

## **Library Management Team (LMT) Meeting**

3/4/2025 at 2:00 PM

Attendees: S. Cary, M. Gaunt, A. Huelsbergen, K. Peters, J. Pierce, S. Pryor, E. Shaw, K. Whatley

Support: N. Whyte

### **Kara Whatley - VP updates**

#### **Budget Matters**

The Libraries have been asked to curb discretionary spending, primarily affecting travel and furniture purchases.

Travel prioritization:

- Librarians and archivists presenting at conferences
- Early career librarians
- Business meetings

A spreadsheet is being maintained by Kathy to track deferred costs. LMT members should email Kathy with any deferred costs, including estimated amounts, so they can be reported back to Provost's office.

ACRL conference registration was transferred to another librarian as a cost-saving measure. EBSCO meeting travel has been deferred.

Some furniture purchases, such as new chairs for Kara's office, have been deferred.

OccuSpace software and hardware will not be renewed for the coming year, saving approximately \$5,200.

The safety team will conduct hourly occupancy counts during sample weeks in October and February.

No cuts to collections at this time, but financial caution is being exercised due to uncertainty in federal funding.

#### **Strategic Planning Retreat**

Consultant Sarah Cohen is unable to travel due to an injury and will participate remotely instead.

The retreat will now be split into two sessions:

- March 18 (afternoon): Initial mission, vision, and values development.
- March 19 (afternoon): Finalization of mission, vision, and values.

## **Search Updates**

### **Veterinary Medicine Librarian Search:**

Two finalists invited for campus visits on March 17 and March 20.

Presentation topic: Designing and delivering library instruction for veterinary medicine students.

### **Journalism Librarian Search:**

Application review has been slightly delayed to strengthen the candidate pool. Staff are encouraged to share the job posting.

### **Social Sciences Librarian Search:**

Recently posted; applications are coming in.

### **Other Hiring Updates:**

- Special Collections has hired a halftime LIS.
- LIS position in Digital Initiatives: Interviews completed, references being checked.
- Safety team is working with a recruiter due to a lack of leads.

## **Library Staffing Model Review**

Jeannette, Kathy and Kara are reviewing staffing models for the North and West desks. Exploring the possibility of converting some safety team positions into LIS positions within RAIS. Goal: Maintain building hours while improving service availability.

## **Mizzou Branding Updates (Shannon)**

The university is shifting its primary branding from "University of Missouri" to "Mizzou."

New tagline: "Can't Be Tamed"

New fonts, color options, and templates will be available.

Library Naming Convention Change:

- First instance: **University of Missouri Libraries.**
- Subsequent references: **Mizzou Libraries.**

"MU Libraries" will be phased out.

Website and social media updates will reflect the new branding.

Campus will provide new digital letterheads by fall.

Shannon will provide a training session at an upcoming SAG meeting on branding changes and available tools.

**Mizzou Giving Day (March 12 & 13)**

Promotional efforts include creating a video and a new challenge to encourage donations.

All LMT encouraged to help spread awareness.

**Next regular LMT meeting** will be replaced by LMT Retreat with Strategic Planning Consultant  
(Tue March 18 and Wed March 19 in TelePresence Room)