

Library Management Team Meeting

Information and Action Items

Tuesday, October 10, 2023

In Attendance

Deb Ward
Jeannette Pierce
Chris Pryor

Shannon Cary
Ernest Shaw
Steven Pryor

Jennifer Thompson
Anselm Huelsbergen
Support: Jacqueline Eiben

Advancement Gift Update

- Anne Morgan, a member of Planned Giving, gave a \$100,000 gift from her estate with the intention to fund student workers.
- In addition, she is gifting University Libraries \$100 per month at this time.
- Matt asked LMT if a request to Libraries staff to donate with some amount of matching might be well received. Through discussion, a soft message was approved.

Decision: Shannon and Matt will draft a News Notes announcement about the donation.

Vice Provost Announcements

- Jeannette will be providing the Administrative report at SAG on behalf of Deb while she is at the ARL conference next week.
 - Deb requested that LMT members communicate any SAG announcements to Deb, Jacqueline and Jeannette.
- Reminder to attend any HR sessions about the benefits leave program changes to PTO.

Date	Time	Access information
Friday, Oct. 13	9-10 a.m.	Access the session via Zoom
Friday, Oct. 13	3-4 p.m.	Access the session via Zoom
Monday, Oct. 16	2-3 p.m.	Access the session via Zoom
Tuesday, Oct. 17	7:30-8:30 a.m.	Access the session via Zoom
Tuesday, Oct. 17	9-10 a.m.	Access the session via Zoom

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Homecoming Open House

- There are a few volunteers for the Homecoming Open House. We need at least three more volunteers, if possible. The Libraries does offer over time to staff and pay to students.

Action: Shannon will send out an announcement to All Staff again.

Staff Development Committee Member Review

- Jeannette listed the volunteers from Shannon's announcement for this committee.
- One requirement was two staff members and two librarian members. This requirement was fulfilled with the volunteers.
- The LMT Liaison is Kathy Peters and the SAG Chair is an ex-officio member.

Decision: The membership of Abbie Brown, Ying Hu, Colleen Smith and Rhonda Whithaus was approved by LMT.

Action: Kathy and Shannon will facilitate the first meeting and encourage the group to select a chair.

Action: Jacqueline will notify volunteers of membership. Shannon will include the names in News Notes.

MU Campus Strategic Master Plan

- As a result of the University going into our accreditation process, it was determined that the University needs to address the Strategic Plan. There are five pillars that will be maintained in the next Strategic Plan: Student Success, Research and Creative Works, Engagement and Outreach, Inclusive Excellence, and Planning, Operations and Stewardship
 - Deb has agreed to serve on the Student Success group chaired by Jim Spain and Jeni Hart.
 - Each group will look at goals that were achieved, review new goals and provide a summary by Thanksgiving.
 - Deb added that the Student Success group plans to address freshmen retention, 4 yr. graduation rate and 6 yr. graduation rate.
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Campus Emergency Management

- Emergency Management is proposing the use of a new platform to aid campus in the event of an emergency.
 - The Libraries is working to upload our documents to this system.
 - An order of succession for the libraries was communicated to be Jeannette Pierce, Chris Pryor and Jennifer Thompson in coordination with Kathy Peters and the remaining members of LMT.
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Next Meetings

Tuesday Oct 17 Cancelled

Tuesday Oct 31 @ changed time to 3-4p

Tuesday Nov 14 @ 2-3:30p