

# Library Management Team Meeting

## Information and Action Items

Tuesday, October 31, 2023

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### *In Attendance*

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Deb Ward  
Jeannette Pierce  
Chris Pryor

Shannon Cary  
Ernest Shaw  
Steven Pryor

Jennifer Thompson  
Anselm Huelsbergen  
Support: Jacqueline Eiben

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### *Vice Provost Announcements*

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- Deb asked LMT members to submit holiday time-off requests.
- Holiday celebration options were discussed.
- Reminder that tomorrow is the Friends of the Library fundraiser focused on our private loaned collection.

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### *Introduction of System for Campus Emergency Management*

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- Mark Diedrich wants to implement Veoci, a virtual emergency systems control interface.
- It is being used for football games now, but the Provost's office wants us to use it for academic continuity purposes.
- This platform provides information during various weather-related emergencies.
- First request was for us to make an order of succession if the Vice Provost for Libraries is unavailable to make decisions. This step has been completed.
- The platform includes radar tracking, GPS tracking when logged in from a phone, emergency links, upcoming training, Emergency Action Plans for all departments on campus, E-Phone Tree, locations of physical items like fire extinguisher and sprinkler locations, Ellis door numbers and some established pivot plans from Covid 19.
- We do need to focus on adding information from Specialized Libraries.

Action: Kathy will work with Mark Diedrich to set up a meeting to give LMT members access and do training.

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### *Occuspace*

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- Ellis is looking into using Occuspace to collect head count data for our busy spaces like reading rooms and the colonnade.
  - Jeannette provided some documentation from an introductory meeting with the Assessment Team, some LMT members and Occuspace.
  - Dining Services are currently using this service.
  - Deb mentioned that feedback from other Libraries who use this service has been very positive.
  - Headcounts will be integral to future libraries and campus visioning planning.
  - Discussion ensued as to the potential need of this service for Specialized Libraries as well.
- Action: Jeannette will reach out to Occuspace to get some more questions answered.
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### ***Highlights of the Student Experience Center Report from Jody Miller of Campus Facilities***

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- The total project costs are now double from what was originally expected. This is before the additional recommendations from Campus Facilities and doesn't include the elevator study.
  - The elevator study is expected to wrap up at the middle of January.
  - A decision may be made at that time if anything will be taken to the Board of Curators.
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### ***Request for MU Libraries Participation in Research Study***

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- A researcher from Penn State wants to do a study on our staff about the impact of migrating to a new collection platform.
  - Deb is meeting with Division Heads to discuss our potential role.
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### ***Intercampus Journal***

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- Preparations have been made for a meeting with IFC (Intercampus Faculty Cabinet) and system library deans/directors regarding challenges to funding Journal collections.
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### ***Next Meetings***

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Tuesday, Nov 14 @ 2-3:30p  
Tuesday, Nov. 28 @ 2-3:30p  
Tuesday, Dec. 12 @ 2-3:30p