

Fall 2022 All Staff meeting notes

8/25/22

LINK TO RECORDING:

https://mailmissouri-my.sharepoint.com/personal/jmeh65_umsystem_edu/_layouts/15/download.aspx?UniqueId=53b95f43%2D52ec%2D41ca%2Dacfb%2D92602e4e1cfa

Attendees:

83 University Library employees attended the virtual meeting.

WELCOME AND INTRODUCTORY COMMENTS - Deb Ward, Vice Provost for University Libraries

- Hello everyone! Welcome to the Fall 2022 All-Staff Semester kick-off! We have a lot to cover today, so let's get started!
- (SLIDE: LOOKING FORWARD; LOOKING BACK)
 - We finally had a summer when most of us got some time off, and everyone I know has been busy getting ready for another great year here at Mizzou. We seem to have learned how to manage life with COVID, we've made it through some key moves of Archives, HSL, and the Museums; we have successfully made the migration to the FOLIO platform. This year we're looking at a year without budget cuts and with some new faces and fresh energy.
- For our newcomers, and I'd like to start the meeting by reviewing some of our key groups.
 - **LMT:** Library Management Team meets bi-weekly, taking up current issues and making decisions regarding library policy and operations. Division Heads meet bi-weekly to deal with operational issues at a deeper level.
 - **Staff Advisory Group** meets roughly monthly to provide a forum for information sharing with all staff. We are still looking for volunteers for two positions: vice chair and recorder. These positions are especially good for anyone who wants to understand the organization at a deeper level. Anyone interested should contact John Henry Adams or Jacqueline Eiben to get involved.
 - **MU Librarians & Archivists Council** or MULAC addresses promotion and other issues of importance to the NTT group. There are many issues of interest to the librarians, and the MULAC Committees help get the work done efficiently.
 - The **MU Libraries Staff Association** plans social events and support the staff through life change events, such as retirement. We are always thankful for the assistance MULSA provides to the life of the organization.
 - I want to thank everyone who is involved in these groups that keep the Libraries thriving.
- (SLIDE: WELCOME TO THE NEIGHBORHOOD)
 - New this year: This year, we also welcome the presence of the Art and Archaeology Museums. The Cast Gallery is finally complete in room 202. The T4LC moved in just as

the pandemic was beginning. In addition, we welcomed the SITES team from DoIT during the pandemic as well. We plan to celebrate our new neighborhood together at the beginning of the Spring Semester, so watch for news about that closer to Thanksgiving. As we enter the new year, it is with the uplifting news that we do not have to cut collections this year, and we can make new hires, that we'll discuss a little later. But first, we want to welcome the newcomers to the Libraries since the last all-staff meeting. Kathy Peters, Assistant Director for Business, will introduce the Libraries' newcomers.

NEW HIRES SINCE JANUARY ALL-STAFF MEETING - Kathy Peters, Assistant Director

See Slide

FOLIO IMPLEMENTATION REPORT - Corrie Hutchinson, Associate University Librarian for Acquisitions, Collections and Technical Services and Rhonda Whithaus, Head of Research & Information Services

- FOLIO work-in-progress
 - Acquisitions
 - Integration with GOBI for ordering
 - Downloading e-invoices from vendors
 - Processing invoices entered into FOLIO directly to PeopleSoft
 - i.e. be able to do everything we could in Sierra in FOLIO in terms of operation
 - Serials
 - Establishing workflows for receipt of items, primarily STOs at this point
 - Funds
 - Selectors have been given access to view their funds and related information
 - Label printing
 - “very soon”
 - Data updates
 - Seth / loan types / locations / holdings records
 - Trained staff on maintaining the Calendar function; will move other circulation functions now that we are implemented
- FOLIO Roadmap
 - Currently on Lotus release
 - Morning Glory is next; expected to be released to the public around 9/26
 - Title level requests will be available
 - Contributors are browsable in the Inventory search
 - Batch voucher export will move out of Settings and into the Invoice app
 - Improvements to GOBI order integration
 - Continued authority development; not full implementation or integration yet
 - Bulk edit: only for item locations & status, user records
 - Next implementation: Electronic Resources Management (ERM) apps
 - Licenses – terms & conditions of product

- Agreements – contract terms, not licenses or general T&C
 - eHoldings – link Eresources to licenses, packages, providers, etc.
 - Will ultimately allow greater efficiency in the management of Eresources and finally provide a platform to share licensing terms with all staff including ILL, desk staff, etc.

- Questions from survey:
 - There appear to be some records appearing in the initial results list without locations. I believe these records are mostly State Historical Society records. You will see a few of these among the results when you do a TITLE search for Missouri Census of 1840. When you click on an individual title, the full record indicates a State Historical Society Oversized location. Will this situation be permanent? Is it because of the length (in characters) of this location?
 - This is not because of the length of the location name.
 - The entries I found with no location information say 'OAlster', which is likely why it was thought to be related to oversize materials
 - These are e-resources that are being pulled from a collection which isn't in FOLIO. MU is using FOLIO only to house owned items, physical or electronic, and is moving away from cataloging freely available or subscription items where possible as maintaining those records is not sustainable with our staffing

 - In Sierra we had the ""Internal Use"" choice but in FOLIO there isn't an equivalent. We have our students check everything in before they reshelve to ensure nothing is missed but in FOLIO that counts as In-House use. There doesn't seem to be a way to weed those out using the FOLIO parameters or the spreadsheet.
 - Currently, FOLIO monitors in-house use as checkins of materials which were not checked out. This unfortunately is a major issue as many workflows checkin recently returned items multiple times to ensure they are cleared from a patrons account.
 - Some libraries are tracking in-house use outside of FOLIO until a reliable solution is available

 - Which staff is allowed to have a FOLIO account? Many of us used to have a Sierra account but we don't know if we will be given a FOLIO account when it's possible or should we send a request to ask for an account.
 - Personal accounts vs. departmental accounts
 - Any staff that needs to use FOLIO, not just request materials via EDS or check out materials, are allowed permissions on their personal FOLIO account

 - What is the long-term plan for organized display and access to print journal holdings records?
 - Print journal holdings are still available in Full-Text Finder and should be in a pop-up at the top of a results list when doing a keyword search in EDS

- The display of serial summaries in EDS has a long way to go. In the future, we'll be able to display a summary of holdings (as we did in Sierra with the checkin record) as well as a listing of the items in volume order.
- Serials is using FOLIO as intended with the promise of improved functionality on the horizon by using holdings records as defined: no more multiple locations or different call numbers on one record

FY23 LIBRARIAN HIRES REVIEW – Deb Ward, Jeannette Pierce, Corrie Hutchinson, Chris Pryor

- (SLIDE: INTERIM POSITIONS RESOLVED)
 - We had the opportunity this year to address campus priorities in our requests for positions. We know that we still have strategic positions to hire yet to come to address challenges to keep the website interfaces and systems work more effectively integrated, and we'll need to carry those forward to the future. Over the summer, we stabilized the organizational leadership, eliminated as many interim positions as possible, and returned Archives and Special Collections to reporting to the Vice Provost, as it did in the past.
- (SLIDE: LIBRARIAN HIRES BY THE NUMBERS)
 - I'd like to thank the Provost and Matt Martens, my direct supervisor, for approving this magnitude of hires this year, most of whom are re-hires. Some are recent, others date back several years. The rationale for the hires is three-fold: to help us provide library services that are basic to any large research university, services to support student success, and services that align with the university's goal of increasing research output. When combined, these positions should produce considerable impact on service delivery to our clients, and that's what we're reaching for this year – Increased impact. You can see how the numbers compare on the slide.
 - We'll concentrate our efforts to provide structure, sequencing by priorities, coordination of interview dates, smaller search committees, and support for scheduling the full-day interviews for every search committee. We will have multiple searches going on at the same time. We are developing a guide for all search committees to use. We will continue to use the virtual format for the full-day interviews, with final half-day on-site for the finalists.
- We want to give you an overview of the positions to provide you with context, by division. Please note that these positions are all aligned with campus priorities related to student success and increased output in research and give us the capacity to provide a higher level of support to our users. I'll start with the two administrative positions, followed by Corrie, Jeannette, and Chris.
 - First off, we place a high priority on re-hiring the community engagement coordinator, formerly held by Grace Atkins. As you see in the slide, the engagement coordinator will give us someone who can ensure that we have someone at tabling events, creating and supporting events, and to serve as advisor to ULSAC and student ambassadors. This position was posted in early August, and the search committee has been appointed.
 - Next, I'm sure you're all aware that one of our division heads, Corrie Hutchinson, informed us late last week that she is leaving us on September 9. The division heads,

Kathy and I are talking together about how to best cover the important duties managed by Corrie. We're working on a plan that will involve distributing her duties to multiple individuals, and we'll be getting that news out to you as soon as we complete the planning. I'm sure you're all aware of the tremendous work-load Corrie has shouldered over the last several years, with the huge journal cut 2 years ago, followed by large moves of materials and the FOLIO implementation. It was a lot of heavy lifting, and Corrie, we all thank you for sharing your many talents with us to achieve a great deal over the last two years. We wish you well as you transition.

- Positions – ACTS – Corrie Hutchinson – See Slide
- Positions – RAIS – Jeannette Pierce – See Slide
- Positions – H&SL – Chris Pryor – See Slide

WEST STACKS PROJECT – Jeannette Pierce, Associate University Librarian for Research, Access & Instructional Services

See slides

ADVANCEMENT UPDATE –Matt Gaunt, Director for Advancement

- Matt Gaunt reported that the Samir Husni Magazine Collection will be arriving from Oxford, MS this October. The collection consists of more than 100,000 magazines spanning the 19th, 20th and 21st centuries. There are approximately 40,000 first issues, 15,000 of which never saw a second issue. The collection provides a unique lens into American history and culture and will give Mizzou students and faculty a one-of-a-kind source for research in a wide variety of fields. Preparations are being made to pack, ship and store the collection in Ellis Library Room 88. The School of Journalism is covering all shipping costs.
- Another project the Libraries are working on with the School of Journalism is creating a modern digital archive for Picture of the Year. Matt has worked with donors to fund a new state of the art scanner and to support students and staff that are scanning and providing metadata for the archived photos.

HSL RENOVATION PROJECT – Chris Pryor, Associate University Librarian for Health and Specialized Libraries

See Slides.

WELCOME WEEK – Jeannette Pierce

- As promised during the All Staff meeting here is the link to the video highlighting welcome week activities at Mizzou. The video features our marching band so be aware of your volume when you hit play.
- <https://showme.missouri.edu/2022/mu-welcomes-more-than-5000-freshmen/>

- The article on the page and the video share some of our Fall enrollment data, but what I really want everyone to enjoy is the excitement of our new students as they participate in MU traditions.
- A big thanks to Taira Meadowcroft (escape room engineer extraordinaire) and Shannon Cary for once again offering a fun and popular Welcome Week activity in Ellis. The students really enjoyed the challenge! I had so much fun as a first-time volunteer and want to thank all the other volunteers who helped make this event happen.
 - Gwen Gray
 - Mara Inge
 - Jennifer Walker
 - Vera Elwood
 - Anne Barker
 - Jeanette Pierce
 - Noel Kopriva
 - John Henry Adams
 - Jara Anderson
 - Jade Neeley
 - Johanny Veiga Barbosa
 - Eric Cusick
 - PT Martin
 - Burt Fields
 - Terri Hall
 - Shannon Cary
 - Taira Meadowcroft
- I also want to thank Ryan and anyone else shelving books this week. Only a few titles in each room held clues, but the students did not know that! We pulled quite a few books for this event, which naturally must be reshelved. Students in my room spent quite a bit of time looking at a lovely book on teapot designs which I added to a table as an extra distraction. Maybe one of them will be inspired...

MARKETING FORM – Shannon Cary, Communication Officer

- As I stated at the All-Staff Meeting, the Marketing Team has created a [new form](#) for the promotion of library events and services.
- [The form](#), which is located on the [staff web page](#), is for any librarian or library staff member to use if they want to promote something to our users, such as an event, a new service or a service that isn't well known.
- Just fill out [the form](#) and it goes directly to the Marketing Team members. It only takes a few minutes to fill out with questions about the audience, if you have graphics or need graphics created, etc.
- Since I am now part of the Joint Office of Strategic Communications and Marketing (JSCOM), this will help me to more easily organize and report out the communications and marketing work that is happening in the Libraries. In addition, student communications coming out of the Libraries are now approved by the director of student communications so the campus can have a better handle on how much and what type of communications the students are receiving. So

far this has been positive for the Libraries because JOSCOM is interested in helping to amplify the library's messaging.

- Please contact me directly if you have any questions about the form or other marketing and communications issues.

THE YEAR AHEAD – Deb Ward

- As you can see, there is much good work ahead this fall, and I hope you share my sense of forward momentum and new energy.
- We will be looking at strategic planning and space master planning to begin sometime in the spring semester, and we will do the necessary preliminary planning in LMT this fall to prepare.
- Without question, we have an exciting year ahead, with west stacks project, Husni collection, and the wonderful opportunity to bring in new hires to help us achieve our goals.
- I'm so glad all of you are here to be a part of the challenges and accomplishments ahead. I'm wishing you all a terrific semester full of great service to our MU Community!