**Posting Title**  
Research Specialist I – part-time

**Hiring Department**  
The Health Sciences Library has an opening for a part-time Research Specialist.

**Job Description**

* Conduct Missouri state outreach activities on behalf on the NNLM MCR (Network of the National Library of Medicine, MidContinental Region) including promotion and marketing of NNLM activities to members and potential members
* Assist with NNLM MCR grant daily operations and reporting requirements
* Attend department meetings and conferences to represent the Missouri Coordinator and NNLM MCR
* Assist with other NNLM MCR projects as needed
* Position may include up to 25% travel to represent the NNLM MCR

The Research Specialist performs professional technical project tasks and participates in a variety of research procedures.

* Possesses a broad understanding of the job
* Understands how own and related teams coordinate their efforts and resources to achieve objectives
* Researches information, collects data, and prepares analyses/reports as directed
* Provides solutions to problems based on practice and existing precedents or procedures
* Impacts the team’s results through the quality and effectiveness of own work
* Explains information to and within the team, noting improvements, efficiencies etc. to manager/supervisor and/or appropriate team member

**Shift**

20 hours per week  
  
**Salary**

$20.70 per hour

**Minimum Qualifications**

A Bachelor's degree or an equivalent combination of education and relevant experience and at least 1 year of experience from which comparable knowledge and skills can be acquired is necessary.

**Benefit Eligibility**

This position is not eligible for University benefits.  Individuals in non-benefit eligible positions may choose to participate in the Tax Deferred Annuity Plan (403b).  For information about this plan, please visit the Faculty & Staff Benefits website at <http://www.umsystem.edu/totalrewards/benefits>