

# Library Management Team Meeting

## Information and Action Items

Tuesday, November 1, 2022

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### *In Attendance*

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Deb Ward  
Kathy Peters  
Jeannette Pierce

Kelli Hansen  
Ernest Shaw

Shannon Cary  
Support: Jacqueline Eiben

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### *Vice Provost Announcements*

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- Deb asked if the UMSHare UMLD agenda item can be discussed when Chris returns.
  - One big question is to ask if we are all okay with shared ownership.
  - It was suggested that we move forward with this topic by getting more staff input.

Action: Jeannette will take this to CSC and Selectors for input.

- It was proposed that the next All Staff meeting be Thurs. Jan. 12<sup>th</sup>

Action: with no objection, Jacqueline will send a meeting invitation to All Staff.

- Today, our new employee, Community Engagement Coordinator, Nick Raines starts.
- Our entire collection of Husni magazines has now arrived in Ellis.

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### *Basic Parameters for Student Experience Center Committee*

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- Deb reported from their first meeting last week that she sees a promising collaboration.
  - Entrances were discussed.
  - Student services mixed with library services was proposed.
  - An overnight study center in Ellis 52 was welcomed.
  - It was shared that the Shepley Plan focused on percentages of staffing and services and student seating.
  - We are doing everything we can, to reduce deduplication and weeding out of our collections, we are looking to propose another addition to the depository.
  - The central service desk was proposed and welcomed.
    - It was accepted that these ideas will take time to come to fruition.
  - Deb asked for clarification learned that the hope was to identify what services can go into what building and not as yet detailed as to what space in what building.

- It was acknowledged that many students are currently using the library in great numbers and that we don't want to disrupt what is good usage.
- A mapping study is being considered for Nov. to evaluate how our spaces are being used.

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### ***Strategic Planning scope***

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- We have three potential consultants.
- We think we will get an estimate from the consultants based on this new scope Deb emailed to LMT members last week.

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### ***Searches update***

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- Position posting for Research and Instructional Services Librarians (multiple positions) will post soon.
- Electronic Resources Committee is working on bringing in two candidates.
- Community engagement search:
  - We have lost two candidates to other positions.
  - We hope to do a virtual full day interview in Jan.
- The Systems Librarian position description is in its final version.
  - A supervisor and start date is being determined.

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### ***Museum books***

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- Kathy confirmed that we do not want to accept the books left over from the Museum move.

Decision: It was confirmed and noted that LMT approved this before Corrie left and some of the selectors reviewed as well.

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### ***Safety Officer dress code***

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- Kathy described uniform issue among the student safety officers.

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### ***Staffing of offices***

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- Kathy described some options that are being considered for Admin office staffing.

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### ***Next Meetings***

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Nov 15 @2-3:30 LMT  
Nov 29 @2-3:30 LMT

Dec 1 @2-3:30 SAG