

MISSOURI UNIVERSITY LIBRARIES STAFF ASSOCIATION

**Executive Board Meeting
November 6, 2000
2:30 – 4:30 p.m.
4th Floor Conference Room, Ellis Library**

Meeting Minutes

Present: Nicole Brown, Rachel Brekhus, Michaelle Dorsey, Karen Eubanks, Troy Gordon, Mary Hainen, Jacinda Johnson, Jessica Longaker, Ruthe Morse, Kathy Peters, Dyanna Pursell, Sheila Voss

Not Present: Mark Ellis

President Nicole Brown opened the meeting at approximately 2:30.

Previous Minutes

Minutes from the October 10, 2000 meeting were accepted as amended.

Budget

The 2000-2001 budget was accepted as read.

Book Sale funds will be added to the MULSA account, probably sometime around May, 2001.

It was noted that overspending of any part of the budget must be approved by the MULSA Executive Board before reimbursements can be made to the overspending party. This does not mean a committee cannot go over budget, only that unbudgeted expenditures must be approved by a majority of Board members.

Reports

Treasurer

New MULSA members include Brenda Pueggel and Jenny Bossaller. Jack Batterson has reinstated his membership.

Social

Oleta Edwards will be unable to provide Thanksgiving turkey this year, due to increased family obligations. Pullman's will cater the turkey. Invitations to the Thanksgiving party go out sometime the week of Nov. 6-10, 2000. The party is planned for November 16. Nonmembers of MULSA will be charged \$3 to attend the party. MULSA members will be charged \$1. Student membership in MULSA is \$2, so students (or supervisors who pay for their students) may pay \$3 for yearlong membership in MULSA and the member dinner charge. Attendees will be encouraged to bring side dishes and desserts. MULSA Board members will bring traditional side and main dish items. A box will be available during the party into which attendees may place donations of canned food. Michaelle Dorsey will obtain permission from Library Administration for having animals in the Exercise Room during the party.

The date of the Christmas Party is Wednesday, December 20 from 4 to 6. Families will be encouraged to attend.

Book Sale

The Book Sale gross receipts totaled \$12,514.20, not including items still in the Silent Auction. This income is similar to previous sales. There will be some changes (some up, some down) in Book Sale expenses. One third of the books were sold, while nearly two thirds of them were recycled. Ten boxes were donated to Nancy's Trade-A-Book, and eight boxes were donated to the MU English Department. No area schools responded to the library's offer to take books. Civic Recycling charged \$35 per ton to recycle leftover nonauction books. A *Columbia Daily Tribune* announcement of the sale contained the inaccurate information that the sale would run Thursday through Sunday. It actually ended Saturday, October 28.

Book dealers caused a disturbance during the Friends/Staff Preview, which was poorly attended by both Friends and library staff. The Book Sale co-chairs will strongly recommend to Martha Alexander that no future previews be held.

The 87-year old gentleman who collapsed during the sale on Friday did not have a heart attack. He was taken to the hospital for observation, however.

Paper goods purchased for the book sale but not used there will be available for other MULSA functions. MULSA will therefore reimburse Nicole Brown for her expenditures for paper goods.

Courtesy

Anne Barker's grandfather died, but Dyanna has not been able to get a response from her about a donation.

Jim Dunn's gift certificate for the occasion of his retirement is being mailed.

Muse

The April 2000 issue, which was never distributed, has been found, and will be given to the current MUSE editors. If it eventually gets distributed, possibly for April 2001, an archival copy will be donated to Special Collections.

The electronic MUSE was posted on October 13, 2000 as planned. The possibility of installing a counter from honesty.com was discussed. The "Winter Magic Muse" will be the next issue.

There will be a MUSE link from the MULSA web page.

Community Service

Jessica Longaker shared some information about Ellis Library's Adopt-A-Family for this Christmas, and dates for collecting and sending gifts to them.

The family consists of one 45-year old female and seven children, ages 4 to 17. Gifts for the household include dishes, pots and pans, bath towels, a camera, clothes, and mall gift certificates.

The children wish for:

Camera, clothes, mall gift certificate (17 years old male)
Camera, clothes, mall gift certificate, Walkman (16 year old female)
Bike, clothes, mall gift certificate, Walkman (14-year-old female)
Camera, mall gift certificate, Walkman (13 year old male)
Bike, doll, doll clothes, Walkman (12-year-old female)
Bike, doll, Barbie doll (10 year old female)
Trucks, Scooby Doo items, Blues Clues items (4 year old male)

Delivery date: December 11

Gift wrapping date: December 8. The 4th floor conference room was tentatively chosen as wrapping spot and gift depot.

Deadline for bringing in gifts: December 6

Staff Lounge

A microwave oven was given to MULSA. It is old, and too large for the Staff Lounge. Karen Eubanks will ask Administration to accept the oven for the 4th floor meeting room.

Old Business

Stationery has been finished and printed off. Nicole will scan and email the stationery to Board members for approval. The icon for the MULSA brochures is ready, and the brochures need to be worked on. This will cost about \$30, to be taken from the Miscellaneous fund.

Web: Nicole reported that Lisa Corlee and some others believe that the Library Server web policy will not apply to MULSA. Nicole will continue to investigate the matter, but pending a certain and official word on the matter, MULSA is proceeding with plans to mount the site on the showme server.

New Business

The Board discussed the idea of holding a Chili Day sometime in the winter as a fundraiser instead of a cookie sale. The cookie sale will still be held, however, on Wednesday, November 8, 2000.

Next Meeting

The next board meeting will be on December 4 at 2:30 in the 4th Floor Conference Room.

Respectfully submitted,

Rachel Brekhus