

Library Management Team Meeting

Information and Action Items

Tuesday, November 05, 2019

In Attendance

Ann Campion Riley
Ernest Shaw
Felicity Dykas
Deb Ward

Kathy Peters
Shannon Cary
Corrie Hutchinson
Shannon Cary

Brenda Slade
Jacqueline Rash

Space Issues

- Corrie will be the Project Manager for the Ellis 52 move.
- Space management will meet with Corrie and Felicity to do some mockups for moving options.

Library Fines

- It was noted that the Libraries allowance is capped at 10% of all charged fines.

Action: This item will be tabled until the next LMT meeting.

West Stacks

- The construction will be finished in the next few days.
- Nov. 16 is the target date for completion.
 - Shelving will be able to move back into the stacks.
 - We will get reimbursed for staff costs in related to moving materials due to the construction.
 - We will reopen for patron use after Thanksgiving break.

Shepley

- Our report will be sent to us next week.

Open Access Task Force

- The report has been sent to the President's office.
- University Libraries will send the report to staff at the end of the week.

Study Room Renovations

- Paint, carpet and chairs are finished.
- We will install the monitors and solstice pods as soon as the electricians update capacity.

Staffing Plan

- Deb Ward will be the Interim Vice Provost for University Libraries.
- A search will ensue at the discretion of the Provost.
- Deb outlined a staffing plan, workload changes and reviewed updated organizational charts.
- Please do not share beyond the Libraries until the Provost makes a campus-wide announcement, probably late next week

Upcoming Dates

Staff Advisory Group - Tuesday, November 12th from 10-11:30pm

Library Management Team - Tuesday, November 19th from 2-3:30pm