

MISSOURI UNIVERSITY LIBRARIES STAFF ASSOCIATION

**Executive Board Meeting
August 15, 2000
2:30 – 4:00 p.m.
4th Floor Conference Room, Ellis Library**

Meeting Minutes

Present: Dyanna Pursell, Susan Norman, Jessica Longaker, Mark Ellis, Jacinda Johnson, Troy Gordon, Karen Eubanks, Sheila Voss, Kathy Peters, Nicole Brown, Michaelle Dorsey, Mary Hainen, Rachel Brekhus

Absent: Ruthe Morse

President Nicole Brown called the meeting to order at 2:40 p.m. Mark Ellis distributed minutes from May 24 and the Executive Board meeting of July 10. Old Business and New Business were read. Minutes were accepted as read, with no corrections or additions.

Committee Reports

Social Committee: The next party will be Halloween. Invitations will go out in mid-October.

Book Sale Committee: Chair Troy Gordon reported that the sale will take place October 26-28. Ruthe's design, one of two submissions for the book sale announcements, will be used. A committee meeting is planned to discuss book sorting and advertising. Departments will be approached soon to help with the sale. Linda Lyle is likely to volunteer. She, Troy and Ruthe have been sorting the books. All books that have arrived so far have been priced.

Treasurer's Report: MULSA's account is down to \$217.07, due in part to the large volume of retirements. The picnic barbecue has been paid off.

Courtesy: Chair Dyanna Pursell named the May retirements. She mentioned that Oleta Edwards refused to accept a retirement gift from MULSA. Rules regarding gifts for retirees with no relationship to MULSA should be discussed.

Muse: Muse seeks contributions. There is no set deadline. Rachel volunteered to write something about Korea for the next Muse.

Community Service: There has been a good turnout for the canned food drive. The Bluebird Closet seeks clothes in particular and contributions in general. Old towels and kitty litter for cats in the Second Chance animal shelter are sought. Materials may be left in the appropriate boxes at the entrance to Technical Services.

Staff Lounge: If you insert change into the candy machine, it will work; however, it will not give change. Michaelle suggested that it would be best to have one Sam's Club card for MULSA, instead of two.

Old Business

Acquiring letterhead will be postponed until September.

Duties of MULSA regarding recycling were clarified. Jeremy (Building Services) will take newspaper, paper and cardboard to the dumpsters in the loading area. MULSA is responsible for bringing batteries to the city recycling collection point, and the plastic bottles and cans to the dumpsters by the tennis court. Rebecca Schedler is responsible for seeing that recycling gets done on the first and third full week of each month as a condition for her receiving a lifetime membership in MULSA. If this schedule is not kept, MULSA will no longer recycle batteries and plastic bottles, and Rebecca will lose the lifetime membership.

MULSA has a Showme account. Mark and Troy will load the web page onto the MULSA Showme account. The following email address will be given: mulsa@showme.edu. Mark Ellis will check mail to that account. It will be used to send material for the MUSE and make suggestions for the web page.

The solution to the ongoing phone booth problem, since a phone booth is too expensive, will be to install a cordless phone base where the telephone is now in the staff lounge, and possibly affix tattle tape to it. The supply room closet will be redesigned to contain a cheap, lockable cabinet and a window in the door. Ellen has lockable cabinets in the Receiving Room, but the closet must first be cleared out so that it can be left open for use as a makeshift phone booth. The locked cabinet could be put into the exercise room.

Staff lounge ceiling may be too low for ceiling fans. A bid will be made on installing fans if the ceiling is not too low.

Discussion of exercise videos will be postponed until October or November, when people are more likely to use the exercise room.

New Business

Oleta has volunteered to make the MULSA Thanksgiving turkey and gravy for the cost of the turkey alone (no charge for labor).

Raising MULSA dues was discussed. If they are to be raised, then only the higher end of the scale should go up. This could be done at the time that MULSA loses its book sale money. Gifts Librarian Linda Lyle's position is being reevaluated. The Library Administration is interested in establishing a regular sales kiosk with student staffing.

Book money would pay the student staff. This change will have a devastating impact on MULSA's budget, reducing it to around \$500 per year.

Reducing the cost of producing the MUSE was discussed. Copying is now being done at Brady Commons for half the cost that Ellis Library Copy Service would incur. An electronic version would incur no copying costs, but it was agreed that at least a few paper copies should still be produced.

Gift giving to non-MULSA members was discussed. In conjunction with the reduction of MULSA's budget, the MULSA Constitution's wording regarding this issue will need to be reevaluated. Until then, however, MULSA is obligated to continue giving gifts to non-MULSA members.

On the Sam's Club card issue, it was decided to eliminate MULSA Sam's Club cards altogether and rely on "on-call" Sam's Club members in MULSA.

Next meeting will be September 12, 2000 at 2:30 in the fourth floor conference room.

Respectfully submitted,
Rachel Brekhus