web Page:

Vice President Mark Ellis reported that Lisa Corlee has put up the MULSA web page at the following URL on its own small server:

<http://128.206.59.174/MULSA>

MULSA Board members are invited to look over the site. It will be discussed and updated at the January meeting.

The MULSA Board voted to continue pursuing moving the site to the showme server from this improvised server, for the following reasons:

- 1) The MULSA website is not in compliance with the guidelines of the university's Web Committee, since it links to personal pages (the *Muse* must do so for copyright reasons). Although members of the library's own Web Committee have stated that they will not be enforcing the guidelines for some time (until the prototype library site is up in a year or more), MULSA prefers to place its site on a server where noncompliance will not be an issue.
- 2) The URL at the current site is not easy to remember. It should be on a named server.
- 3) MULSA does not wish to rely on this small server, which may experience down time or other problems.

The Board understands that any problems with the present server situation are due to the fact that L.T.S. is not given the equipment needed to provide server services, not to any problems with individuals. However, the Board is concerned that the page be mounted onto the showme server within a reasonable time. MULSA is prepared take responsibility for the project, if Lisa Corlee feels she cannot pursue the project in a timely fashion. It is possible that updates to the site will not be as easy to perform on the showme server as on the site's present server. Mark will speak to Lisa again, and also with the people who run the showme server to determine how long the showme server is expected to remain online.

Fundraising: the Board will continue discussing a Chili Day at the January meeting.

New Business

The solicitation of old photos, clippings, etc. related to MULSA was discussed. Such materials relating to the library but not to MULSA should be sent to Special Collections.

Next Meeting

The next board meeting will be on Wednesday, January 10 at 2:30 in the 4th Floor Conference Room.

Respectfully submitted,

Rachel Brekhus