

## **MISSOURI UNIVERSITY LIBRARIES STAFF ASSOCIATION**

### **Executive Board Meeting**

**July 10, 2000**

**2:30 – 4:00 p.m.**

**4<sup>th</sup> Floor Conference Room, Ellis Library**

### **Meeting Minutes**

Present: Nicole Brown, Michaelle Dorsey, Mark Ellis, Karen Eubanks, Troy Gordon, Jessica Longaker, Ruthe Morse, Susan Norman, Kathy Peters and Sheila Voss

Not Present: Rachel Brekhus Mary Hainen, Jacinda Johnson, and Dyanna Pursell

### **Previous Minutes**

Vice President Mark Ellis suggested that the person taking minutes try to distribute them within a week of the board meeting so that the occurrences of the meetings and commitments of board members are fresh in everyone's mind. (He made this suggestion for his own benefit as he was the person who took the previous meeting's minutes and he was also a board member who forgot what he committed to do the last meeting.)

The board decided to go through the previous meeting minutes to clarify what issues were discussed and what actions are necessary to follow-up on the very productive meeting of June 6<sup>th</sup>.

There was no vote to accept the minutes. The Vice President will bring up this issue, as well as the acceptance of the All Member Meeting minutes and the brief New/Old Board Event minutes at the next Board meeting.

### **Reports**

#### **Social**

##### *Summer Picnic Party 2000*

The MULSA Summer Picnic was cold and wet but well-attended. The Social Co-chairs, Susan Norman and Michaelle Dorsey, thank all who helped with the setting up and tearing down on the soggy day of the party. They would also like to give grateful acknowledgement to the many resourceful people who found creative ways of helping MULSA stay under their budget. Furthermore, It is to go on record that Ruthe Morse makes the world's strongest piñata. The next MULSA party isn't until Halloween.

#### **Book Sale**

There has been a further extension for entrees in the art contest to design the fliers that will be used to promote the Fall 2000 Booksale. No entrees have yet been received. Judith Alkhas, Ellis Security, was rumored to have an entry idea and Troy Gordon tried to get a couple artistic board members to consider submitting an entry in the very near future. A meeting with Mike Cook, Booksale Coordinator was scheduled for Thursday, July 13<sup>th</sup>. The results of that meeting will be reported at the next MULSA meeting.

#### **Treasurer**

Jacinda Johnson was not present. Nicole Brown will distribute Jacinda's prepared report after the meeting. (See Treasurer's Report as filed with Secretary.)

#### **Courtesy**

Dyanna Pursell was not present. She will file an official courtesy report when available. (See the Courtesy report as filed with the Secretary.)

#### **Muse**

Sheila Voss and Kathy Peters, the 2000/2001 Muse Co-chairs, have received the "Muse box", which contains all the material, guidelines/information, archives for the Muse. Progress on upcoming issues will be reported at later meetings.

Nicole Brown and Michaelle Dorsey announced that the April 2000 issue of Muse has been shifted to a conceptual Medium and shall be distributed in that form.

## **Old Business**

### Recycling

MULSA President Nicole Brown will meet with Bob Almony, Head of Administrative Services, to find out what portion of Ellis Library's recycling effort is MULSA's responsibility versus the regular duties of the Library Receiving Room Attendant.

### Web Page

Troy Gordon inquired at IAT Services how MULSA might apply for a Showme account upon which to post the MULSA web page. He was sent a *Showme Organization UserID Request Form* that he presented to the Vice-President to fill out as the MULSA Web Page Coordinator. VP Mark Ellis will return said form and report progress at the next meeting. It was briefly discussed that the Board is not particularly concerned whether or not the person who maintains the web page is on the Board as long as information is posted on the Web in a timely fashion and that the site is available for members to reference.

### Phone Booth

MULSA Vice President Mark Ellis will approach Bob Almony, Building Coordinator, with alternative suggestions to the costly phone booth idea. These include: providing a cellular phone that could be taken to a private location, providing a phone in a seminar room, allowing staff to use the phone-equipped testing rooms, or providing a phone in some other private location.

### Exercise Room

*News Notes* Assistant Editor, Mark Ellis, ran a couple Exercise room promotions in the library news letter. This may be repeated when weather is less conducive to being outside. Staff has mentioned interest in the offering of videos or group classes in Yoga, Tai Chi or Aerobics in the Exercise Room during lunch hours. Mark will follow up by requesting materials and facilitators for such events. He will also request from Administration the use of the Television and VCR that are kept in their office.

### Letterhead

A Mock-up of the MULSA Letterhead, of which the November 10, 1999 Minutes show a sample, will be presented at the August meeting and we will try to discuss the future letterhead and the MULSA Brochure.

### Filing Cabinet

MULSA Vice President Mark Ellis will discuss with Bob Almony the possibility of obtaining a supply cabinet from Surplus. Results will discuss at next meeting.

### Ceiling Fans

MULSA President Nicole Brown will discuss with Bob Almony the history and issues of this project. A report of the information discussed will be presented at the August MULSA Board Meeting.

### Emeritus Members

Jacinda was not available to discuss her previous plans to send a letter to the Library retirees to see if they would like to join in the Emeritus level of membership. We will discuss at the next meeting.

## **New Business**

Jessica Longaker announced a summer food drive for mid-Missouri food banks. In the summer, some families struggle to provide their children with three balanced meals when they cannot take advantage of free school lunches. Jessica will advertise the food drive and the on-going Blue Bird Closet clothes drive in upcoming issues of *News Notes*.

**Next Meeting**

The next board meeting will be on August 15<sup>th</sup> at 2:30 p.m. in the 4<sup>th</sup> Floor Conference Room.

Respectfully submitted,

Mark Ellis