

## MISSOURI UNIVERSITY LIBRARIES STAFF ASSOCIATION

### **Executive Board Meeting**

**August 8, 2001**

**1:00-2:00 p.m.**

**Fourth Floor Conference Room, Ellis Library**

### Meeting Minutes

Present: Rachel Brekhus, Debbie Landi, Marie Concannon, Ruthe Morse, Abbey Rimel, Michael Cook, Jenny Bossaller, Paula Roper, Jacinda Johnson

Not Present: Dyanna Pursell, Karen Eubanks, Michael Salmons, Melissa Skinner, Troy Gordon

### Previous Minutes:

Minutes from the July 11, 2001 meeting were read and accepted as amended.

### Reports:

#### Staff Lounge

Paula Roper is our new Staff Lounge Chairperson. In the past month she has made one reimbursement for a lost snack. She has returned cans and plastic bottles, and collected about \$12.00. There is now about \$38.00 in can money.

There is an extra microwave in the lounge. There will be a silent auction to sell it. There will be an announcement in News Notes advertising its sale. Paula has contacted Dave Roloff of the bookstores, who has promised to donate a "mystery prize" to the highest bidder.

Paula hosed down the recycling bins and lined them.

We will put something in News Notes about Paula as the new chairperson.

#### Courtesy

Jacinda distributed the courtesy chair report. The wife of Duane Bittle (of Ellis Library Mail Room) just had a baby girl.

#### MUSE

There still have not been any submissions to the MUSE. Submissions don't need to follow a theme; they will accept fiction, poetry, book or movie reviews. There may be another call for submissions. The formatting is coming along; it will have the look of an old newspaper, complete with ads.

#### BOOK SALE

No report.

#### TREASURER

There are still two outstanding checks from the picnic. There have been no responses from new employees to Debbie's emails. We are still missing a count of attendees from the picnic.

#### COMMUNITY SERVICE

131 pounds of food were collected for the food pantry. Mike took it in to the food pantry, and they were very pleased. We received a "thank you" and acknowledgement from them, which is on file. Though we have said that there would be another food drive for those people who were unable to attend the picnic and

participate in the last one, another one so soon may not go over well. Mike suggested participation in a "library clean up" around the outside of the library as another "community service" event. With so many dignitaries attending the unveiling of "Spot" during homecoming, that might be a good time to hold the clean-up. Mike will bring it up at Council, and see if employees might be able to leave their regular jobs for an hour to participate. The last set of Concert Series tickets will be given to a participant.

### SECRETARY

Jack Batterson asked if previous minutes would be available on the MULSA web site. Since they are not going to be posted, he asked to copy the old minutes.

Other discussions:

- The library's web server has been down. Added security affected the functioning of the counter. Lisa didn't come to the meeting because she has been unable to work with it.
- Meetings will be moved from 1:00 to 1:30, keeping them under 1 1/2 hours, so that Troy can attend meetings. He is unable to move his lunch hour, due to tight scheduling in Special Collections.
- The problem of very few members in certain departments was further discussed. SISLT, Western Historical, and State Historical people are all eligible for membership, but there are no members from these groups. How should we go about increasing membership from these groups? Also, what is the reason that SISLT students would want to join MULSA? Working as a coordinator at the book sale might be a big plus on a resume. Other than that, there isn't really much incentive.
- Rachel brought in a draft of a survey that will be distributed to all Library employees. It will be used to better understand how everyone feels about MULSA's role within the libraries, and use of funds. How should we administer this survey?
- A discussion occurred about retiree/going away presents. As it stands, MULSA gives a present to all employees who leave the library after 5 years of work. This policy was instituted before the Libraries gave retirement gifts. This should be examined further.
- We will include a short version (a column or less) of the minutes from each meeting in News Notes for added exposure and to let people know about highlights from meetings.

The meeting adjourned at 2:10 p.m.