

## MISSOURI UNIVERSITY LIBRARIES STAFF ASSOCIATION

Executive Board Meeting  
January 12, 2000  
2:00 – 3:45 p.m.  
TRSS Conference Room

### Meeting Minutes

Present: Carol Romano, Nicole Brown, Michaelle Dorsey Mark Ellis, Karen Eubanks, Troy Gordon, Pat Holmes, Jacinda Johnson and Susan Norman

Not Present: Mary Beach and Ruthe Morse

### Previous Minutes

Mark read the minutes of the December 8, 1999, meeting. With a suggestion that the reading of the previous meeting's minutes be shortened and a resolve to leave out untimely information, the board approved the minutes.

### Reports

#### Social

#### *Holiday Party 1999*

The 1999 Holiday party was a success. Much credit, thanks and applause was heralded for Karen, Susan and all involved. Karen expressed a concern about the lack of help cleaning up after the party. This was attributed largely to the party being extended past 5 o'clock. After discussion, the board decided it would continue to hold the Holiday Party past 5 p.m. in the interest of employees who invite their families and for those who need more flexibility around their work schedules. The clean-up issue will be approached before the next Holiday Party.

Carol Romano suggested that if Santa Clauses are hard to find (as has been the case in recent years) that MULSA may wish to consider an *Auntie Clause*. She even mentioned that she would be willing to take on such a roll. It was also noted that MULSA could make arrangements to buy or make a costume. Suggestions were favorably received and the issue will be taken up again as the next Holiday season approaches.

Troy Gordon requested that mistletoe be included in next years decorations.

#### *Valentines Day Party 2000*

The MULSA Valentine's Day party will be held on Monday, February 14, from 2:30 - 4:00 p.m. The party will take place in the Ellis Library Staff Lounge, if construction permits.

Some suggestions for the party included:

- Inviting the construction workers if construction was still underway
- Having some sort of kissing booth (perhaps giving away Hershey kisses if nothing else)
- Inviting Elvis and offering Polaroid pictures of party-goers kissing "The King" (or exploring some such related theme)
- Changing the name of the Ellis Library Staff Lounge to Elvis Library Staff Lounge (If above mentioned Elvis theme is pursued)

Karen and Susan will send out invitations and advertise the party in the *Library News Notes* in the weeks prior to the event. Further details and discussions regarding help setting up, themes, etc. will be discussed at the February MULSA Executive Board Meeting.

#### Treasurer

Jacinda submitted the listing of MULSA members as of December 6. There was further discussion about employees who have dropped out of the organization. A suggestion was made to conduct exit interviews with employees who choose to leave MULSA to gather more information as well as gain former membership perceptions. No official action was agreed upon.

Jacinda distributed the December 1999 Treasurer's Report prepared on January 1, 2000. The current checking balance at that time was \$1,821.03. The value of MULSA's CD is \$2,023.84. See filed Treasurers report for further details.

The general financial outlook appears healthy in the eyes of the Executive Board. Carol Romano expressed her hopes that the future board will use a thousand dollars of the money currently invested in the CD (which matures in August) for its operating budget and then invest a large portion of the proceeds from the Fall 2000 book sale in another CD.

#### Courtesy

Pat Holmes reported the Courtesy activity since the last Executive Board meeting. See the Courtesy report as filed with the secretary.

#### Book Sale

The Book Sale Committee has locked in the dates of the 2000 Booksale. They have reserved the Field House for October 26-28. More details about the event (the poster competition, etc.) will be available after the committee meeting on January 13<sup>th</sup>.

#### Staff Lounge

MULSA bought Mary Beach a Sam's Membership to use for her purchases on behalf of the Ellis Library Staff Lounge.

#### Old Business

##### Staff Lounge Guidelines

Mark Ellis reported that The Staff Lounge Guidelines have been turned over to Mike Cook and will soon be issued for staff response. The changes suggested by MULSA were made to the guidelines, however the exact wording of the revisions were critically questioned. Since the whole project has been a long, tedious, unwanted affair; MULSA decided to let the guidelines proceed to the staff response stage (concluding that the wording issue can be approached at that time).

##### MULSA Logo and Pamphlet

Karen Eubanks brought pamphlet of brochures. The MULSA Board agreed to try to combine the "Books" and "Thinkers" design. The MULSA Logo will be placed on the pamphlet as it "artistically works" with background and space.

### MULSA Address

Mark Ellis suggested that we use 104 Ellis Library as the official MULSA address. He has gained permission to designate a MULSA mailbox in the Administrative office and recommends writing it into the Secretaries job description to check the mailbox weekly. Such a motion was unanimously approved.

### Fundraising

Discussion about the monthly cookie sale idea will be continued in future meetings due to key investigative personnel being absent.

### Community Service Chair Position

Carol drew up a list of proposed duties for a Community Service Chair and presented them to the board. Troy presented a draft of the necessary changes to the constitution to accommodate this proposed position.

Some board members are still concerned about the addition of another member. Concerns include the practical burden of time on meetings and rousing interest of MULSA members to run and elect another Executive Chair. Carol Romano and others still feel this is a worthy position stating that without a chair these worthwhile community service activities will most likely fade.

The only alternative suggested was that current board members take on these efforts in additions to their current duties.

The Board agreed to take the issue to the All Member Meeting. Discussion followed whether to call a special meeting to present the issue or to publicize the proposition through *News Notes* and on a Webpage before the scheduled All Member Meeting in which the issue will be voted upon.

The Board resolved to display the issue on a webpage and refer to it in mass e-mail and *News Notes*.

### New Business

Troy Gordon suggests the creation of a e-mail list of MULSA members .

Nicole Brown suggested electronic invitations to MULSA events. Carol Romano endorse electronic invites with ads in *News Notes* and physical mailings to retirees.

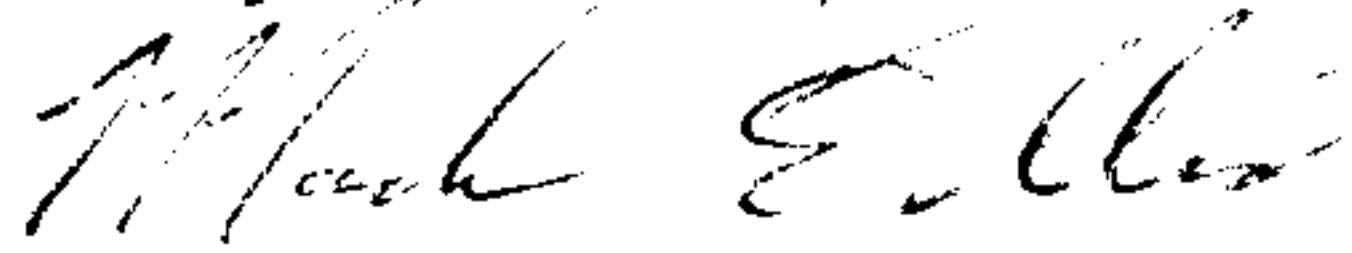
Carol Romano suggested a MULSA sponsored meal event with the new and old MULSA Board Members.

She suggested Alumni Club and asked Mark Ellis to look into how MULSA might be able to use the Library account at the Alumni Club or acquire their own.

### Next Meeting

The next board meeting will be on Wednesday, February 9, at 2:00 p.m. in the 4<sup>th</sup> Floor Conference Room.

Respectfully submitted,



Mark Ellis