

Library Management Team (LMT) Meeting

9/2/2025 at 2:00 PM

Attendees: S. Cary, M. Gaunt, K. Peters, J. Pierce, S. Pryor, E. Shaw, J. Thompson, K. Whatley

Support: N. Whyte

Welcome and Announcements (Kara)

Staffing Updates

Journalism Library

Gabe is departing for a new position at Loyola University Chicago as communications librarian. Last day is tentatively September 16.

Jennilyn Wiley will begin as the new journalism librarian on November 1.

Edward McCain, former curator, will temporarily serve as journalism librarian until Jennilyn starts and remain for a brief transition period.

Health Sciences Library Staffing

Rebecca Tede has accepted an evening LIS position in the journalism library, creating a vacancy in Health Sciences Library services. There is also a vacancy due to the resignation of a part-time LIA.

Terri is exploring student staffing for part-time coverage. If positions cannot be filled quickly, library hours (particularly Saturdays) will be reduced starting September 13.

Special Collections & Archives Funding

- Received \$25,000 to support the archives project.
- A donor committed to funding a graduate library assistant for Special Collections.
- Campaign kickoff is this week; Kara is preparing a presentation for Thursday's Chancellors Fund for Excellence meeting.

West Stacks Project Update

- Current gift funds total approximately \$1.1–1.2 million.
- Architect estimates for a scaled-back renovation (upper four floors, no elevator) came in at \$3.6–3.7 million.

- Consensus: not worth investing that much for a compromised outcome.
- New plan:
 - Use UMLD 2 for climate-controlled storage.
 - Renovate 4 West for improved reading room, office space, and some climate-controlled storage.
 - Explore creating a preservation lab elsewhere in Ellis.
- Fundraising for West Stacks ends this month; focus shifts to other capital priorities in October.

Active Threat & Emergency Planning

Prompted by recent swatting incidents at university libraries nationwide.

Group reviewed emergency action plans and evacuation procedures.

Encourage staff to revisit Run, Hide, Fight training and develop personal safety plans.

Citizens Response to Active Threat Training is available for departments (minimum 15 participants).

Emergency Phone Tree: Updates needed ASAP; used only internally during emergencies.

Evacuation Protocols:

- Leadership must account for staff and report missing individuals.
- Staff may leave campus if needed but must stay in contact and remain on duty.
- Reopening or closing libraries requires upper administration approval.

Salvage Priorities: Must wait for clearance from first responders before initiating recovery efforts.

Emergency Supplies:

First aid kits, AEDs, stop-the-bleed kits, and rescue supplies should be checked regularly.

Bomb threat checklists should be available at public service desks.

MizzouSafe App: Useful for alerts, emergency contacts, and safety tools, though login is required.

Action Items and Next Steps

1. All units should update and submit emergency phone tree information.
2. Revisit/develop departmental emergency plans and review evacuation maps.
3. Consider scheduling additional active threat training sessions—departments interested should indicate.
4. Units encouraged to ensure proper placement and supplies of safety and rescue kits.
5. Leadership to communicate plans and resources with respective teams.

Next LMT meeting is scheduled for Tue 9/16 at 2:00 PM