

University of Missouri Libraries Staff Association
Executive Board Meeting
Oct. 13, 2005
1:30-2:25 pm
Reference conference Room

Present: Jack Batterson (recorder), Rachel Brekhus, Steve Clayton, Delores Fisher, Karla Geerlings, Tammy Green, Ruthe Morse, Kathy Peters, Bette Stuart, and Michael Spears

Absent: Melissa Plunkett, and Wayne Sanders

President:

MULSA now has a mailbox in Ellis Library's Administration Office

Courtesy Chair report:

September 2005

Get Well Card - George Harris (Retired)
Thinking of You Card - Anne Edwards (Retired)
Get Well Card - Mireya Del Castillo (Retired)
Good-Bye Card & \$15 Gift Card - Varyanna Ruthengael
Retirement Card & \$20 Gift Card - Pat Holmes

Staff Lounge Chair:

Tammy Green, the temporary Staff Lounge Chair, gave Varyanna's report in addition to her monthly report.

Varyanna Ruthengael resigned as Staff Room Chair, and duties were taken over by Tammy Green. No replacement has been found at this time.

Refunds for September-

3 for the soda machine	\$1.95
1 for the snack machine	<u>.70</u>
	\$2.65

Supplies purchased -

Sanitized wipes	
Napkins	
Sponge scrubbies	
Total	\$11.57

Recycling issues:

Bob Almony asked whether MULSA would undertake the job of doing library-wide recycling. MULSA suggested that the libraries have a major drop-off point and have each department take care of their own trash. Also MULSA does not have the staff nor the time to take on any additional duties.

MUSE:

Rachel and Michael reported that the online issue is out. There are several copies in the staff lounge. The holiday issue will have the New Orleans theme. The co-editors are thinking of having Mardi Gras as the theme for the February issue.

Book sale:

There was nothing major to report. However, the co-chairs have started thinking about how the libraries can help the adopted library in New Orleans.

Ruthe reported that the Voluntary Action adopted family's delivery date will be Dec. 12. In the past, MULSA donated \$150 to be used toward food.

Social Chairs:

The Halloween party will be on Oct. 31st from 2-4 p.m. in the Staff Lounge. MULSA will provide the punch and candy. Library staff will be asked to bring a favorite dessert. The party will feature a pumpkin carving contest, and the person with the best pumpkin will win a \$20 pizza gift certificate.

Community Chair:

The Board agreed to give the proceeds from the Columbia Mall's Festival of Giving to the adopted library, Leonard Washington Memorial Library at Southern University at New Orleans (SUNO). The library suffered serious damage from Hurricane Katrina. The MU Libraries is still trying to get in touch with this library to learn the full extent of the damages.

Kathy will issue a call for donations during the periods when the food bank is very low on food.

MULSA received an overwhelming response to our Hurricane Katrina disaster relief efforts. Thanks to everyone who donated time, money, and materials to this important community service.

Special thanks to Jim Cogswell and Bob Almony for approving the collection canisters for Hurricane Katrina disaster relief and to Pat Jones and the security staff for helping with that public effort. MULSA collected \$104.90 for the American Red Cross through the collection canisters.

In total, MULSA collected \$341.40 for the American Red Cross. The other \$236.50 was donated by concerned staff in the days following the disaster and during the Mad Hatter's New Staff Tea Party.

Disaster relief came in many forms. In addition to cash for the American Red Cross, MULSA collected and distributed the following goods:

- 3 sets of school supplies were given to the Columbia Catholic School on behalf of the American Red Cross call for supplies.
- 1 bag of children's clothes and 13 bags of adult clothes were given to the Salvation Army.
- 2 bags of housewares and 1 bag of bedding were given to the Salvation Army.
- Many toothbrushes, tubes of toothpastes, and floss containers were given to Wilkes Blvd United Methodist Church to be used in the United Methodist Committee on Relief health kits.

- More than a dozen Happy Meal toys were given to Memorial Baptist Church to be used in Kid's Care Kits distributed through the Alabama Cooperative Baptist Fellowship.
- 12 pounds of food were donated to the Central Missouri Food Bank.
- Science Diet cat food and assorted kitty treats were given to Columbia Second Chance.

More help will be needed as recovery efforts progress. If you have goods to donate, feel free to bring them to the Ellis Library staff lounge.

- Non-perishable food items should be placed in the Central Missouri Food Bank box.
- Pet food and pet goods should be placed in the Columbia Second Chance box.
- Clothing, housewares, personal hygiene products, and toys should be placed in the Bluebird Closet box. The items will be donated to the Salvation Army, unless we receive a request from the Bluebird Closet in Cole Camp for a child/family in need.

Monetary donations should be sent to Kathy Peters, Community Service Chair, in Acquisitions, 52 Ellis Library. Checks should be made payable to the charity of your choice. We are currently accepting monetary donations for the American Red Cross, the Central Missouri Food Bank, and Columbia Second Chance.

The FREE bin has seen a lot of action this month with donations of books, CD jewel cases, DVD cases, a pot of live flowers, and many more goodies. It can be used by anyone to add or remove giveaway items. Library staff may place items in good condition to be taken by anyone. These are items that you don't want anymore, but someone else might find useful. Thanks for sharing!

Coming soon...the Voluntary Action Center Christmas Families program and the Columbia Mall Festival of Giving Fundraiser. Watch for more detailed announcements in *Library News Notes*.

Kathy Peters also reported that she went to the Festival of Giving meeting this morning and picked up 100 tickets to sell.

MULSA is signed up to staff a gift-wrapping station. For its services, MULSA will receive \$50 from the Mall. Tips are suggested, not required, but all tips collected at our station will go to MULSA. MULSA will need 2 or 3 people (at all times) to staff the table from 3-6 pm on Dec 4th. The gift wrapping is free for ticket-holders, and there is no limit on the number of packages. There will be a sign with MULSA's name and information about how the proceeds will be used. In the event of an accident, the Mall will have temporary insurance for all event volunteers.

Kathy also volunteered MULSA for entertainment, but won't know about that until next month. If there is a piano available, Kathy can play Christmas tunes. Otherwise, Ellis Library Carolers could get together and sing. MULSA will be paid for that service, if selected.

The tickets are \$5 each. All proceeds for the tickets will stay with MULSA and MULSA can decide how to use the money. It would be helpful to decide how to use the money before selling tickets. There will be weekly reports on the number of tickets sold, so there will be enough gift wrap and refreshments and other giveaways for the anticipated crowd.

Kathy reported that the Mall will be open from 3-6 p.m. on Dec 4th for the public, as well as Festival of Giving participants. However, Festival of Giving Ticket Holders will be eligible for the following perks:

- Refreshments and Cooking Sessions featuring holiday recipes. Ticket holders can cook and eat their creations.
- Caricaturists will draw free caricatures for anyone with a ticket.
- Chair massage stations will be set up throughout the Mall. You must have a ticket to get a free massage.
- Gift wrapping - free for all ticket holders, no limit on the number of presents (tips suggested, not required).
- Ticket holders can register to win a grand prize, which will be a spa package.
- Mall store promotions - About 75% of the stores will have special discounts & giveaways for ticket holders.

MULSA will get a list of the stores and promotions, starting next month.

This is the 4th year they have done this promotion, so it is still growing, but they had about 500-600 people attend last year's event. (10-10-05 email)

Kathy also reported as follows:

If you are interested in donating material goods, you can place them in the staff lounge collection bins in Ellis Library or send them to me in Acquisitions, 52 Ellis Library.

Non-perishable food items can be placed in the Central Missouri Food Bank box. Materials donations will replenish the stock that has already been sent to America's Second Harvest.

*Clothing, toothbrushes/toothpaste, towels, soap, deodorant, household goods (like plates & cups , etc) may be placed in the Bluebird Closet box. ***These items will go to the Salvation Army.*** (after September meeting)*

These supplies were not needed by the Bluebird Closet and will now be re-directed as follows:

*The kid's clothes will be given to the Salvation Army.
The school supplies will be given to the Red Cross for displaced students coming into Columbia.*

Happy Meal toys will be given to Memorial Baptist Church Kids Choir to make Kids Care Kits for the Alabama Cooperative Baptist Fellowship.

Toothbrushes/Toothpastes/Floss will be given to Wilkes Blvd United Methodist Church to make Health Care Kits for the United Methodist Committee on Relief. (another version of previous paragraph)

Respectively Submitted,

Jack Batterson

MULSA MEETING

October 13, 2005

Treasurer's Report

- **New Covenant Fund** as of 10/12/05: shares = 227.715; price = \$18.74; value = \$4,267.38
- **Memberships renewals** in September = 3

- **SAVINGS ACCOUNT**

Starting balance	\$1,003.42
Interest posting (8/31/05)	\$.64
Interest posting (9/30/05)	.62
Ending balance	\$ 1,004.68

- **CHECKING ACCOUNT**

Starting balance (8/11/05)	\$1,340.05
Varyanna Ruthengael (Staff Tea: 29.91; Staff Room)	
(Staff Tea: 29.91; Staff Room: 46.35)	\$ 76.26
Melissa Plunkett (Staff Tea)	\$ 127.07
Tammy Green	
(Staff Room: 11.57; Gift cert./V. Ruthengael: 15.00)	\$ 26.57
Deposits	
9/17/05 Dues	+14.00
10/11/05 Dues	+ 7.00
Ending Balance	\$1,111.15

- **CD** – Maturity date was 9/13/05. We decided to let it roll over as is.

12 month CD Summary

Y-T-D INTEREST	PREVIOUS BALANCE	DEPOSITS		WITHDRAWALS		ENDING BALANCE
		NUMBER	AMOUNT	NUMBER	AMOUNT	
49.88	3,051.39	2	17.82	0	0.00	3,069.21

New Staff Tea total expenses = \$156.98

Respectfully submitted by Bette Stuart, Treasurer