

University of Missouri Libraries Staff Association
Executive Board Meeting
Sept 8, 2005
1:30-2:25 pm
Reference conference Room

Present: Jack Batterson (recorder), Rachel Brekhus, Steve Clayton, Delores Fisher, Karla Geerlings, Tammy Green and Ruthe Morse, Kathy Peters, Varyanna Ruthengael, Wayne Sanders, Bette Stuart, Michael Spears

Absent: Melissa Plunkett.

Staff Lounge:

Varyanna said that a new hasp and combination padlock was put on the pantry door in the staff lounge. Tammy talked to administration about the various issues that were troubling MULSA, and the problems stopped with the installation of the new padlock.

Varyanna announced in a prior email that she was going to resign from her job and from her MULSA position as she is no longer working at the library. Tammy agreed to take over the staff lounge duties and Varyanna tried finding someone to clean the lounge on Mondays. Tammy is already cleaning the lounge on Thursdays. Varyanna will buy some supplies such as water filter and napkins before she leaves.

Muse:

The article submission deadline is this Friday, September 9th. A few printed copies of the Muse will be available for the new staff tea event on September 13th in the Staff Lounge.

Special Collections has all issues of the MUSE. It is possible that the Archives would like to have copies too.

Community Service:

Kathy Peters reported that she sent a package of children's t-shirts to the Bluebird Closet program in Cole Camp, MO.

MULSA collected and distributed about 17-20 pounds of non-perishable food items to the Central Missouri Food Bank.

The executive board approved the following items, donated in the staff lounge, to be diverted to the hurricane relief: toothbrushes, toothpaste, and floss to be given to

Karla Geerlings to be used in health kits through United Methodist Committee on Relief; Happy Meal toys to be given to Memorial Baptist Church kid's choir for Kid's Care Kits to be distributed through the Alabama Cooperative Baptist Fellowship; school supplies to be given to Columbia Catholic School in response to a call from the American Red Cross; and children's clothes to be given to the Salvation Army. MULSA had already collected \$49 in cash donations at the North and the West security desks and \$120 from staff.

Thanks to Delores for sending the collection canister info to 99 Best Country to be posted on their website. Kathy will post additional information as it becomes available in the staff lounge.

Kathy announced that Memorial Baptist Church kid's choir is taking donations through Sept. 21 for Kid's Care Kits to be distributed through the Alabama Cooperative Baptist Fellowship.

Kathy asked for volunteers to help with the hurricane relief effort. She will match the volunteers to their interests.

Social chair:

The theme for the new staff tea this year is the MULSA Mad Hatter's Tea Party. It will be on September 13th from 2-4 PM. Melissa will try to get an email out this Friday to the new staff to remind them that this event is for them. The social chairs ask that everyone wear a crazy hat. Ruthe will offer her collection of hats to anyone who would like to borrow one.

Food for the party:

- Cookies (Melissa)
- Scones (Karla & Ruthe)
- Cheese and crackers (Melissa)
- Tea sandwiches (Varyanna)
- Fruit platter (Karla)
- Tea (green/black/herbal), coffee, and lemonade (Melissa)

Decorations

Plans are to use Alice in Wonderland theme. Ruthe is bringing some hats and hat boxes to help decorate, and Melissa will hit the party supply stores this weekend for

more decorations (including plastic hats to use to collect for the Hurricane Katrina effort). We will use existing plates, napkins, etc as we can use all the various colors with this theme. Finally we will put some stickers on name tags to designate the new employees.

The Social Chairs need at least two volunteers to help each of the following: setup (12-2), serving (2-4), and clean up (4-5). It would be great if we can have at least 2 MULSA board members sign up for each area. Please let Karla & Melissa know ASAP if you can help and for which area/time.

Book sale co-chairs:

The contract was signed Aug. 29th by Bob Almony and Ruthe Morse and submitted to University Business Services for approval. The term for renewal in the final contract is every 3 years.

Kim Daugherty, the head of copy service, told Ruthe that the book sale sales figures from September 27, 2004-June 30, 2005 were \$5,366. MULSA will get \$1,341.50. Assuming constant sales over a complete year, our annual cut will be \$1788.67.

Wayne spoke with representatives from BetterWorldBooks to resolve questions and concerns over their Library Thrift Store Program. They will take discards with some minor limitations (including boxes, shipping, etc.). They resell these books and will donate 15% of the profits quarterly to literacy partners. We can select which organization(s) out of three: Books for Africa; Room to Read; and the National Center for Family Literacy.

Mail box:

The Board will look into getting a MULSA box in Admin office so the board members will get their mail in a more timely fashion.