

Staff Advisory Group 🌿 May 2023 Minutes

2023-05-18 | 2:00-3:30pm

Presenters:

Deborah Ward: Vice Provost for Libraries

Carla Allen: Chair of the Library Committee

John Henry Adams: SAG Chair | Shannon Cary: SAG Vice Chair | Jara Anderson: SAG Recorder

Welcome – John Henry Adams

Admin Report – Deb Ward

Overview of the Year:

- Thank you to John Henry A. for serving as SAG Chair this past year.
- Two departmental reorganizations were achieved this year: Digital Initiatives and the Teaching and Learning Department. Thanks to all who helped implement these changes.
- Thank you to the Advancement and Events teams for another successful Library Society event at the end of April. Samir Husni gave a talk about the magazine collection. Special thanks to Nick Raines for coordinating the beautiful flower arrangements.
- There were many updates to library facilities this past year:
 - Windows and masonry projects were completed.
 - Outdoor book drops were installed.
 - Furnishing upgrades were made to room 202 in Ellis.
 - Cameras were migrated to Milestone.
 - Cast Gallery was opened.
 - Locks were changed in Ellis Library.
 - The Museum of Anthropology and Museum of Art and Archeology moved into Ellis Library. They are expected to open this fall.
- RAIS and the specialized libraries continued to offer a wide array of access, reference, and instructional services to meet the needs of our users.
- FOLIO implementation has been ongoing all year. Thank you to Steven Pryor for his continued assistance with this process.
- Thank you to Noël Kopriva for leading the United Way effort for the Libraries.
- Thank you to the Assessment Committee for the user-satisfaction survey that was distributed this spring. Results are being compiled and will be shared in the summer.

Celebration of Service:

- The annual Celebration of Service will be held on Tuesday, May 23rd, from 2-4 p.m. It will take place in Ellis Library, room 201.

Librarian Promotions:

- Chris Pryor has been promoted to Librarian IV, effective in the fall.
- John Henry Adams and Jennifer Walker were both promoted to Librarian II.

Candidate Searches:

- The first round of interviews for the Community Engagement Coordinator began this week.
- The final phases of the RAIS and AUL for ACTS searches will happen shortly.
- Interviews will soon be held for the Systems Librarian and Student Success Librarian positions.

Tuition and Student ID Updates:

- We were notified today that the new tuition rates will go into effect this fall. The employee tuition discount of 75% will remain the same.
- Mobile ID credentials for students will begin a pilot phase next week. These will replace traditional student ID cards and will likely be implemented campus-wide in the fall. Ernest will have updates in the summer.

Professional Engagement:

- Deb W. attended the Association of Research Libraries' spring meeting in Denver the first week of May. Discussion topics included work culture, WFH vs. onsite work, space planning, and more. The group toured the main campus library at the University of Colorado-Boulder.
- Deb W. is serving on the Research and Analytics Committee of ARL and has been added to the Program Planning Committee for the fall meeting in Washington D.C.
- Deb W. will join the University Extension trip to visit the northeast region of the state next week.

Special Collections Update:

- Thank you to Kelli Hanson and Special Collections staff for clearing out room 88 in Ellis. This will make room for HSL's materials to be stored during its closure.
- Kelli H. provided an update on the Samir Husni collection:
 - 56,320 magazines have been processed since October 31, 2022.
 - 11,797 are first editions.
 - Numerous boxes have been moved out of the overflow rooms.
- Kelli H. thanked everyone who has helped with the collection, including Michaelle Dorsey, Haley Lykins, John Konzal, John Henry Adams, Kris Anstine, Prachi Tripathi, Stephanie Prou, Grace Brosi, and Laurel Bayless.

Health Sciences Library Update:

- Chris Pryor reminded everyone that HSL's last day open to users is Friday, May 19th.
- Furniture going to other places on campus will be delivered on May 31st.
 - If you are receiving any furniture from HSL, please be at your location on the 31st and have the appropriate space(s) cleared for furniture.
- Remaining furniture will be sent to surplus.
- All shelving, including compact shelving, has been claimed for use.

Library Committee Presentation – Carla Allen

- Library Committee is an advocate for the libraries. The purpose is to make recommendations to university leaders about library collections and services, as well as matters related to library policies and programs. The committee also participates in the strategic planning and hiring processes.
 - Summary of committee activities this year:
 - Had five meetings, including a tour of UMLD.
 - Sent a letter of concern to the Board of Curators regarding proposed changes to PTO.
 - Participated in the interview processes for the E-Resources librarian, AUL for ACTS, and Community Engagement Coordinator positions.
 - Added faculty representation to the collection steering committee.
 - Participated in the development of a SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis for library stakeholders.
 - Currently, committee discussions are being held about acquiring digital backfiles to journal articles to replace print. These can alleviate space concerns and better meet research needs.
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Reminders:

- SAG will not meet in June or July. The next meeting is the All-Staff meeting on August 17th, 2023.
- Shannon Cary will serve as SAG Chair and Jara Anderson will serve as Vice Chair for the 2023-2024 academic year.
 - If you are interested in serving as SAG Recorder, please contact Shannon Cary.
- If there are any topics on which you are interested in seeing SAG presentations in the coming academic year, please let the officers know!