Minutes – 10 October, 2006 9:00-10:00

Task Force members present: Felicity Dykas, Janice Dysart, Anselm Huelsbergen, Michael Spears, Rhonda Whithaus

Task Force members absent: PT Martin, Ernest Shaw

Others present: none

- CMS criteria list
 - o continued working through the feature list
 - o completed list
- Next steps
 - o check items on list needing clarification of context from original source [Felicity]
 - o compile criteria list by combining similar criteria and discarding duplicates [Anselm]
 - o compile list of libraries already contacted about their CMS product [Rhonda]
 - o Draft interim report for Director of Libraries [Anselm]
 - identify potential CMS systems based on current resources on CMSTF web pages [everyone]
- The next meeting will be the 17th of October in 159 Ellis Library (Reference Conference Room)

submitted: A. Huelsbergen 10-12-2006