

## **MISSOURI UNIVERSITY LIBRARIES STAFF ASSOCIATION**

### **Executive Board Meeting**

**February 9, 2000**

**2:00 – 3:45 p.m.**

**4<sup>th</sup> Floor Conference Room, Ellis Library**

### **Meeting Minutes**

Present: Carol Romano, Nicole Brown, Michaelle Dorsey, Mark Ellis, Karen Eubanks, Troy Gordon, Jacinda Johnson and Ruthe Morse

Not Present: Mary Beach, Pat Holmes and Susan Norman

### **Previous Minutes**

Mark read the minutes of the January 12, 2000 meeting. With minor corrections the board approved the minutes.

### **Reports**

#### **Social**

##### *Valentine's Day Party 2000*

The MULSA Valentine's Day party will be held on Monday, February 14, from 2:30 - 4:00 p.m. The party will take place in the Ellis Library Staff Lounge. The decorations are for the most part complete. Susan and Karen are just waiting for the day.

#### **Treasurer**

Jacinda distributed the January 2000 Treasurer's Report and the MU Libraries Staff Association member list. The current checking balance is \$1743.07. The value of MULSA's CD is \$2,023.84. (See filed Treasurer's report for further details.)

#### **Courtesy**

Carol Romano submitted the Courtesy Activity Report prepared by Pat Holmes. (See the Courtesy report as filed with the secretary.)

#### **Book Sale**

The Book Sale Committee confirmed the dates of the Fall 2000 book sale will be October 26-28 at the Hearnes Center Field House. This year there will be a preview night for Friends of the Libraries and MU Libraries' staff members. There will also be an art contest to design the fliers which will be used to promote the event.

To address concerns about the presence of book dealers, the committee will take these actions:

- The preview night will only be open to people who are already members of Friends of the Library to keep book dealers from joining just for an early look at the books.
- The committee will establish reshelfing areas to get books back to the appropriate section in a timely fashion and to not let dealers stash books until the discount prices are in effect.
- The sale taking place in the Field House should allow better supervision and offer less opportunity for mischief on behalf of any customer.

To address concerns about the left over books, Troy Gordon and Bob Almony have discussed letting Independent Schools and/or any other organization interested come as early as 12 Noon on Sunday the 28<sup>th</sup> to take any amount of books that they would like. Bob Almony is very clear that he does not want any books brought back over to the Ellis Library Building and suggested the possibility of having a dumpster dropped off to dispose of the books immediately after the sale. Though the ease and convenience of this option is recognized, it is noted as unfortunate that, at this point, there is no practical way to recycle the abundant amount of paper that will be wasted. (Not to mention the negative PR!!)

Troy and Ruthe will keep the MULSA Board informed as the plans progress.

## **Old Business**

### **MULSA Logo and Pamphlet**

Ruthe Morse brought revisions of the MULSA logo. The Board decided upon the logo with the filled-in letters and the graphic with the lined pages and an added book in the middle.

### **Fund-raising**

Ruthe researched the feasibility in purchasing pre-made cookie dough, baking them in the staff lounge and then selling them as the MULSA fundraiser. The price of the chocolate chip cookie dough is \$3.50 for 32 oz. and \$2.50 for 24 oz. Ruthe would like to do a trial cookie sale to see how the idea is received and to experiment with the price and effort necessary to incorporate this into a regular fundraising event. The suggested introductory price for the cookies is \$.25. The Board agreed to this trial and brainstormed the possibility of offering the cookie sale as an alternate activity for the events that MULSA does not celebrate with a party. Some of the ideas included:

- Offering to deliver a bag of fresh baked cookies to someone on behalf of an employee.
- Selling milk as an accompanying beverage.
- Selling seasonal cookies in the shape or decoration of holidays or seasons (e.g. clover cookies on St. Patrick's day).

### **Community Service Chair Position**

The decision to create a Community Service Chair Position will be voted upon in the All-Member Meeting in May. Troy Gordon will post the bylaw revisions on his showme account. This draft will include the changes necessary to create a Community Service Chair Position. At a later date (March) the board will announce to the staff where they may view the draft of the changes to bylaws in preparation for the May meeting.

### **New and Old Board Lunch**

Carol Romano suggested a MULSA sponsored meal event with the new and old MULSA Board Members. She suggested Alumni Club and asked Mark Ellis to look into how MULSA might be able to use the Library account at the Alumni Club or acquire their own.

## **New Business**

### **Staff Room Recycling**

There have been some complaints about the pile up of recycling in the Ellis Library Staff Lounge. The Board acknowledges that recycling coordinator role is a thankless job, but it also acknowledges that it is one that must be kept up and that the coordinator does receive a waiver of MULSA annual dues. The board resolved to ask the current coordinator to provide a specific schedule of when recycling bins will be emptied. Once a schedule is established, MULSA will have an agreed upon criteria to evaluate the recycling effort and make amends as needed.

### **Free for Free Box**

MULSA will coordinate a Free for Free box for nonperishable items. An announcement will be published in *News Notes*.

### **Refunds**

Michaelle Dorsey is getting no help from 884-VEND concerning the refunds for the Staff Lounge vending machines. Carol Romano recommends calling Pat Higgins directly.

### **University Founders Day**

Carol Romano asks if there are any other suggestions about what to include in the MU Founder's Day celebration time capsule. She intends to include a copy of the All Staff Library photo and a MULSA pamphlet. Michaëlle Dorsey will provide an acid free folder for the photo.

### **Linda Lyle's retirement**

Linda Lyle announcing her retirement raises questions concerning who will assist with the donated material that ends up in the book sale. Linda has not only been in charge of selecting which books are assimilated into the libraries' collection versus those which will be sold in the MULSA/Friends book sale, she has also been a central figure in pricing and organizing the books before the sale dates. Carol

Romano will try to get a feel for the future of that role from Martha Alexander.

Tentative Dates for the MULSA All-Member meeting and New and Old Board Lunch

MULSA has tentatively set Wednesday, May 10<sup>th</sup> for the MULSA All-Member Meeting and Wednesday, May 24<sup>th</sup> for the new and old board lunch event.

**Next Meeting**

The next board meeting will be on Wednesday, March 8<sup>th</sup> at 2:00 p.m. in the 4<sup>th</sup> Floor Conference Room.

Respectfully submitted,

Mark Ellis