

Library Management Team (LMT) Meeting

1/21/2025 at 2:00 PM

Attendees: S. Cary, A. Huelsbergen, K. Peters, J. Pierce, S. Pryor, E. Shaw, J. Thompson, K. Whatley

Support: N. Whyte

VP Updates - Kara Whatley

Faculty and Staff Award Nominations

Discussion on potential nominations for university awards, focusing on recognizing teams or individuals for significant contributions. Deadlines and eligibility criteria were reviewed. Campus Library Committee to meet Thursday morning to discuss further.

Upcoming librarian searches / open positions:

- **Head of Special Collections.** Hire is almost finalized pending HR onboarding. Dr. Marian Toledo Candelaria accepted offer with a May 1st start date.
- **Head of Vet Med Library Search.** Job posting is live with a small pool of applicants so far.
- **Head of Journalism Library Search.** Preparing to launch search soon.
- **Health Sciences Library / Specialized Libraries.** AUL position (vacated by Chris) to be held until strategic planning progresses. Discussion around hiring a director of health sciences.
- **Two Research and Information Services (RAIS) openings to post in spring:**
 - Life Sciences Librarian position to include research technology support.
 - Social Sciences Librarian to replace Paula's position.

“Overlap hiring” will be considered for some positions to ensure smooth transitions.

Mid-Year Budget Review

New mid-year budget review process has been initiated by campus administration. Kathy has been preparing budget data in a new format.

Discussion around how best to allocate lapsed salary funds. Proposed uses include:

- Address salary issues, including temporary pay increases for staff taking on additional duties.

- Plant fund for collections.
- Increase travel and professional development opportunities for staff and librarians. Upcoming WOLFcon 2025 meeting in Kansas City was identified as a key opportunity.

Action Item: Division heads to provide input on travel and professional development needs by March.

Collections Inflation Data

Discussion on accurately reporting collections inflation to campus administration. **Action Item:** Jenny and Kathy to refine inflation data for FY26 planning.

ACRL Data

ACRL statistics due to Kathy by January 31, with a month to finalize before submission. This is the last year library statistics will be included in IPEDS. Steven has been working on FOLIO statistics and ensuring data accuracy with new tools like MetaDB.

All-Staff Meeting Debrief

- Hybrid format worked well; no major technical issues reported. Kathy said group expressed happiness to have in-person component available.
- Table discussions covered topics like wellness, job satisfaction, and workload. Common themes identified so far include:
 - Positive feedback on internal flexibility and relationships with supervisors.
 - Negative feedback focused on workload concerns as well as campus-wide issues like parking, salaries, and PTO.

Action Item: Nicole to compile notes to be analyzed for actionable outcomes.

Next LMT meeting is scheduled for Tue Feb 4 at 2 PM.