Candidate Open Meeting Reminder — Monograph Catalog Librarian

- Presentation by Wayne Sanders
- 11:00-11:45 am, Instruction Room I (4G41 Ellis)
- Tuesday, May 30th
- Presentation by Thomas Webster
- 11:00-11:45 am, Instruction Room I (4G41 Ellis)
- Wednesday, May 31st

Both candidates will give a presentation, followed by a question and answer session. The topic will be: “How is the role of the cataloger changing and what is the relevancy of library cataloging in the Age of Google? Elaborate on what materials should be given access, what methods should be used, and what role the individual cataloger has in all of this.”

Virtually Missouri Presentation Now on the Web

The MU Agricultural Experiment Station Digitization Project developed and implemented by Judy Siebert Maseles, MU, and Kurt Kopp, UM System, is now available at the following site:

http://www.virtuallymissouri.org/conference/MUAgExp.pdf

And There’s a Winner!

Karen Paulik-Witt has been elected as the new Staff Representative Committee Chair. She will complete the remaining term of Keith Brekhus. Thanks to all who voted and congratulations to Karen.

Grads We Salute You

Congratulations to our graduates. Some of these individuals worked at the MU Libraries as student workers, some as graduate library assistants, and others were full-time staff while pursuing their degrees. Most are very recent grads, and some graduated a year or two ago. We honor you all on this major milestone in your lives. We acknowledge your hard work and accomplishments.

For those pursuing their careers here at MU, we are happy to have you as our colleagues and friends. For those who are moving on to new careers, we bid you a fond farewell and sincerely wish you the very best of luck.

- Kris Anstine—Bachelors, International Studies, MU
- Michelle Berry—Bachelors, Classical Humanities, MU
- Amy Blevins—Masters, SISLT, MU
- Nick Dziuba—Bachelors, Fisheries & Wildlife, MU
- Andrew Hunt—Bachelors, History, MU
- Roger Knouff—Masters, Library Science, MU
- Kamala Kunchithapatham—Bachelors, Biology/Psychology, MU
- Andrew Ledbetter—Bachelors, Hotel & Restaurant Management, MU
- Jessica Manning—Bachelors, Religious Studies, MU
- Garrett Norrell—Bachelors, Psychology, minor in Biological Sciences, MU
- Beth Placek—Bachelors, Nursing, MU
- Danielle Pollock—Masters, SISLT, MU
- Joe Sardo—Bachelors, English, MU
- Christopher Scholl—Bachelors, Business/Marketing, MU (August, 2006)
- David Shay—Bachelors, Journalism, MU
- Noreen Siddiqui—Bachelors, Journalism, MU
- Jason Touchatt—Bachelors, Business, William Woods College
- Nina Verbanaz—Bachelors, History, minor in Music, MU

Personnel Updates

Goodbye & best of luck to Joe Sardo, part-time, night security guard. Joe will be working for We Always Swing Jazz Series, Inc.
Call for Volunteers for MU Libraries’ Partnership with the Eldercare Center

Call for Volunteers for MU Libraries/MULSA partnership with the Eldercare Center

The MU Libraries and MULSA are soliciting volunteers from library employees to support a reading program developed by the Eldercare Center, located in 137 Clark Hall. Readers are needed to fill an afternoon reading period, scheduled once every two weeks, from 12:45-1:15 pm. Release time is available per supervisor approval.

The Eldercare Center is the only state-licensed adult day health care program serving families in Columbia. Clients are frail, impaired and/or isolated older adults who benefit from therapeutic activities, exercise, nursing care and supervision. They attend the center one to five days weekly while their primary caregiver receives respite to work or enjoy free time.

Other information:
- The MULSA Community Service Chair will work with each volunteer to match the specific reading date to the volunteer’s schedule, i.e., the reading time slot is set from 12:45–1:15 p.m., but the weekday can vary.
- Volunteers will receive release time up to one hour per reading session.
- Volunteers may participate more than once, if interested, and with supervisor approval.
- Up to two volunteers can volunteer per session.
- At least one volunteer per session should be able to read in a clear, loud voice to clients that may have some hearing loss.
- Volunteers will need to be able to greet and interact with clients. Volunteers are encouraged to bring visual/tactile aids, complementary to their reading topic, for clients to pass among themselves.
- Volunteers will select their own reading material and the Eldercare Center is ready to help select topics that are appropriate for their clients. Sample topics that would be appropriate include: family stories, history (but not war history), ethnic stories, biographies, and stories of exploration (like Lewis & Clark). Topics to avoid include war history, religion, and politics.

Eldercare Center staff will be on site at all times to help with clients. They will be available anytime to answer questions or concerns about interacting with their clients.

This activity can start as soon as volunteers identify themselves. To volunteer for this exciting, new partnership, or more additional information, contact Kathy Peters at PetersK@missouri.edu or 884-8759. Please indicate what day of the week might work best for your schedule and if you’d like to team up with another volunteer. If you’ve already found a partner, just provide that individual’s name.

~Kathy Peters, MULSA Community Service Chair
‘Effective Meetings’ Update

The Staff Development Committee (SDC) was encouraged by the interest shown by library staff in the "Meetings Bloody Meetings" programs. Fifty colleagues in six sessions viewed movies about well-managed versus poorly managed meetings, and then shared their opinions about what constituted effective meetings. Participant feedback on the programs and the format of the sessions was overwhelmingly positive. Program evaluation results can be accessed at: http://mulibraries.missouri.edu/sdc/Effective_Meetings.htm. Thanks to all who participated.

One tangible outcome of the sessions was the generation by participants of ‘meeting guidelines’— things we could use to guide us in the planning, conducting, and assessment of how we do meetings. The list of guidelines can be accessed at the above link. The list is unedited and organized according to themes identified by SDC.

SDC is planning follow-up sessions on effective meetings. These may include training on different meeting-related skills, additional videos or web casts, and sessions to refine the meeting guidelines you developed.

In the meantime, we invite you to continue applying what you learned in "Meetings, Bloody Meetings" by answering these six questions at the conclusion of meetings you attend:

1. Goal of meeting: How well did we achieve what we needed to do?
2. Use of time: How well did we use out time?
3. Participation: How well did we make sure everyone was equally involved?
4. Decision making? How well thought out were our decisions?
5. Action Plans: How clear and ‘doable’ are our actions plans?
6. Organization: How well run was the meeting?


~Leo Agnew
SDC, ex officio

ALA President hosts free teleconference on "Confronting the Crisis in Library Education"

The Staff Development Committee and the MU School of Information Science and Learning Technologies (SISLT) are pleased to co-sponsor a local viewing of a teleconference hosted by Michael Gorman, American Library Association (ALA) President, on Friday, June 9, 2006, from 11 am to 12:30 pm CDT. The local site facility is to be determined. In addition, SDC is considering assembling a panel of local library employees and library school faculty members to lead a discussion of the content following the web cast.

"Confronting the Crisis in Library Education: A National Teleconference" will address the question of whether today's library education programs are doing an adequate job of training the next generation of librarians and discuss the related issues of continuing education and certification. This live interactive program will provide opportunities for viewers nationwide to offer comments and ask questions via fax, email and telephone.

Look for more information in future issues of News Notes.
REMINDER—MULSA Wants You!

The MU Libraries Staff Association will hold its annual meeting on May 24th at 9:00 am in the Ellis Library Staff Lounge. We would like to invite you to join us.

With many upcoming challenges, membership in MULSA is more important than ever. We would like to encourage you to consider running for the various positions available on the MULSA Board, and to become an active participant in MULSA events. With your help, we will be able to continue our staff and community obligations.

Our open board vacancies are as follows:

**Vice President/President Elect (1):** Assists the president in carrying out the work and direction of the staff association and automatically becomes the President the following year.

**Secretary (1):** Records and distributes the minutes taken at our board meetings.

**Treasurer (1):** Maintains all the financial records for MULSA; this includes keeping the books and writing the checks.

**Courtesies (1):** Extends congratulations and condolences to library employees with cards, gifts, and flowers.

**MUSE Editors (2):** Responsible for the publication of the library staff newsletter, The Muse.

**Ellis Staff Lounge (1):** Coordinates cleaning of the lounge with daily help from volunteers. This person also buys cleaning supplies and maintains the vending machine refunds.

**Social (2):** Organizes and coordinates MULSA’s social activities.

**Book Sale / Store Coordinators (1):** Helps to organize, promote, and preside over the ongoing book sale in the Ellis Library Copy Service room.

**Community Service (1):** Coordinates and informs the staff about our service projects. We have supported such groups as Mid-Missouri Food Bank and Columbia Second Chance animal rescue.

MULSA collectively organizes the Adopt-A-Family program during the holidays, garage sales, cookies sales, and other worthwhile projects. If you would like to run for one of these positions, please contact Tammy Green at GreenTa@missouri.edu or Jack Batterson at battersonj@missouri.edu.

For further information about these positions, please see the job descriptions at MULSA’s web site: [http://mulibraries.missouri.edu/mulsa](http://mulibraries.missouri.edu/mulsa). Please do not let your talents go unused. You can make a big difference. MULSA is a wonderful opportunity to meet and work with your fellow co-workers from other departments.

~MULSA Board Members
Workshop in the Works—
Mark Your Calendars

Topic:  “From Selection to Access: Optimizing the Collections/Technical Services Workflow”
Date:  Wednesday, June 14th
Time:  9 am-noon
Location:  Memorial Union—S203, Alva Strickland Room

Light refreshments will be served. RSVPs not required. Release time available with supervisory approval.

Program Description:
Technical Services staffs are smaller than ever, and the tasks confronting them more complex and diverse. There are continuing budget pressures, demands for electronic resources, and a need to develop new skills related to metadata and digitization. To cope, libraries must rethink their existing operations, define and expand a “mainstream” of material that can be processed routinely and efficiently, taking full advantage of ILS and materials vendor support. To create additional capacity, library staff must learn to view the technical services workflow in its entirety, from selection to access, and to apply a business approach to productivity and throughput. R2 has worked with many libraries and vendors to analyze workflows and data flows, and has developed principles, methods, and tools that lead to improved performance. The session will include examples drawn from R2’s experience, practical advice, and techniques for analyzing your institution’s workflow.

Presenter’s Biographical Information:
Rick Lugg and Ruth Fischer founded R2 Consulting in January 2000, after a combined 28 years at YBP Library Services. R2 works with libraries and the businesses that serve them, with particular focus on selection-to-access workflows, integration of vendor and library systems, and eBooks and e-journals for libraries. For vendors and publishers, R2 helps develop, introduce, and market new products for libraries. R2 writes and speaks frequently on these topics. Rick received his MLS from Simmons College; Ruth received her M.Ed from Penn State.
MU Libraries Vacancies

*Security Guard (part-time) – 20% FTE; work weekends primarily; hours are subject to change based on the needs of the libraries. Some weekday and weeknight hours may be scheduled on occasion; $9.55/hr. Administration, Ellis Library.

Duties: Maintain the security and integrity of the library, its employees and its patrons after library administration's regular hours. Responsible for hourly rounds, closing procedures, locking and unlocking doors as needed, assisting patrons and staff, setting/disarming alarm systems, and responding to any emergency or situation as needed. Provide security assistance and protection for library staff, patrons and materials and enforce library and security policies and procedures. Conduct regular building patrols, open and close Ellis Library, prevent improper removal of library material, process lost and found articles, investigate and report security incidents (e.g., policy violations, thefts, emergencies, etc.). Perform special projects as assigned. Initiate communication with supervisor regarding security issues, project difficulties, etc. Flexibility in scheduling is essential; must also be willing to respond on short notice to requests for coverage. Must be able to work with minimal direct supervision.

Minimum Qualifications: A high school diploma or an equivalent combination of education and experience from which comparable knowledge and abilities can be acquired is necessary. Possession of a valid Missouri driver's license is required. First Aid and CPR certification courses may be required as a condition of employment.

Preferred Qualifications: Strong interpersonal skills; ability to both follow established guidelines and appropriately respond to unique situations; effective communication skills; ability to work in various situations. Must be reachable outside of work hours when in the general area. Prior security experience helpful. Basic computer/keyboarding skills are required. Must be able to pass standard First Aid and CPR courses as well as a security background check as a condition of employment. Ability to meet project deadlines. Ability to establish and maintain positive working relationships with staff. (No drivers license is required for library security staff.)

Revised 5-06

Graduate Library Assistantship – Rare Books & Special Collections. A full description of the position may be found at the following address: http://mulibraries.missouri.edu/admin/NewsNotes/Job_ads/GLA_Rare_Books.htm

Library Information Specialist I – UM Libraries Depository. A full description of the position may be found at the following address: https://www.missouri.edu/~employment/vacdetails.php?vac=1002988

Library Information Assistant – Physical Processing Unit, Acquisitions. A full description of the position may be found at the following address: https://www.missouri.edu/~employment/vacdetails.php?vac=1002961

Assistant Director for Technical Services – MU Libraries. A full description of the position may be found at the following address: http://mulibraries.missouri.edu/admin/NewsNotes/Job_ads/AD_TS.htm

Library Information Specialist I – Acquisitions Dept., Technical Services, Ellis Library. A full description of the position may be found at the following address: https://www.missouri.edu/~hrswww/application/vacdetails.php?vac=1002278

Monograph Cataloger – A full description of the position may be found at the following address: http://mulibraries.missouri.edu/admin/NewsNotes/Job_ads/Monograph_Cataloger.htm

Head, Journalism Libraries – A full description of the position may be found at the following address: http://mulibraries.missouri.edu/admin/job_postings/J_Librarian.mht

Please submit articles to News Notes editor, Kathy Lowery (loweryka@missouri.edu), by noon on Thursdays.