

# Library Management Team Meeting

## Information and Action Items

Tuesday, January 24, 2023

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### *In Attendance*

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Deb Ward  
Kathy Peters  
Jeannette Pierce

Kelli Hansen  
Chris Pryor  
Shannon Cary

Ernest Shaw

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### *Director Updates*

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- Deb asked LMT members to send Spring Break availability to Jacqueline.
- Action: Chris and Kathy will be in charge while Deb is away during Spring Break.

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### *Strategic Planning Shift to Small Improvements*

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- The Division Heads and Deb decided to postpone the strategic planning to May while we focus on immediate space moves and hiring.
- Deb told Amigos that we are lengthening our planning process.
- Deb is going to ask Library Committee two questions in February for feedback on planning.
- We will shift to addressing as many small improvements as possible in the meantime.
- Action: Deb encourages staff to take things to their department heads if there are suggestions for improvements.

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### *Draft User Satisfaction Survey*

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- Jeannette submitted a Draft User Satisfaction Survey for discussion.
- Assessment Team worked on this last year. 2018 was the last major library survey. It was the Ithaca survey for faculty and graduate students, Ithaca. In 2015 there was a student survey as part of the student fee proposal.
- This user survey could go out to all MU populations.
- There is also a space planning survey that was out last year.
- LMT discussed the possibility of using ARC to help with the survey.
- Health Sciences Library recently did a survey.

- Discussed possible ways to send out the survey.

Action: Jeannette will discuss with the Assessment Team the details of the survey and logistics of getting the survey implemented and whether or not there is time this semester.

Action: Deb and Shannon will discuss the space planning survey results and bring them back to LMT.

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### ***Minimum Wage Discussion***

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- Kathy reminded LMT that the minimum changed in MO this month. If we increase student wages, it will cause issues in our staff wages.
- We did not increase student wages in the libraries this year.
- Need to decide on new wages for student workers by June.
- We shared our salary progression tools with HR.
- We have plans for addressing the compression issue, but we don't necessarily have the funding.

Action: Need to bring in HR to discuss the issues we are having.

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### ***Report from Meeting with Dr. Choi***

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- Deb, Jeannette and Chris met with Dr. Choi, John Middleton, Rhonda Gibler, Jim Spain, Heidi Davis to discuss space planning for Ellis Library. The discussions are still in the very early stages.

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### ***Next Meetings***

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Feb 7 @ 2-3:30p LMT w/ FOLIO Report

Feb 21 @ 2-3:30p LMT

March 7 @ 2-3:30p LMT