Library Management Team Meeting

Information and Action Items

Tuesday, January 31st, 2024

In Attendance

Deb Ward               Kathy Peters               Steven Pryor
Jeannette Pierce       Shannon Cary              Anselm Huelsbergen
Chris Pryor            Ernest Shaw               Support: Jacqueline Eiben
Jennifer Thompson

Announcements and Greetings from Vice Provost Deb Ward

- West Stacks update:
  - We are moving forward with the West Stacks Project despite Deb’s retirement.
  - Jody Miller, Kelli Hansen and Anselm have been added to the next meeting to discuss the potential of asking PGAV to create drawings.

Gates & Sensitizers Discussion

- The Museums will be opening their door to the public and the possibility of making that accessible throughout Ellis is under discussion.
  - If we add another entrance to Ellis, LMT discussed if / how we will, in coordination with the Museums, staff that entrance and secure library materials.
    - It is expected to cost $27K per year to have a safety staff member at the Museum door during operating hours.
    - Kathy is researching if there is any fire safety concern for adding a safety staff member to the museum door.
    - The museum will have a table and gallery that impacts the location of a potential new gate.
    - The Museums plan to have a security officer stationed during opening hours who may not have visibility of confiscated library materials.
- The specialized libraries are on track to remove their gates.
- The gates we currently use make ADA access difficult.
- Cost benefit analysis from other institutions showed that gates are not economically viable.
- There is browsability and replaceability impacts to also consider in the cost of not maintaining gates.
• We have a commitment to the University, students and faculty to make material accessible and a responsibility to secure already purchased material.
• We don’t have insurance on our materials unless the items are valued enough to be prosecutable and only if a charge can be made.
• We will be getting 28 more cameras throughout Ellis.
• Our new Security software logged that 13 items were found since September.
• RFID requires tagging all materials and would be good quality control but is very expensive.
• It was proposed that we start a document to collect our cost analysis and quotes so that we can support whatever decision is made.
  o Our LMT now has a channel called Gates to collect all of the information.

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**Climate Survey**

• The Assessment Team revised the climate survey and Jeannette noted changes with LMT members.
  o Reviewed demographic questions to ensure anonymity of the survey.
  o Reviewed revised questions and categories.
  o Discussed how to host the survey.
  o Affirmed that the Employee Assistance Program will make recommendations on how to address results.
  o Next steps - finalize survey text and test in Qualtrics

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**Funding Proposals**

• University Libraries will be submitting MizzouForward funding proposals.
  o LMT reviewed a MizzouForward Grant Proposal from Megan Ballengee and Jill Kline that will establish a Wellbeing Collection.
  o CSC is submitting an e-book purchase proposal.
  o A third proposal focuses scholarly publishing support for graduate students; combines professional development and APC fee support.
  o The Mizzou Engineering Student Council is submitting a small proposal for some furniture for the Engineering Library.
• These proposals will be shared with Deb for final approval prior to submission.

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**Next Meetings**

Tuesday, Feb. 6 @ 2-3:30p  
Tuesday, Feb. 20 @ 2-3:30p  
Tuesday, March 5 @ 2-3:30p  
Tuesday, March 19 @ 2-3:30p Rescheduled to 3.20.24 @ 1-2:30pm