

## **MULSA Meeting**

June 9, 2011

**Attending:** Ruth Feldkamp, Rachel Brekhus, Steve Clayton, Adrienne Arden, Karen Marshall, Ruthe Morse, Karla Geerlings, Jerri Eldridge, Jack Batterson, Darell Schmick, Tammy Green

This meeting represents the changing of the Board from the previous year's members to the newly elected members.

### **Old Business:**

Web site updated with the Board's new officers.

#### **Picnic**

- Everything is in order with the food to be purchased the day before the picnic. Volunteers needed to up set up and to clean up the area.
- There was talk of changing the date of picnic to avoid heat and other events happening at the same time. This was tabled for future discussion.

#### **Lounge**

- A 60-cup urn for heating water as a temporary solution was provided by Rachel Brekhus with the option for MULSA to buy it from her. It will need a raised platform to place it level with the sink, and a timer to automatically turn it on and off. The lounge's cleaning crew is to make sure water is in and the timer is working correctly.
- Vote taken by Board to purchase (reimburse) the urn from Rachel.
- Still waiting on plans for remodeling project. Designer was back to make measurements. Thought Board would give them one more month before looking at alternatives

### **New Business:**

Approval of annual minutes—Rachel, Karla and Jack attended a session on parliamentary procedures. They learned that it was a good plan to have the annual meeting minutes approved shortly afterwards rather than wait until next year. Tammy will look for a few volunteers who attended that meeting to act as a committee to approve the minutes.

### **Upcoming Events:**

All-Staff Meeting is coming up on Aug 18 Thurs 2:00pm. MULSA will be providing refreshments.

MULSA will facilitate the International Luncheon on June 21<sup>st</sup>. Plans are to do a thorough cleaning of lounge and refrigerator before it.

Next MULSA Board meeting is July 14<sup>th</sup>

# STAFF LOUNGE REPORT

**May 2011**



May was a stormy, wet month and the Lounge was heavily used, especially at lunchtime. The beverage machine is still periodically malfunctioning. I suggested to our contact in Jesse Hall, Abby Gilpin (who reports to Brandon Guffey) that perhaps it's time for a replacement. I've not heard back.

The Staff Lounge Improvement Committee (SLIC) met with Pat Jones and Ellen Blair on May 10 to discuss the ongoing issue of the lack of an estimate from Campus Design, and what can be done about improving our water situation. This was preliminary to a meeting with committee members with Jim Cogswell that was scheduled for May 16. Unfortunately, a visit from the MU head plumber resulted in our finding out that since the room has no "gravity drain", installing a water softener is not a possibility. Given that news and no estimate on cabinets, etc., our meeting with Jim was more informational than a discussion of possible monetary assistance from Library Administration. The latter sounded quite doubtful in any case, as the first priority for improvements is the first floor women's rest room.

The well-conducted and organized Annual MULSA meeting was held in the Lounge May 19 with a fine turnout of library staff.

Supplies purchased for the Staff Lounge in May:

Napkins (2 pkgs.):	\$6.96
Sugar:	2.54
Dish soap (2 bottles):	5.98
Gloves:	11.46
<b>Total:</b>	<b>\$26.94</b>

Thanks to the volunteer cleaning crew who kept our Lounge sparkling this month!

Respectfully submitted,

Adrienne

# MULSA Courtesy Chair Report

*May 2011*

Flowers to Debbie Melvin

Retirement cards and Gift cards to Katie Dodson and Ted Dodson

Respectfully submitted,

*Delores Fisher*

Courtesy Chair

MULSA Meeting  
Meeting on: June 9, 2011  
Treasurer's Report submitted: June 7, 2011

Checking balance:	\$3,508.28 (6-7-2011)
Savings account (0.10%)	\$4,270.64 (6-7-2011)
CD #1:	\$2,527.52 (6-7-2011)
CD#2:	\$2,500.00 (6-7-2011)
<u>New Covenant Balanced Income Fund:</u>	<u>\$11,023 (6-7-2011)</u>
Total balance:	\$23,829.44 (6-7-2011)

Income:

5-13-11 Ellis Library Book Sales	\$807.97
5-13-11 BetterWorld books	\$205.88
5-16-11 Amazon book	\$70.00
5-31-11 Savings account Interest earned	\$0.37
Total Deposits.....	\$1,084.22

Expenses:

#1299 Adrienne Arden for staff lounge (sugar from WMT)	\$2.54
#1300 Sandy Schiefer for book sale supplies – tape	\$8.50
#1301 Jack's Gourmet Restaurant for Celebration of Service	\$1,115.00
#1302 Jack Batterson for Gift cards+ Retirement card	\$85.80
#1303 Adrienne Arden for staff lounge	\$24.40
#1304 Ruthe Morse for Celebration of service + Annual mtg	\$108.94
#1305 Ruth Feldkamp(2) bagel packs \$13.98 ea. for annual mtg.	\$27.98
Total expenses .....	\$1,373.16

Bold check numbers are checks that have not been cashed.

Certificate of Deposit with Commerce Bank

Issue Date	03/25/2011
Term:	182 day (6-month)
Principal Amount:	\$2,527.52
Maturity Date:	09/25/2011
Rate :	0.20%

Certificate of Deposit with Commerce Bank

Issue Date	03/25/11
Term:	1-year
Principal Amount:	\$2,500.00
Maturity Date:	03/25/2012
Rate :	0.30%

New Covenant Fund (Balanced Income fund- Ncbix) as of June 7, 2011:

Number of shares = 580.506

Price per share = \$18.99

Value= \$11,023.81

Notes:

The total return for MULSA's fund this year to date is + 3.24%

#1302: The gift cards (\$50 and \$30) were for Ted and Katie Dodson of Access Services. The \$5.80 was for two Hallmark retirement cards. Their last day was May 27, 2011.

#1303: Gerbes: Dish soap (2) \$2.99 each, Walmart: Napkins(2) \$3.48 each; Menards: Latex gloves(2) \$2.98 and Nypex gloves (4) for \$8.48

#1304 Ruthe Morse: For annual meeting \$16.20: 3 juices (\$5.94+\$2.62+\$2.63) + donut holes(2) (\$2.50 each): For Celebration of service \$92.74: Cup cakes(3) \$13.48 each, 5 inch cupcakes \$10.83 (total 8 dozen cupcakes); paper plates (\$13.68), table cloths (\$14.98), and decorations \$12.81.

In 2010, MULSA spent \$1,398.24 celebration of service. Jack's charged \$825.00, and Allen's flowers charged \$168.50. So far in 2011, the total spent for celebration of service is \$1,207.

In 2010, MULSA spent \$192.97 for the picnic. Earlier years: 2008: \$873.33; 2009: \$228.52;

In 2010, MULSA spent \$52.90 for the annual meeting. Other years: 2008: \$24.70, 2009: \$10.37; 2011: \$44.18

Jack Batterson - 6/7/2011



**MULSA  
SOCIAL  
EVENTS**  
for  
2010/2011

**MAY**

**2011**

<u>EVENT 1</u>	<u>Vendor</u>	<u>Products</u>	<u>Cost</u>
<b>MULSA Annual Meeting: the 19th, 9:30-10:30 am</b>	Sam's		\$ -
	Wal-Mart	3 gallons of juice (orange, strawberry & punch); 2 pkg of donut holes (24 each)	\$ 16.20
	Craft or Party Stores		\$ -
	Supermarkets		\$ -
	Panera misc.	2 Bagel Packs (13 bagels - cut in quarts & 2 cream cheeses each)	\$ 27.98
			\$ -
			<b>\$ 44.18</b>
<u>EVENT 2</u>	<u>Vendor</u>	<u>Products</u>	<u>Cost</u>
<b>Celebration of Service (with Admin): the 25th, 11:30-1:00 pm</b>	Sam's	tablecloths (2); plates (225); cupcakes (7 1/2 dz & 5" cake surrounded by 6 cupcakes)	\$ 79.93
	Wal-Mart		\$ -
	Hobby Lobby	butterflies; foam balls	\$ 12.81
	Supermarkets		\$ -
	Jack's	150 servings	\$ 1,115.00
	Allen's Flowers	36 corsages & boutonnières	\$ 242.61
			<b>\$ 1,450.35</b>
<u>EVENT 3</u>	<u>Vendor</u>	<u>Products</u>	<u>Cost</u>
	Sam's		\$ -
	Wal-Mart		\$ -
	Craft or Party Stores		\$ -
	Supermarkets		\$ -
	Jack's or Panera misc.		\$ -
			\$ -
<u>MISC. ACTIVITIES</u>			
			\$ -
			\$ -
			\$ -

\* unused/  
reusable  
materials saved  
for future events

**Total spent for this month**

**\$ 1,494.53**

**Cumulative spending for 2010/2011**

**\$ 2,781.37**

**NOTES:** Annual Meeting: leftover bagels finished off before lunch, less juice next time? C. of S.: Flowers ordered by admin. (bill sent to treasurer). We contracted Jack's to cater 150 servings of main dishes as follows: 50 servings each of Vegetarian Lasagna, Baked Potato Bar & Grilled Chicken Caesar Salad; plus sides of: 25 of green salad, 75 of fruit salad & 75 rolls with butter -- *leftovers: large amount of green salad, 1 plate full of lasagna, about 8 potatoes, 1/3 of the 5" cake & lemonade.* Mark Ellis thinks as many as 110 people may have been in attendance.

