

## MULSA Meeting

March 21, 2013 at 2:00 (postponed from March 7<sup>th</sup>)

Present: Sue Barnes, Jack Batterson, Rachel Brekhus, Abbie Brown, Karen Eubanks, Ruth Feldkamp, Karla Geerlings, Ruthe Morse, Ashley Nelson

Absent: Jerri Eldridge, Delores Fisher, Tammy Green, Ann Riley

## Annual Picnic

- Tammy is still looking into reserving the location for the MULSA picnic.
  - From email thread 3-21-13
    - Gordon (\$35) is the first choice, and Stephens is the second due to central locations and parking.
- The picnic will be held on either June 7<sup>th</sup> or 14<sup>th</sup> (scheduled around ALA on June 27-July 2 and MOBIUS on June 3-5). Ruth will pass the dates on to Tammy.
- Possible Themes - brainstorming
  - Planes, Trains, and Automobiles
  - I am on a Boat / Sea Cruise
    - Based on the meme, other possible songs, possibly more generic.
    - Touristy, Hawaiian shirts, cruise, unclaimed boats from Terry's party as decorations, fishing, shells, beaches, tropical things.
    - The social chairs can determine the specifics. Send any picnic ideas to Ruth or Tammy.
    - Sue suggested a silent auction to benefit the food bank.
      - Discussed specifics: people to ask to donate things and possible substitution of food items for bids.

## MULSA Open House at the Vet Med Library

- The email sent to MULIBSTAFF

Open House!

**Who:** You!

**What:** MULSA's Annual Library Open House

**Where:** Zalk Veterinary Medical Library, W218 Veterinary Medicine Building. The library is located along the main hallway of the building, about halfway between the Dean's Office on the south end and the Zou cafeteria on the north. Map of Veterinary Medicine Building  
West: <http://map.missouri.edu/?bldg=37229>.

**When:** Friday, March 29<sup>th</sup>, 2013; 2:30 – 4:00 pm

**Why:** Punch and cookies! See the recent renovations to the staff areas! See items from the veterinary historical collection!

Please note: In parking lot AV-15, there are a few spaces for "staff from other lots." Do NOT park in the "Client Parking" spaces near the Veterinary Medical Teaching Hospital (Clydesdale Hall).

- Tammy has offered to drive people over, so she will email people and figure out how to proceed and coordinate from there. Email Tammy with questions.
- With Spring Break, the parking lot should be fairly empty.

## Next MULSA BOARD

- Discussion of members staying on and stepping down.
- Discussion of people in MU Libraries to possibly ask to join MULSA.

## Staff Lounge Water Filter

- The water filter in the Ellis staff lounge was removed in February. (Tammy sent an email to MULIBSTAFF on 2-18-13 regarding this.)
- One possibility is not having a water filter.
  - Jack had shared earlier via email that MU water is safe to drink:  
[http://www.cf.missouri.edu/energy/em\\_pp/ccr.pdf](http://www.cf.missouri.edu/energy/em_pp/ccr.pdf)

- However, filtered water keeps the coffee machine easier to clean.
- Another possibility is having a Britta type water pitcher.
  - Unused filters from the old system can be returned or sold.
  - Pitchers are simple to use, easy to tell when the filter needs replacing, make clear which water is filtered and which water is unfiltered, and can be made non-desirable to steal through stickers or markings.
  - Filters for the pitchers (Britta or the more general brand Pur) are relatively inexpensive, and there is a low initial cost investment for MULSA to try it out.
- There was general consensus on trying a Brita type water pitcher.
  - Ruthe will look into getting an aerator on the sink and will look into buying a pitcher.
- Discussion continued via email.

#### Minutes from Last Meeting

- Passed unanimously.

#### Celebration of Service

- Per Shannon by email 3-26-13, the celebration will be “May 20 from 11 am to 1:30 pm.”
- From an email from Jack 3-26-13

In 2012: We spent \$840 for celebration of service last year with \$590 going to Jack's . Admin paid the performer (Guitar). We paid \$75 for Allen's flowers, \$21 for drinks, and \$71 for dry flowers and other cute items for the tables. I would think we can use those dry flowers again? Last year was the first year we gave people the option not to have flowers for their years of service.

In 2011, we spent \$1,450 for the celebration of service with \$1,115 going to Jack's, \$242 for Allen's flowers,

In 2010, MULSA spent \$1,398.24 celebration of service. Jack's charged \$825.00, and Allen's flowers charged \$168.50

In 2009, \$946 for celebration of service (\$705 for Jack's and \$165 for Allen's flowers)

I think Admin paid for everything at the 2008 celebration of service. My spreadsheet shows we had no expenses in 2008.

- General email consensus to offer support to Admin at the same level as 2012: \$840

MULSA Meeting  
Meeting on: March 21, 2013  
Treasurer's Report submitted: March 12, 2013

TCU Checking balance:	\$1,396.83 (3-8-2013)
TCU Savings account	\$3,752.97 (3-8-2013)
TCU CD #1:	\$1,502.29 (3-8-2013)
TCU CD#2:	\$2,529.48 (3-8-2013)
<u>New Covenant Balanced Income Fund:</u>	<u>\$14,227.53 (3-7-2013)</u>
Total balance:	\$23,409.10 (3-7-2013)

Income:

<b>02-09-13</b> CD interest	\$2.29
03-04-13 Amazon sale	\$266.11

Total income..... \$268.40

Notes:

**Bold** entries have not been deposited into the checking account.

The new \$1,500 CD paid quarterly interest. This interest is lower than the interest we are getting on the other CD because this one is a 1-year CD while the other one is for 2-years.

The mutual fund will pay a dividend later in March. It is up 2.03% this year to date as of March 8, 2013.

Expenses:

#2017 Ruthe Morse for staff room and Terry Austin party	\$189.82
#2018 Sue Barnes for Veggie tray for Terry Austin party	\$15.74
<b>#2019</b> Memorial donation for Sandy Schiefer's father	\$25.00
<b>#2020</b> Allen's Flowers for death of Bette Stuart's sister	\$25.00
<b>#2021</b> Ruthe Morse for staff lounge	\$75.47
Total expenses .....	\$331.03

**Bold** check numbers are checks that have not been cashed.

Notes:

Items for staff lounge:

**#2017:** Sams – Ajax citrus (dishwashing liquid) \$5.88; SR Antibac (hand soap) (2) \$6.48; Dixie Napkins \$11.88. Walmart – 4 Red table covers on clearance \$1.20; Set of 3 stoppers/plugs \$1.97. Sams - Bounty paper towels \$18.98. Walmart – 2 Stainless steel serves/spatulas \$9.94.

eBay sales - 6 foot pre-lit Sierra Fir Artificial Christmas Tree 360D White LED lights \$29.99 + \$15.55 for shipping = \$45.54

Items for Terry's retirement party:

Sams – Cashew PCS \$15.68. Party City - Plates and napkins \$52.21. [www.partyatlewis.com](http://www.partyatlewis.com) – Bon Voyage all-weather banner \$10.54. Ebay - Bon voyage banner party streamers (2) \$9.52 (Includes \$3.92 for shipping)

Totals: Staff lounge (\$101.87) and Retirement party (\$87.95 )

**#2018:** HyVee - 12 vegetable tray serves 8-12 guests - \$14.99

**#2021:** Menards – 2 packages of replacement filters with 3 filters per box. We expect this will be enough to last a year (2) @ \$34.99

Certificate of Deposit with Tiger Credit Union

Issue Date	04/04/12
Term:	2-year
Principal Amount:	\$2,529.48
Maturity Date:	04/03/2014
Rate :	1.15%

Certificate of Deposit with Tiger Credit Union

Issue Date	11/09/12
Term:	1-year
Principal Amount:	\$1,502.29
Maturity Date:	11-8-2013
Rate :	0.60%

New Covenant Fund (Balanced Income fund- Ncbix) as of March 7, 2013:

Number of shares = 706.081

Price per share = \$20.15 (\$20.18 as of March 11)

Value= \$14,227.53

Jack Batterson – March 12, 2013

## STAFF LOUNGE REPORT – 2012/2013

The coffee makers carafe accidentally broken in Dec. and a replacement ordered. I purchased several items for Terry's party in Jan. About half of the lights on the Christmas tree no longer worked, so I ordered a replacement from eBay. It's smaller than I thought it would be but that may make it easier to work with. Since I had to make a special trip to Menard's for the filter replacements, I bought two boxes; one can be returned if not needed.

### Supply purchases:

December	carafe	12.90
	Spac & Span	1.00
	dish soap	1.00
	sponges (3)	1.00
	napkins (6 pk.)	11.88
	mixed nuts in shells (2 bags)	<u>19.96</u>
	total	\$47.74
January	red table covers (4) on clearance	1.20
	set of stoppers/plugs (3)	1.97
	stainless steel servers/spatulas (2)	9.94
	paper towels (multi pk.)	18.98
	cashews (for party)	15.68
	plates & napkins (for parties)	52.21
	banner (for party)	10.54
	streamers (for party)	<u>9.52</u>
	total	\$120.04
February	Christmas tree	45.54
	filter replacements (2 boxes/3 each)	75.47
	dish soap	5.88
	hand soap (2)	6.48
	napkins (6 pk.)	<u>11.88</u>
	total	\$145.25
	Total for year	\$521.76

Submitted by Ruthe Morse  
3/21/2013

# **MULSA Courtesy Report**

***February-March 2013***

8 Birthday cards sent – February 2013

Sympathy card and flowers to Bette Stuart – death of sister

8 Birthday cards sent – March 2013

Sympathy card & donation to Sandy Schiefer – death of father

Thinking of you card sent to Billie Heater-HSL – who left due to ill health.

Thanks to Adrienne Arden and Judy Maseles for donations of Birthday Cards.

Respectfully submitted,

*Delores Fisher*

Courtesy Chair

From email 3-21-13 from Rachel:

All,

When I returned from today's meeting, I found an envelope from Terry Austin in my mailbox. She said:

"MULSA –

I was so impressed with your sendoff into retirement for me. It was fabulous!

The travel wallet was a perfect gift not to mention the gift certificate.

Thank you so much.

-Terry"

I'm bringing the actual card over to Tammy's office for now.

Rachel