

# Library Management Team Meeting

## Information and Action Items

Wednesday June 26, 2019

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### *In Attendance*

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Ann Campion Riley  
Ernest Shaw  
Kathy Peters

Jeannette Pierce  
Corrie Hutchinson  
Deb Ward

Anselm Huelsbergen  
Jacqueline Rash

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### *E-serials and cataloging*

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- Due to workflow pressures and time constraints, Corrie is investigating not putting records in Merlin if it is discoverable in EDS, Ebsco Discovery Service.

Action: Corrie will consult with instruction librarians for input.

Decision: This topic will be added to All Selector's meeting.

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### *State Historical Society future involvement in OPAC*

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- As State Historical Society moves out of Ellis, their involvement in OPAC, Online Public Access Catalog, was discussed.
- Discussion ensued as to the historical groundwork that was laid for this relationship.
- The demand is little and it was suggested we investigate as to what the additional amount, if any, Libraries pay for them to remain with MU's service.
- Using an outside courier service versus offering a delivery via our daily runs was discussed.
- Discussion ensued as to whether we treat them like a branch or offer a courtesy to them in some aspects.
- It was brought up that we might need to justify our continuation of support for the State Historical Society in light of the new budget model.
- It was suggested that we could also ask that some of the funding that the System provides to the State Historic Society be allocated to Libraries for the courier runs and OPAC.

Action: Corrie will discuss with Dean and revisit in August.

Action: Corrie will see what additional monies are used to fund SHS involvement.

Action: Kathy will evaluate the cost to add them as a branch.

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### *FY20 Committees*

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- Committee start date was moved from July 1 to August 1.
- LMT reviewed the current list of appointments from the website.
- Updates to list participants and committee names were provided.
- The new HR Consultant to be assigned as ex officio to the Diversity and Inclusion Action Committee and to the Staff Development Committee.

Action: Jeannette will put out a call for committees this year and work with LMT to finalize appointments.

Decision: Nicole will put together letters for committee appointments.

Decision: Kathy will sit as ex officio on ESFAC, Sheila will chair ESFAC.

Action: Jeannette will provide updates to Mathew Stephen for Libraries Committees when everything is settled.

- Membership for other groups on website that are more like teams were discussed.
  - MU Merlin Advisory Committee was determined to be created.
    - Charge was developed and chair and ex officio were discussed.
    - This year we will appoint and next year we will hold a call.
  - Combining Open Access Task Force and Scholarly Communication Committee was discussed.
    - Chair and ex officio were discussed.
    - This year we will appoint and next year we will hold a call.

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### *HR Manager*

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- We have selected a candidate and the position has been offered and verbally accepted. We are waiting for additional negotiations.
- We are sharing them with Journalism and they will reside in Sheryl's old office 50% of the time.
- Discussion ensued as to the HR Manager's role of Staff Development Committee and Diversity and Inclusion Committee.

Decision: This HR representative will be ex officio on Staff Development Committee and the Diversity & Inclusion Action Committee. The position will not serve on Library Management Team.

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### *Student Budget*

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- LMT reviewed the student budget report.
- Level I and Level II students were discussed in light of Circulation's request for additional funding for level II students to staff the single point information services desk model.
- Current structures and possible changes and priorities were discussed.
- Budgets were reviewed by department and considered satisfactory for moving forward.

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### *Upcoming meetings*

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- Tuesday, July 16 from 2-3:30pm