

**Missouri Intrastate Regional Agreement
for U.S. Air Force Documents
Distributed through the
Federal Depository Library Program (FDLP)**

This agreement is being made between the University of Missouri (MU) Libraries in Columbia and the University of Central Missouri (UCM) Library in Warrensburg. The purpose is to transfer regional responsibility for the Air Force (AF) collection from MU to UCM, and to transfer MU's historic collection of AF documents as well, thereby easing space constraints at MU while bringing the materials closer to a population which has demonstrated greater demand. This agreement will become effective October 1, 2010 and will continue indefinitely. It may be modified or terminated in writing by either party, with 90 days notice both to the partner library and the Government Printing Office (GPO).

Regardless of depository materials' location, they remain the property of the U.S. Government Printing Office and must be handled as such.

In pursuance of this agreement, the University of Central Missouri Library at Warrensburg agrees to:

- Catalog the materials and inform MU of progress through regular updates.
- Insofar as possible, maximize access to AF documents through MOBIUS' patron-initiated loan function.
- Handle the Air Force collection in compliance with regional responsibilities outlined in Title 44, United States Code, the Federal Depository Library (FDL) Handbook, and the Missouri State Plan, including, for example:
 - Providing statewide interlibrary loan and reference services for AF materials.
 - Selecting 100% of Air Force publications distributed by GPO to FDLs.
 - Evaluating selective depository requests to dispose of Air Force publications.
 - Filling gaps in the regional's collection of AF materials.
 - Providing for preservation needs of the collection.
- Measure usage of the AF collection to determine if the arrangement is improving access, as expected.
- Upon termination of the agreement, return the materials as directed by MU Libraries.

The University of Missouri (MU) Libraries agree to:

- Transfer its existing collection of U.S. Air Force documents to the UCM Library at Warrensburg. The transfer will include all publications dated 1949-2010 not already held by UCM. All formats (print, microfiche, CD/DVD, etc.) presently classed in SuDoc at MU Libraries will be included. The SuDoc classification for Air Force documents is D 301 through D 399. The transfer will not include documents that are stored in MU's offsite high-density facility, or publications which MU had previously reclassified to Dewey Decimal or Library of Congress numbers.
- Evaluate success of the arrangement, taking into account feedback gathered from other libraries.
- Keep records indicating the location of publications involved in this agreement.
- Accept all publications upon termination of this agreement.

MU Libraries Director : _____ **Date:** _____

UCM Library Director : _____ **Date:** _____

MU Librarian in charge of Documents : _____ **Date:** _____

UCM Librarian in charge of Documents : _____ **Date:** _____